

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 31, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors
Felesia A. Martin, Chairwoman, Committee on Audit

From: Lynn J. Fyhrlund, Director and Chief information Officer, Information
Management Services Division - Department of Administrative Services

Subject: Petition for Waiver Request on Milwaukee County Code of General
Ordinances Section 9.05(3) (a) for Jacob Schamens, IT Intern, Information
Management Services Division - Department of Administrative Services
(DAS-IMSD).

File Type: Action

REQUEST

The Director and Chief Information Officer, Department of Information Management Services Division, Department of Administrative Services (DAS-IMSD) is requesting authorization to waive Section 9.05(3) (a) of the Milwaukee County Code of General Ordinances, to allow Jacob Schamens, IT Intern, to return to work within DAS-IMSD as a contractor.

POLICY

9.05(3)(a) of the Ethics Code, which states no former County employee, for twelve (12) months following the date on which he/she ceases to be a County employee, shall, for compensation, on behalf of any person other than a governmental entity, provide any contractual services to the County.

Milwaukee County Code of General Ordinances:	9.05(3) (a)
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BACKGROUND

DAS-IMSD hires up to seven (7) IT Interns every year to provide cooperative educational opportunities to individuals who want to gain valuable on-the-job IT experience. Intern positions are budgeted for 1,040 hours over a twelve-month period. After the expiry of the 1,040 hours, as per Milwaukee County Human Resource rules and policies, these individuals must take a break of at least six (6) months before being rehired in an Intern position by Milwaukee County.

Milwaukee County affords IT Interns the opportunity to gain valuable knowledge because of the unique IT requirements of each County department / division. DAS-IMSD provides support and guidance to over 4,000 computer users, approximately

3,500 computers, and hundreds of applications. During the IT Internship, an intern learns to perform the following duties under general supervision:

- Diagnose and resolve level one technical and end-user incidents and service requests in a team environment for Milwaukee County departments / divisions.
- Support computer software, hardware, and peripherals running on local and wide area networks.
- Research and troubleshoot problems.
- Cyber Security detection and remediation.
- Business Analysis and stakeholder engagement.
- IT contract management.
- Contribute to the continuous improvement of DAS-IMSD IT processes and procedures.

At the end of their 1,040-hour training, many of these IT Interns are uniquely qualified to continue their contributions to Milwaukee County. They have proven their commitment to Milwaukee County constituents, citizens, and DAS-IMSD's customers.

In the case of Jacob Schamens, they are a Desktop Support and Service Specialist who understands the uniqueness, locations, and logistics of each facility of Milwaukee County. As a contractor, they will primarily support the House of Corrections facility and Sheriff Training Academy.

ALIGNMENT TO STRATEGIC PLAN

Moving Mr. Schamens from an IT Intern to a contractor is a career path often used by DAS-IMSD staff who eventually become employees. The waiver aligns with the County's Strategic Plans (2B: Break down silos across County government to maximize access to and quality of services offered and 3B: Enhance the County's fiscal health and sustainability) by creating a career path for someone that has proven their commitment to Milwaukee County constituents, citizens, and DAS-IMSD's customers.

FISCAL EFFECT

A Fiscal Note form is attached.

VIRTUAL MEETING INVITES

Lynn Fyhrlund, Director and Chief Information Office, DAS-IMSD
Matt Johnson, IT Director Of Governance and Business Solutions, DAS-IMSD
Dan Matthews, Interim Chief Technical Officer, DAS-IMSD

PREPARED BY:

Matt Johnson, IT Director Governance and Business Solutions



Lynn J. Fyhrlund

Director and Chief Information Officer
Information Management Services Division, Department of Administrative Services

APPROVED BY:

Aaron Hertzberg

Aaron Hertzberg
Director of Administrative Services
Department of Administrative Services

ATTACHMENTS:

Attachment 1 is the Fiscal Note
Attachment 2 is the Board Resolution

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk
Kelsey A. Evans, Committee Coordinator, Audit Committee