

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: June 15, 2022

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joseph Lamers, Office of Strategy, Budget, and Performance

Subject: From the District Attorney, Office of the District Attorney, requesting authorization to create the following positions, in the District Attorney's Office, funded by the American Rescue Plan Act: 5.0 FTE Victim Witness Advocate; 1.0 FTE Paralegal-Exempt Nm; 4.0 FTE Secretarial Asst Nm; 4.0 FTE Investigator District Atty; 3.0 Hourly Process Investigator; 1.0 FTE Clerical Assistant 1 Nm; and 1.0 FTE Network Tech Spec Da Nm

File Type: Action Report

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**REQUEST**

The Office of the District Attorney is requesting the creation of 19 positions:

- 5.0 FTE 23M - Victim Witness Advocate
- 1.0 FTE 19Z2 - Paralegal-Exempt Nm
- 4.0 FTE 04Z3 - Secretarial Asst Nm
- 4.0 FTE 32M - Investigator District Atty
- 3.0 Hourly 21M - Process Investigator
- 1.0 FTE 03Z1 - Clerical Assistant 1 Nm
- 1.0 FTE 18Z1 - Network Tech Spec Da Nm

**POLICY**

Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
American Rescue Plan Act of 2021	
Specific Adopted Budget:	2022 Adopted Budget

**BACKGROUND**

On March 15, 2022, Governor Tony Evers announced that he was directing a \$14,586,230 award to Milwaukee County and its criminal justice system to address the backlog of criminal court cases created by the pandemic, based on the court. Of that sum, \$5,627,902 was identified for the benefit of the Milwaukee County District Attorney's Office, for costs related to additional attorney and support staff positions.

On 3/24/22 the Milwaukee County Board of Supervisors Adopted Resolution 22-476 and on 4/4/22 it was signed by the County Executive recognizing, accepting, and

appropriating ARPA Funds from the State of Wisconsin for purposes of expanding court operations, enhancing pretrial services, and increasing House of Corrections programming.

Related File No's:	22-476
Associated File No's (Including Transfer Packets):	NA
Previous Action Date(s):	03/22/2022

### **ALIGNMENT TO STRATEGIC PLAN**

Please see department memo.

### **FISCAL EFFECT**

The funding for the 19 positions will come from the District Attorney's allotment of \$5,627,902 with \$2,966,202.42 designated specifically for the costs related to county positions in the District Attorney's Office.

The ARPA project is projected to extend from July 1, 2022 through June 30, 2024.

The District Attorney's Office anticipates hiring for the new ARPA created County positions beginning in August of 2022.

### **POSITION INFORMATION**

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Create 5.0	Victim Witness Advocate	23M	\$52,054 - \$59,738
Create 1.0	Paralegal-Exempt Nm	19Z2	\$48,233 - \$58,777
Create 4.0	Secretarial Asst Nm	04Z3	\$40,507 - \$43,362
Create 4.0	Investigator District Atty	32M	\$72,120 - \$85,879
Create 3.0	Process Investigator	21M	\$11.02 - \$12.72 per Hour
Create 1.0	Clerical Asst 1 Nm	03Z1	\$32,093 - \$40,612
Create 1.0	Network Tech Spec Da Nm	18Z1	\$60,343 - \$60,343

### **ATTACHMENTS:**

NA

JOSEPH LAMERS

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Joseph Lamers, Office of Strategy, Budget, and Performance

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk  
Arvis Williams, Milwaukee County Department of Human Resources  
Cherelle Rodriguez, Milwaukee County Department of Human Resources  
Bridget Morstad, Milwaukee County Department of Human Resources  
Talisa Minifield, Milwaukee County Department of Human Resources