

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 11/4/2022

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County House of Correction (HOC)

Subject: 2023 Food Service Contract Extension

File Type: Action Report

POLICY

Milwaukee County Code of General Ordinances:	MCGO 32.25
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BACKGROUND

The current contract with the Aramark Correctional Services LLC (Aramark) to provide food services expires on December 31, 2022.

In December 2020, adopted County Board file #20-892 provided (consultant) funding for review and investigation of overall institutional food services provided primarily at the County Jail, House of Correction, and the Vel Phillips Youth Detention Center (master plan). A key finding of the master plan included the need to replace critical kitchen equipment that is beyond its useful life and is necessary for continued efficient food service operations. Central management of all equipment with planned maintenance and implementation of direct contract oversight was recommended by the consultant. Additional funding was included as part of the 2022 Adopted Operating Budget to accommodate this need.

On April 7, 2022, adopted County Board file #22-412 provided \$6.3 million of American Rescue Plan Act (ARPA) dollars for the purchase and/or replacement of kitchen and traying equipment to provide more efficient and effective food services to both the residents in its care and the County.

In June of 2022, the HOC and ARPA Capital Project Management Office (CPMO) consultant - Concord Group, met to assess the status of the various correctional capital projects requiring its support including the Kitchen Equipment Upgrades Project. During these discussions with the CPMO project manager, it was uncovered equipment purchases could not be procured until a facility assessment was completed which would

delay the release of a Food Services Request for Proposal (RFP) since minimum equipment specifications would not be available for reference to bidders.

Generally, the RFP process for such a large and complex contract requires lead time of approximately 6-8 months, therefore the HOC is requesting a one-year extension that will maintain the current 30-day termination clause to exit the contract based on the results of a new RFP and contract award. Aramark is amenable to such extension using existing contract language, including the 30-day termination. The Department of Administrative Services agrees this extension will aid the County to perform an RFP that will provide the County with the best contract possible.

RECOMMENDATION

The Superintendent of the House of Correction respectfully submits this action item to request the authority to enter into a one-year contract extension with Aramark Correctional Services, LLC to provide food services to House of Correction, County Jail, and the Vel Phillips Youth Detention Center.

FISCAL EFFECT

If a contract extension is approved, it is estimated to cost the County \$3M. This includes an estimated increase due to inflation, and to increase the quality of food being served to the residents. A fiscal note form is attached.

PREPARED BY:

Michael Bickerstaff
Public Safety Fiscal Administrator

Chantell Jewell

Chantell Jewell, Superintendent
Milwaukee County House of Correction

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk

Certificate Of Completion

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Superintendent		Signed: 11/4/2022 9:29:48 AM
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