

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: May 17, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: George L. Christenson, Clerk of Circuit Court

SUBJECT: From the Clerk of Circuit Court requesting authorization to execute an amendment to the Professional Service Agreement – Credit Management Control, to extend the current agreement for the collection of court-ordered judgments and tax refund intercept processing on a month to month basis until the award of a new contract is made or until May 31, 2023, whichever comes first.

File Type: Action Report

REQUEST

From the Clerk of Circuit Court requesting authorization to execute an amendment to the Professional Service Agreement – Credit Management Control, to extend the current agreement for the collection of court-ordered judgments and tax refund intercept processing on a month to month basis until the award of a new contract is made or until May 31, 2023, whichever comes first.

POLICY

Authorization to contract for collection of fines/forfeitures, surcharges, assessments and attorney fees is granted in Wisconsin Statutes Chapter 59.40(4). In addition, authority was given by the Milwaukee County Board by resolution dated February 1, 1996, File Number 96.99.

BACKGROUND

Credit Management Control was awarded the collections contract through a competitive bid process in 2016. The contract had an initial term of two (2) years, running from June 1, 2016 to May 31, 2018 and two (2) options to renew for two (2) years each. The two extensions were exercised, running from June 1, 2018 to May 31, 2020 and June 1, 2020 to May 31, 2022. File No. 16-273.

The County is in the process of issuing an RFP for Collection Services to solicit a provider to collect court-ordered judgments and tax refund intercept processing and plans to award a contract for such services in 2022.

The Clerk of Circuit Court and Contractor wish to continue providing the services under the Agreement during the RFP process and transition period.

FISCAL EFFECT

No fiscal effect.

TERMS

The Amendment would extend the Professional Services Agreement with Credit Management Control on a month to month basis, beginning June 1, 2022 and continuing at the County's sole option until award of a new contract is made or until May 31, 2023, whichever comes first.

VIRTUAL MEETING INVITES

George L. Christenson, Clerk of Circuit Court
Tammy Kruczynski, Senior Administrator

PREPARED BY:

Tammy Kruczynski, Senior Administrator

APPROVED BY:

George L. Christenson, Clerk of Circuit Court

ATTACHMENTS:

Resolution

Fiscal Note

Professional Service Agreement

Proposed Amendment # 1 to the Professional Service Agreement

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors

Janelle M. Jensen, Legislative Services Divisions Manager, Office of the County Clerk