

6/23/22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL

Action Required:
 Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;
 THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1140 – Human Resources</u>		
60017 – Advertising	\$5,773	
51006 – Salaries- Wages Budget		\$5,363
54000 – Social Security Taxes		\$410

The Chief Human Resources Officer of the Department of the Department of Human Resources (1140) is requesting a fund transfer of \$5,773.00 from the services account series to the personal services account series to reclass a Retirement Analyst in Retirement Plan Services to a Lead Retirement Analyst role. This change is needed to streamline responsibilities in Retirement Plan Services and to elevate/retain critical staff to support ongoing required Retirement Plan Services operations. The fund transfer increases expenditures of \$5,773 within the Salaries-Wages Budget section and decreases expenditures of \$5,773 within the Advertising account.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

2)	<u>From</u>	<u>To</u>
<u>1160 – Information Management Services Division</u>		
70814 – Minor DP Equipment	\$25,716	
51006 – Salaries – Wages Budget		\$23,889
54000 – Social Security Taxes		\$1,827

The Director and Chief Information Officer of the Department of Administrative Services – Information Management Services Division (DAS – IMSD) is requesting to create 1.0 FTE Desktop Support II position to convert a contractor to an FTE with a transfer from Minor DP Equipment.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

3)	<u>From</u>	<u>To</u>
<u>2000 – Courts</u>		
51006 – Salaries – Wages Budget		\$79,579
54000 – Social Security Taxes		\$6,088
60203 – Juror Hotel Bills	\$9,012	
60203 – Juror Fees	\$76,655	

Combined Courts is requesting a fund transfer in the amount of \$85,667 to address compensation inequity created when hiring new deputy court clerks at a higher step and the retention of existing trained deputy court clerks. Courts has an unprecedented backlog due to the COVID-19 pandemic and deputy court clerks are resigning and/or retiring.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

4)		<u>From</u>	<u>To</u>
	<u>1180 – Strategy, Budget, and Performance (SBP)</u>		
	51006 – Salaries – Wages Budget		\$6,503
	54000 – Social Security Taxes		\$497
	60115 – Professional Services	\$7,000	

The Office of Strategy, Budget, and Performance (SBP) requests an appropriation transfer of \$7,000 to fund salary increases for Budget and Management Analyst positions. The Director of the Department of Strategy, Budget and Performance requests an appropriation transfer of \$7,000 to effectuate the salary increases of individuals who have gone above and beyond current job requirements. This money shall serve and reclass and/or reallocation of positions for retention sake. Several individuals have high work ethics and have picked up many projects and responsibilities beyond their current JEQ.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

6/23/22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 B DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
 2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>5090 – Transportation Services</u>		
45000 – Other Govt Revenue	\$101,000	
70801 – Office Supplies		\$2,000
70813 – Minor Office Equipment		\$2,000
70815 – Minor Other Equipment		\$2,000
75604 – Furniture & Fixtures – New >\$2,500		\$5,000
75402 – Major Maint – Perf Contr – (Exp)		\$50,000
60115 – Pre. Serv. – Recurring Operations		\$40,000

The Director of the Department of Transportation requests an appropriation transfer of \$101,000 where there is additional revenue in the 2022 budget to cover costs for the implementation of the Phase 1 office layout plan that requires painting, carpet, furniture fixtures, miscellaneous items, as well as, the preliminary design of Phase 2/2A, to continue to support Transportation Services Division's move from the Milwaukee County Watertown Plank Office to the Milwaukee County Lapham Office.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

2)	<u>From</u>	<u>To</u>
<u>9000 – Parks, Recreation, and Culture</u>		
32606 – Wehr Nature Center	\$275	
32608 – Mitchell Park Conservatory	\$1,089	
32614 – Lake Park	\$50,000	
32615 – Voight Trail Garden Trust	\$5,000	
32616 – Park Security	\$15,000	
32601 – Lotta Burger	\$10,000	
32603 – Estabrook Dam./Weigel Hurst	\$200,000	
32604 – BOERNER BOTANICAL GARDEN TRUST	\$71,700	
32621 – MCKINLEY MARINA/LOTTA BURGER	\$15,000	
32622 – BRADFORD BEACH/THE DOCK	\$15,000	
70000 – AGR Botanical Supl (BUD)		\$275
60600 – R/M-BLDG AND STRUCTURES		\$1,089
60600 – R/M-BLDG AND STRUCTURES		\$50,000
70000 – AGR BOTANICAL SUPL (BUD)		\$5,000
70809 – LAW ENF & PUB SFTY SUPPL		\$15,000
60600 – R/M-BLDG AND STRUCTURES		\$10,000
70002 – SEEDS AND PLANTS		\$200,000
70820 – SUNDRY MATERIALS & SUPPL		\$71,700
60600 – R/M-BLDG AND STRUCTURES		\$15,000
60600 – R/M-BLDG AND STRUCTURES		\$15,000

The Department of Parks, Recreation & Culture requests the opening of expenditure budgets within the Parks Expendable Trust Fund for 2022. The funds are to be used for various trust compliant expenses that enhance or improve our Parks system. All expenditures follow the restrictions applicable to each respective trust account in accordance with the Donor intent or written trust agreement. Any unused funds revert to the corresponding Trust accounts at year end in accordance with trust restrictions to retain their purpose and availability for future years. All the trusts are fully funded.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

6-23-22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 C CAPITAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
 Majority County Board and 2/3 County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	From	To
<u>WH011001-W Beloit Road - CTH T - S 124th St. To S Wollmer Rd#</u>		
75504 - Rdway Plan & Constr-(Cap)		\$175,000
<u>WH0010-S. 92nd WFH To W. Howard Ave#</u>		
43035 - Other ST Grants & Reimb	\$175,000	

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of Milwaukee County's Department of Transportation (MCDOT) requests a 2022 appropriation transfer to increase budget authority by \$175,000 for capital project WH011001-West Beloit Road (CTH T) from North 124th Street to South Wollmer Road, which is part of the Wisconsin Department of Transportation's (WisDOT) County Highway Improvement Program (CHIP).

Capital project WH011001-West Beloit Road (CTH T) from North 124th Street to South Wollmer Road will be reconditioned to provide the same traffic capacity, improve roadway drainage, provide accommodations for bicyclists, provide sidewalk where the roadway has an urban cross section and other safety improvements. Contingency costs were budgeted; however, the low bid was higher than expected due to sharp increases in gas prices, shortage of materials, and overall inflation. The construction started in May of 2022 and is anticipated to be substantially complete by November 2022, weather permitting.

Capital project WH001008-South 92nd Street (CTH N) from West Forest Home Avenue to West Howard Avenue has been substantially completed with a projected surplus of approximately \$250,000. This project is also part of the Wisconsin Department of Transportation (WisDOT) County Highway Improvement Program (CHIP). Capital project WH00108 will be closed after the execution of this fund transfer.

The appropriation transfer will address anticipated increased construction contingency costs for capital project WH011001-West Beloit Road (CTH T) from North 124th Street to South Wollmer Road by reallocating surplus budget authority in completed capital project WH001008-South 92nd Street (CTH N) from West Forest Home Avenue to West Howard Avenue.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

2)		<u>From</u>	<u>To</u>
	<u>WA042401-MKE Remove Taxiway F2*</u>		
	60113 – Prof. Serv. – CAP/Major Mtce		\$19,330
	80706 – Pro Serv Div Services		\$4,833
	60017 – Advertising		\$200
	49001 – Contribution from Reserves	\$24,363	

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of the Department of Transportation and the Airport Director request an appropriation transfer for WA0424 MKE Remove Taxiway F2 in the amount of \$24,363.

This appropriation transfer request is for the design phase of the removal of Taxiway F2 at Milwaukee Mitchell International Airport (MKE). This project addresses the right sizing needs of the airport by removing underutilized and obsolete pavement identified in MKE’s airport layout plan future state. This taxiway has been decommissioned and is no longer in use as of 2021. The work includes removal of the existing asphalt, removal of light and sign bases, the addition of topsoil including seeding and mulching. Existing conduit, electrical manholes and sign foundations are to remain. New storm sewers or other drainage improvements other than minor grading associated with topsoil to replace paved areas is out of scope.

The specific rehabilitation approach is to be finalized in design. The construction phase for this project is expected to be requested during the 2023 Capital Budget process.

The increase in expenditure authority requested to create this capital improvement project is funded by \$24,363 in Airport Development Fund (ADF) reserve revenue.

A future fund transfer is expected to be submitted to reimburse the ADF reserve for the design phase by the following amounts \$18,272 of Federal Bipartisan Infrastructure Law (BIL) entitlement funding, \$3,045 of State grant funding, and \$3,046 of Passenger Facility Charge (PFC) Paygo funding once the future grant and future PFC applications are approved by the FAA.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

3)		<u>From</u>	<u>To</u>
	<u>WA042301-MKE Remove Taxiway F1*</u>		
	60113 – Prof. Serv. – CAP/Major Mtce		\$41,851
	80706 – Pro Serv Div Services		\$10,463
	60017 – Advertising		\$200
	49001 – Contribution from Reserves	\$52,514	

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of the Department of Transportation and the Airport Director request an appropriation transfer for WA0423 MKE Remove Taxiway F1 in the amount of \$52,514.

This appropriation transfer request is for the design phase of the removal of Taxiway F1 at Milwaukee Mitchell International Airport (MKE). This project addresses the right sizing needs of the airport by removing underutilized and obsolete pavement identified in MKE’s airport layout plan future state. The work includes removal of bituminous pavement and base aggregate, removal of remaining light fixtures, cans, signs and bases, the addition of topsoil including seeding and mulching. Existing conduit, electrical manholes and sign foundations are to remain. New storm sewers or other drainage improvements other than minor grading associated with topsoil to replace paved areas is out of scope. The specific rehabilitation approach is to be finalized in design. The construction phase for this project is expected to be requested during the 2023 Capital Budget process.

The increase in expenditure authority requested to create this capital improvement project is funded by \$52,514 in Airport Development Fund (ADF) reserve revenue.

A future fund transfer is expected to be submitted to reimburse the ADF reserve for the design phase by the following amounts \$39,386 of Federal Bipartisan Infrastructure Law (BIL) entitlement funding, \$6,564 of State grant funding, and \$6,564 of Passenger Facility Charge (PFC) Paygo funding once the future grant and future PFC applications are approved by the FAA.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.

