



Milwaukee County
Department of Human Resources
INTER-OFFICE COMMUNICATION

Date: June 23, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Tony Maze, Director of Benefits, Department of Human Resources

Subject: **Report from the Director of Benefits Administration, Department of Human Resources, requesting authorization to execute a two-year contract with Health eFx for administration of 1094 & 1095 tax forms to ensure Milwaukee County is in adherence to the Affordable Care Act from July 1, 2022 – June 30, 2024.**

File Type: Action Report

REQUEST

The Benefit Division of Human Resources is requesting authorization to execute a two year contract extension with Health efx to create and issue 1094 & 1095 tax forms to ensure Milwaukee County is adherence to the Affordable Care Act. Issuance of the form 1094 & 1095s to individuals as required by the ACA will be accomplished by our relationship with Health efx.

POLICY

Health eFx will be contracted to execute the processing and issuing of all 1094 and 1095 tax forms to all Milwaukee County benefit eligible employees. They will use the lookback tool to identify hourly employees who work over 30 hours per week consistently for six months. These individuals will be now eligible for benefits through Milwaukee County.

VENDOR SELECTION

Milwaukee County has an existing relationship with Health eFx. This request is just an amendment to the existing contract. They are financially stable, have a proven track record of quality customer service and will continue to offer the same convenience.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):
Providing 1094 and 1095's are required by federal law according to the Affordable Healthcare Act.

1A: Reflect the full diversity of the County at every level of County government

These services will be offered to all benefit eligible employees

1B: Create and nurture an inclusive culture across County government

These services will be offered to all benefit eligible employees

1C: Increase the number of County contracts awarded to minority and women-owned businesses

Using existing vendor

2A: Determine what, where, and how we deliver services to advance health equity

Providing 1094 and 1095's is required by federal law according to the Affordable Healthcare Act.

2B: Break down silos across County government to maximize access to and quality of services offered

These services will be offered to all benefit eligible employees

2C: Apply a racial equity lens to all decisions

These services will be offered to all benefit eligible employees.

3A: Invest "upstream" to address root causes of health disparities

3B: Enhance the County's fiscal health and sustainability

3C: Dismantle barriers to diverse and inclusive communities

These services will be offered to all benefit eligible employees

FISCAL EFFECT

There will be a 6% increase per year to the current amount already budgeted for 1094 and 1095 Administration.

TERMS

Request for authorization to purchase 1094 and 1095 Administration through Health eFx for July 1, 2022 – June 30, 2024.

VIRTUAL MEETING INVITES

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PREPARED BY:

Tony Maze, Director of Benefits, Human Resources

APPROVED BY:

Tony Maze, Director of Benefits, Human Resources

ATTACHMENTS:

None

cc: County Executive David Crowley
 Mary Jo Meyers, Chief of Staff, County Executive's Office
 Margo Franklin, Chief Human Resources Officer
 Margaret Daun, Corporation Counsel
 Supervisor Liz Sumner, Chair, Finance Committee
 Supervisor Willie Johnson, Jr., Chair, Personnel Committee
 Scott Manske, Controller
 Stephen Cady, Comptroller's Office
 Aaron Hertzberg, Director, DAS
 Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk