

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 29, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting the creation of 0.75 FTE Consultant Dietitian in Aging and Disabilities Services

File Type: Action Report

REQUEST

A report from the Director, Department of Health and Human Services, requesting approval to create .75 FTE Consultant Dietitian in paygrade 27M.

POLICY

The maximum number of positions and/or the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
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BACKGROUND

The Consultant Dietitian position is being requested for Aging and Disabilities Services within DHHS. Specifically, the Consultant Dietitian will support the participants within the Senior Dining Program with home delivered meal clients in providing nutrition education and counseling to address nutrition risk and malnutrition. Funding is available through American Rescue Plan Act (ARPA) Older Americans Act (OAA) IIIC-2 funds.

Position requested:

Title	Pay Range	Annual Salary Range
Consultant Dietitian	\$29.60 - \$34.29	\$61,804 - \$71,600

ALIGNMENT TO STRATEGIC PLAN

The request to create a new position in the DHHS aligns with the county's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity.

FISCAL EFFECT

As of pay period 4 in 2023, the total cost for this position ranges between \$44,163 to \$51,164 (including salary and social security) at .75 FTE and is funded through American Rescue Plan Act (ARPA) Older Americans Act (OAA).

TERMS

The requested position create would be effective upon approval by the Milwaukee County Board of Supervisors.

VIRTUAL MEETING INVITES

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PREPARED BY:

Carrie Koss Vallejo, Program and Planning Coordinator, DHHS Aging and Disabilities Services (ADS)

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Director, Department of Health & Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Willie Johnson, Jr., Chair, Personnel Committee
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors

Steve Cady, Research Director, Comptroller's Office
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk
Lottie Maxwell-Mitchell, Senior Budget & Management Analyst, DAS