

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: June 8, 2022

To: Marcelia Nicholson, Chairwoman, County Board of Supervisors

From: Joseph Lamers, Director, Office of Strategy, Budget and Performance

Subject: Department of Health and Human Services requests to create 1.0 FTE Caregiver Coordinator, Pay Grade 29M in the Department of Health and Human Services.

File Type: Action Report

REQUEST

The Director of the Department of Health and Human Services (DHHS) is requesting authorization to create 1.0 (FTE) position of Caregiver Coordinator, Pay Grade 29M.

POLICY

Milwaukee County Code of General Ordinances:	MCGO 17.28
Specific Adopted Budget:	2022 Adopted Budget

BACKGROUND

In March 2021, federal ARPA legislation (P.L. 117-2) was signed into law which included over \$1.4 billion in additional Older Americans Act (OAA) funding for states and local area agencies on aging. Per federal regulations, OAA dollars must be spent on older adults with the greatest economic and social need, with particular attention to people of color with the greatest economic and social need. Older adults were particularly affected by the pandemic, as were their caregivers, and thus Area Agencies on Aging received additional segregated ARPA funding under the OAA. Title III-E of the OAA provides funding for a National Family Caregiver Support Program.

Per authorization through County Board File 22-144, DHHS has signed a contract with the state Department of Health Services to expend its \$2,051,430 allocation of ARPA OAA funds. Funding for Family Caregiver Support within that amount is approximately \$200,806 that also has a 25% match requirement (\$66,935). The DHHS intends to utilize both ARPA/OAA and state Alzheimer's Family Caregiver Support Program (for the 25% match) revenue to support the position in 2023 and beyond.

The Caregiver Coordinator will assist Milwaukee County residents in understanding, accessing, and utilizing supportive caregiver resources, including National Family Caregiver Support Program and the Alzheimers Family Caregiver Support Program.

The Caregiver Coordinator will connect the County to statewide and national family caregiver support initiatives, conduct outreach and community education, assist eligible residents to enroll in and utilize funding available to the County for caregiver support, provide administrative support and record-keeping for the utilization of those funds, coordinate consistent referrals for caregivers to other social supports, and allow the County to expand the funding support available to family caregivers. This position will serve caregivers of adults with disabilities (age 18-end of life) and older adults (age 60-end of life).

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

- 1A: Reflect the full diversity of the County at every level of County government
- 1B: Create and nurture an inclusive culture across County government
- 1C: Increase the number of County contracts awarded to minority and women-owned businesses
- 2A: Determine what, where, and how we deliver services to advance health equity
- 2B: Break down silos across County government to maximize access to and quality of services offered
- 2C: Apply a racial equity lens to all decisions
- 3A: Invest “upstream” to address root causes of health disparities
- 3B: Enhance the County’s fiscal health and sustainability
- 3C: Dismantle barriers to diverse and inclusive communities

Not applicable in this situation. Please refer to department memo for how this position aligns with the strategic plan.

FISCAL EFFECT

There is no direct cost impact in 2022 to create 1.0 FTE position of Caregiver Coordinator position as additional expenditures are offset by ARPA OAA revenue approved by the County Board in File #22-144.

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Create	Quality Assurance Coordinator	29M	\$62,911 - \$75,377

PREPARED BY:

Pam Matthews
Budget and Management Analyst

JOSEPH LAMERS

Joseph Lamers, Director
Office of Strategy, Budget and Performance

