



**Milwaukee County Commission on Aging
Executive Committee Meeting
August 19, 2022**

A quorum of Executive Committee members convened virtually on Friday, August 19, 2022, for a special assembly. Members and attendees joined the virtual meeting hosted on Microsoft Teams with video conference and conference call options (computer or telephone).

Daniel Idzikowski, DHHS/ADS Program and Policy Manager took roll call and confirmed attendance by calling each Committee member's name.

Executive Committee Members Present:

John Griffith, *Chairman*
Amber Miller, *Vice-Chair*
Elliot Moeser, *Legislative Officer*
Janice Wilberg, *Secretary*

Milwaukee County Staff Present:

Dan Idzikowski, *DHHS Aging Unit*
Schinika Fitch, *County Executive's Office*
Vonda Nyang, *DHHS Aging Unit Executive Assistant*

MINUTES

I. Call to Order

Chair Griffith called the meeting to order at 10:02 am, and roll was taken.

II. Discussion and Action Items:

A. Discussion Items:

a) Review and Revise the Commission on Aging meeting Agenda for Friday, August 26, 2022

Idzikowski informed the Executive Committee that the Advisory Council had approved a new allocation recommendation for projects to utilize Older Americans Act ARPA funding at their last meeting. The Advisory Council's Chair would like to present this recommendation at the August COA meeting requesting the Commission's approval. The Executive Committee approved this agenda item.

Idzikowski discussed the importance of the COA to have a 2023 Budget Presentation at the August meeting as the Commission has authority over how to spend the Aging Unit's Older Americans Act funding and because all department heads have submitted their budget requests. The Fiscal Director will provide the budget presentation regarding Aging Services and a summary of the 2023 County Budget.

b) Approve Nominations to the Commission on Aging

The Executive Committee stated that Commission on Aging nominees don't have to come before the Executive Committee for approval. This agenda item was pulled.

c) Approve Recommendations of New Non-Commission on Aging Members to Councils and Committees:

Idzikowski informed the Executive Committee of four non-Commission members that would like to serve on a COA committee or Council (names are listed below). Before today's Executive Committee meeting, Idzikowski had forwarded their names and resumes to the chairs of the Advisory Council and various Committees for preliminary review and approval. Idzikowski is asking the Chairs and Executive Committee to accept the appointees as they would like to move forward and be approved by the full Commission at the August meeting. The Chair of the Executive Committee reiterated the process for forwarding nominated appointed non-Commission committee members to Chairs for prior approval.

- Michael Glabere and Theresa Koch (Advocacy Committee)
- Cheri Rumler (Advisory Council)
- Lorraine Jacobs (Senior Center Select Committee)

MOTION: To move the nominees forward to the full Commission for approval.

ACTION: Motion prevailed by unanimous consent.

d) Other Commission Business

During a discussion about the agenda, an Executive Committee member raised an issue about the COA letterhead having the official names bolded and not all the Commissioner's names in bold. There was a short discussion about letterhead changes, and Chairman Griffith stated that the letterhead changes would be investigated later if needed.

The Executive Committee discussed concerns about email communication issues (contacting and replies) with Idzikowski, the COA's Committees and Councils, and the Program and Policy Manager not having sufficient support staff to assist him with meeting minutes and other administrative tasks and asked about a plan to resolve this issue. Idzikowski assured the Executive Committee that he and Administrator Marietta Luster were in discussion about the administrative support issues.

- IV. **Adjournment:** A motion was made by Amber Miller and seconded by Janice Wilberg to adjourn the meeting at 11:54 a.m. The next Executive Committee meeting is scheduled for Monday, September 12, 2022, at 11 a.m. (virtual and audio) on Microsoft Teams and a teleconference phone.

Respectfully submitted,
Vonda Nyang, Executive Assistant