

5/26/22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL RECEIPT OF REVENUE

Action Required
 Finance and Audit Committee
 2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4000 – Sheriff</u>		
43035 – Other State Grants	\$2,000	
60806 – Meetings And Travel		\$2,000

This fund transfer seeks to recognize revenue of \$2,000 from the State of Wisconsin and establish expenditure authority of \$2,000 for MCSO Explosive Breaching Training.

On April 6, 2022, the Milwaukee County Sheriff's Office (MCSO) received a notification from Office of the Emergency Management that the State of Wisconsin, Department of Military Affairs awarded MCSO a Fiscal Year 2021 Homeland Security Program Grant Award for Homeland Security - WEM/MCSO Explosive Breaching Training. Grant Number 2021-HSW-02B-12376, CFDA #97.067 in the amount of \$2,000.00. Funds will be used by the Milwaukee County Sheriff's Office to attend Explosive Breaching Training. The training will teach explosive breaching tactics will allow personnel to operate more effectively. The grant is required to be expended by October 31, 2022.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

2)	<u>From</u>	<u>To</u>
<u>4000 – Sheriff</u>		
43035 – Other State Grants	\$10,000	
70809 – Law Enforcement Supplies		\$10,000

This fund transfer seeks to recognize revenue of \$10,000 from the State of Wisconsin and establish expenditure authority of \$10,000 for MCSO SWAT Communication Headsets.

On March 14, 2022, the Milwaukee County Sheriff's Office (MCSO) received a notification from Office of the Emergency Management that the State of Wisconsin, Department of Military Affairs awarded MCSO a Fiscal Year 2021 Homeland Security Program Grant Award for Homeland Security - WEM/MCSO Communication Headsets. Grant Number 2021-HSW-02A-12789, CFDA #97.067 in the amount of \$10,000. Funds will be used by MCSO to purchase communication headsets for SWAT Team. The communications headsets will allow MCSO SWAT team to communicate and operate more efficiently and effectively while protecting the citizens of Milwaukee County and the region. The grant is required to be expended by September 30, 2022.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

3)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	44007 – Other Fed Grants & Reim	\$175,000	
	74102 – Purchase of Service		\$150,000
	60112 – Prof. Serv.-Nonrecur Oper		\$ 25,000

This transfer is being requested by the Director, Department of Health and Human Services (DHHS), to reflect an increase in Older Americans Act (OAA) - American Rescue Plan Act (ARPA) grant funding and related expenditures.

Pursuant to County Board File No. 22-144, a report from the Director, Department of Health and Human Services was approved by the Finance Committee on January 27, 2022, requesting authority to enter into a contract with the State of Wisconsin and to accept \$2,051,430 in federal Older Americans Act (OAA) - American Rescue Plan Act (ARPA) grant funding for the period October 1, 2021 through September 30, 2022.

This transfer reflects an additional increase of \$175,000 of the total \$2,051,430 ARPA State allocation in Older Americans Act funds.

Milwaukee County serves as a State designated Area Agency on Aging that administers Older Americans Act federal funds and state, local and private funds through contracts with local providers and advocates on behalf of older adults within the planning and service area and develops community-based plans for services to meet their needs.

This transfer provides an additional \$75,000 increase in revenues and offsetting expenditures in the Senior Meal Program to more accurately reflect anticipated services in a volatile pandemic climate that dictates flexible and market rates for use of service delivery models to continue to address the needs of one of the most vulnerable populations in the community. The transfer includes an increase of \$50,000 in purchase of contracted services with American United Transportation to extend the time period for coordinated home delivered meals to senior dining program participants who are unable to pick up meals at carry-out meal sites and an additional \$25,000 increase from \$50,000 in professional services for contracting a dietician/consultant to work one-on-one with the home delivered meal participants.

This transfer also includes a \$100,000 revenue increase and related expenditures to develop caregiver support promotional materials that are appealing to communities of color to increase awareness and promotion of family caregiver supportive services. The transfer will provide caregiver support promotional materials translated into other languages for limited English proficient families and distributions including recordings and internet websites messages.

There is no tax levy impact from this fund transfer.

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4)		<u>From</u>	<u>To</u>
	<u>3400 – Register of Deeds</u>		
	46103 – General Recording Fees	\$6,667	
	51006 – Salaries – Wages Budget		\$6,193
	54000 – Social Security Taxes		\$474

The Register of Deeds is requesting a \$6,667 appropriation transfer to increase revenue authority and Personnel expenditures. This increase in revenue authority and corresponding increase in Personnel expenditures will allow for reallocation of one (1) Clerk Vital Records to Vital Records Lead based on the reorganization of positions within the Register of Deeds. Current year to date collections for General Recording Fees indicate actuals are projected to exceed what was budgeted in 2022.

There is no tax levy impact from this fund transfer.

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5)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	49036 – Towing Invoice Fees	\$8,378	
	51006 – Salaries- Wages Budget		\$8,378

The Director of the Department of Transportation requests an appropriation transfer of \$8,378 for the reclassification of the Senior Grants Compliance Manager in the Director's Office. The request for reclassification of this position has been submitted to the Human Resources Department for their review. The incumbent is a high performing employee and is critical to the implementation of various high-profile transit projects and has not received an increase in several years. In addition, there are internal equity issues that this position action will resolve.

There is no tax levy impact from this fund transfer.

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6)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	43005 – State Trunk Maintenance	\$186,534	
	49060 – Other Misc Revenue	\$46,634	
	51006 – Salaries- Wages Budget		\$233,168

The Director of the Department of Transportation and the Highway Maintenance Division Director requests an appropriation transfer of \$233,168 for pay grade changes to Highway Maintenance Worker, Assistant Supervisor, Supervisor and Assistant Superintendent of Highways positions. Of the \$233,168, 80% (\$186,534.40) will be charged to the Wisconsin Department of Transportation through highway billings and 20% (\$46,633.60) to the County. This request was not included in 2022 Adopted Budget because of the need for review by the Department of Human Resources' Compensation Division.

The purpose of this request is to provide internal equity across all Divisions within the Department, especially between the Highway Maintenance Worker and Airport Maintenance Worker positions. Equity issues exist between the two divisions as well as compression issues between frontline and supervisory positions. The request will also provide more competitive wages as current wages are below market rates. It will also create a career ladder for recruitment, retention and succession planning.

There is no tax levy impact from this fund transfer.

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7)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	44007 – Other Fed Grants & Reim	\$23,451	
	51006 – Salaries- Wages Budget		\$21,784
	54000 – Social Security Taxes		\$1,667

The Director of the Department of Transportation and the Transportation Services Division Director requests an appropriation transfer of \$23,451 for the increase in revenue to cover requested pay increases in the Transportation Services Division 2022 budget. The pay increases were submitted to the Human Resources Department via Urgent Salary Requests. The positions being targeted for advancement are Engineering Project Manager, Director Transportation Services, Engineer NM, and a Contract Serv Coord.

There is no tax levy impact from this fund transfer.

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8)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	44007 – Other Fed Grants & Reim	\$1,180,800	
	75606 – Computer Equipment – NEW>\$500		\$1,180,800

The Director of the Department of Transportation requests a receipt of revenue appropriation transfer to recognize \$1,180,800 in federal CMAQ revenue and increase expenditure authority in the operating budget by \$1,180,800 for a new MCTS App. The CMAQ project’s purpose is to procure a new fare collection system which will support the BRT route, as well as provide interconnectivity with Waukesha Metro Transit and The Hop. The system includes a new mobile app, onboard validators, and handheld inspection devices. One of the key elements of the system will be to provide fare capping, which reduces the total cost of travel especially for those that can only afford to pay for one fare at a time. That system is smartcard based and will include an expansion of the retail network into more low income and minority neighborhoods. The required local share of \$295,200 is included in the adopted 2022 Transit budget and hence there is no additional cost resulting from approval of this request.

There is no tax levy impact from this fund transfer.

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9)		<u>From</u>	<u>To</u>
	<u>5090 – Transportation Services</u>		
	46328 – Other Service Fee Charges	\$80,000	
	75604 – Furniture & Fixtures		\$80,000

The Director of the Department of Transportation requests an appropriation transfer of \$80,000 of additional revenue in the 2022 budget to cover the existing purchase order for the new layout plan that requires furniture fixtures and miscellaneous items to support Transportation Services Division move to the Milwaukee County Lapham Office.

There is no tax levy impact from this fund transfer.

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