

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: November 7, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting authorization to retroactively amend the 2022 purchase of service contract with Goodwill Industries of Southeastern Wisconsin, from \$1,242,903 to \$1,467,903, for case management and home-delivered meal services to older adults

File Type: Action Report

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**REQUEST**

The Director, Department of Health and Human Services (DHHS) is requesting authorization to execute a contract amendment with Goodwill Industries of Southeastern Wisconsin to retroactively increase the 2022 purchase of service contract from \$1,242,903 to \$1,467,903.

**POLICY**

Per Wisconsin Statutes, the Director of DHHS is requesting authorization to execute these purchase of service contracts.

Wisconsin State Statutes:	59.52(31)
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**BACKGROUND**

The Milwaukee County Senior Meal Program began in 1972 and is administered through the Milwaukee County Area Agency on Aging. The nutrition program is funded with federal Older Americans Act funds, participant contributions, and other revenues. The purpose of the program is to sustain the independence and well-being of seniors by preventing costly health problems related to nutrition and social isolation. Nutrition is a key aspect of the comprehensive network of services provided by the Aging Unit for Milwaukee County's older adults.

Meals on Wheels, as a crucial piece of the Senior Nutrition Program, combines nutritious meals prepared for the special nutritional needs of older adults with a wellness check by the driver who delivers the meal. In order to be eligible for this program, Milwaukee County residents must be 60 and over, homebound and unable to prepare their own meals. This

hot meal delivery Monday through Friday, accompanied by a regular driver who engages in a quick conversation with the meal recipient daily is an outreach activity that helps ease the isolation that is a concern for many Milwaukee residents, but is particularly important for homebound older adults. Any concerns from the driver are brought back to Goodwill for documentation and follow up with that meal recipient. When an older adult does not answer the door for their meal, Goodwill reaches out to their emergency contact to make sure that the meal recipient is safe. This year to date, the Meals on Wheels Program has served more than 2,000 of Milwaukee County's most vulnerable older adults and delivered nearly one quarter of a million meals (243,778).

Goodwill will likely spend down its full contract amount of \$1,242,903 in October, and this additional amount will cover increased expenditures due to higher gas, supply, and labor costs to continue services through the remainder of 2022. The 2022 contract with Goodwill Industries of Southeastern Wisconsin was approved under File 21-1029 in December 2021.

### **ALIGNMENT TO STRATEGIC PLAN**

This item is aligned to the goals in the Milwaukee County Strategic Plan as this contract focuses on delivering services based on the resolution of health disparities and investing "upstream" to address root causes of health disparities.

### **RECOMMENDATION**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute an amendment to the 2022 contract with Goodwill Industries for \$225,000 which would retroactively increase the existing contract of \$1,242,903 to \$1,467,903.

### **FISCAL EFFECT**

A fiscal note is attached.

### **TERMS**

This contract is effective starting January 1, 2022 to December 31, 2022.

### **VIRTUAL MEETING INVITES**

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**PREPARED BY:**

Carrie Koss Vallejo, Program and Planning Coordinator, DHHS Aging and Disabilities Services

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, DHHS Director

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Liz Sumner, Chair, Finance Committee  
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, and Strategic Planning  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County  
Steve Cady, Research Director, Comptroller's Office  
Lottie Maxwell-Mitchell, Fiscal & Management Analyst, DAS