



2022 Wil-o-Way Planning Committee Meeting

November 25th, 2022

Committee Members

Deb Falk-Palec
Ann Kearney
Meg Steimle

Milwaukee County Employees

Marietta Luster, *DHHS*
Michael Bonk, *DHHS*
Supervisor Willie Johnson Jr.

Excused

Meeting recording started:

Corrections to Previous Meeting Minutes of November 18th. Meg Steimle and Marietta Luster were excused. Also the spelling of Delores' last name should be Sallis. These items were corrected. Ann Kearney moved to accept the minutes and Deb Falk-Palec second. Minutes were approved.

Updates:

Mike Bonk stated that the planning for the event on Sunday November 27th is in the final stages and everything is on site at Wil-O-Way and ready to go. He also stated that he did receive the resources for services throughout DHHS and Aging and Disability Services. There is also the President's Proclamation of November being Caregiver Awareness month. Other resources like Magnets with other brochures will also be available on the Resource table at the event.

Mike then presented the Power Point for the event and the slides to be shown before the movie. He talked about what the slides will include such as when the movie will start and then the follow up discussion. The movie and slides are already loaded onto the equipment at Wil-O-Way.

Mike also mentioned the two caregivers who are Harriett Redmond and Dolores Sallis will be panelists. Also, Toto from Children Youth and Family Services and that there is an additional caregiver who is interested in joining the panel if needed. Her name is Tynetta Oliver, a Milwaukee County parent who is on long term support waiver and she has some background on the waiver program as is using it. This would make 6 people total for the panel.



Deb asked about follow up on people from Independence First and Mike stated he did follow up with Marcy at Independence First on Monday and emailed the link to Marcy showing the details of the Movie event and did not hear back from Marcy. Mike reached out again on Wednesday in which case Marci said it was too late to be involved as a panelist. Mike replied explaining he thought that Deb had contacted Marcy prior to these emails and that Marcy knew about it.

Deb stated yes Marcy was aware and that an email was sent back in October. Mike and Meg were included in that October email as well. Deb also asked if the group has the two documents from the Tool Kit from the Unseen movie?

Mike stated yes, the two documents were included and also additional resources. He said there were two separate printouts from the tool kit.

Deb asked, how many have registered so far. Mike said just under 60 people at this time for the in-person event. More had signed up virtually and meant to sign up virtually but did it under the in person sign up.

Mike signed them up virtually and made the corrections and made sure that people received the email and the links they needed to view the film.

Deb asked about resending the information to the people who signed up virtually. Mike said he will follow up with Amanda as soon as the event is over and for anything sent out such as resources and to request the emails of the people that attended the virtual movie event. He also stated he will follow up regarding the questions as well. A survey would be sent after they view the movie to get more feedback as well. Mike will also follow up to see if that group needs any additional resources, and to have other needs met by having them reach out to a specific department.

Deb mentioned the end time of this live event and that people may wonder about the length of the movie. She recommended the end time of 4-4:30pm. This group agreed. The group would also allow people time if they have something they wish to say.

Meg felt that was reasonable the total time of event is 2.0 hours.

Mike continued with the Power Point and asked Supervisor Johnson for feedback on his slide which will be shown as people walk in to be seated.

Deb asked if it should state on the slide Milwaukee County Commission and all agreed to this.



Mike went through the slides and stated after the movie Supervisor Johnson will introduce himself and the panelists. This info will be available on the slide. Also added that panelist Dolores Sallis is the Founder of Parent University.

Marietta agreed she will introduce Toto to Supervisor Johnson

Meg asked Mike about making some changes and having the panelists' names bolded and other information about each panelist under their name. Mike said yes that's done and Meg asked about some of the slides prior to the caregiver names and about making some font changes.

This group then went through the changes to be made. Anne Kearney lost connection but rejoined the meeting. Anne asked about the slide with the quotes and making some minor changes to placement on that slide. She suggested putting the second sentence with the quote and adding a space then saying, "What is your reaction to this statement?" This group agreed to the changes. Other than these changes the group went over formatting and Mike Bonk made the necessary corrections.

Marietta stated the correction for the Children Youth and Family Services slide. The various corrections were made where needed. Also the departments within Milwaukee County being presented and the welcome at the very first slide.

Deb went over other points that were discussed in the previous meeting. She felt some kind of statement should be made about recognizing the film may draw different feelings and emotions and that she would be prepared to make this statement to the audience.

Meg agreed and Deb wanted to let people know that the movie is 45 minutes long and went over the previous discussion of the timeline of this event. Meg asked Mike to Welcome the people and give logistics. Mike agreed. Anne also brought up her previous question of what can people expect and to insert that into the first slide.

Mike asked Supervisor Johnson if he wanted anything else on the screen along with the info that Mike pulled from the County website. Supervisor Johnson was satisfied with what Mike had and stated he will introduce the panelists.

This group continued with reviewing the rest of the slides. Mike mentioned the additional caregiver that wanted to be on the panel and Meg agreed to add Tonetta Oliver to the caregiver slide.

Mike will also refer to Toto's email for the info about Tonetta Oliver and he will reach out to Toto so this info gets added for Supervisor Willie Johnson's introduction Cue Card.



Meg, Anne, and Deb discussed how to present the questions. Anne recommended one question per person and if there is extra time put another question out to whomever wishes to answer.

Deb suggested that one person announce how the questions will be gathered from the audience, giving priority to the audience and when that should be. Deb also stated that she, Mike and Marietta and Supervisor Johnson could read a question from the back and then discussed who will lead the panel as well.

Meg suggested gathering the questions see how many they have gathered and insert some of those questions to the panel and also see how they fit with the power point as well. Anne liked the idea.

Deb mentioned that staying at the event for a while afterward may be a good idea if the panelists wanted to as well.

This group continued to discuss the flow of the questions and how they would be asked and which panelist people may want to answer a specific question.

Mike went over the seating and the set up and the Theatre style set up, preparations and to finalize the timeline for this event.

Marietta will assist wherever she is needed.

The estimated number of in person attendees is 70-75 including this group being added as well.

Deb asked Mike if he heard back from County Supervisors or the County Executive and Mike has not.

Marietta stated that Supervisor Coggins Jones will be attending and some of the CCSB Board members and the ADRC Governing Board Members .

Anne mentioned some people may wish to comment and Supervisor Johnson will state that the group is open to comments during his introductions.

Meg suggested that after the questions and answer session this group would take the information that is left and send it out again to people as an encore so they can view it and get



the information. The purpose would be to share as a bit of minutes and to share responses with people.

Marietta or Vinnie could help compile the info and put it into minutes to share so others can see the outcome.

Anne asked if registration could be left open for the Spanish Speaking people as this time of year is a bit harder to get people to sign up.

Mike reaching out to Amanda again to make sure the virtual event is ready and to see if they need anything additional. The virtual event is open from November 27-November 29.

Meg put in one last correction to the previous minutes and that is State Representative Andracha's name was misspelled. It is corrected. She then went on to talk briefly about updates from that office that will be shared in the future. This will not be brought out at this time at the event.

Deb:

This group wrapped up the meeting with reiterating the fact that this may not be someone's story today but it could be in the future and getting that point across in the event. Also discussing what is happening on the horizon.

It was also added that at the event the audience could be encouraged to contact their own Legislature to voice their feeling on caregiver issues and respite.

Deb suggested adding the links for the resource packets and Mike will add them so people can access this info from there as well.

Meg added letting people at the event now how long this group will stick around so the attendees do not think they will be there another 2 full hours after the event.

Deb suggested letting folks know that they will be there an extra 15 minutes to answer any questions.

This group discussed having masks available to the people attending the live event and making sure people are aware of accommodations for those with visual or mobility issues.

Meeting Adjourned at 4:07pm



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