



Office of the Comptroller

Milwaukee County

Scott B. Manske • Comptroller

DATE: April 28, 2022

TO: Supervisor Marcelia Nicholson, Chairwoman, County Board of Supervisors

FROM: Scott B. Manske, Comptroller

SUBJECT: ARPA Grant Accounting Services

REQUEST: Authorization to fund Grant Accounting Services as recommended by the American Rescue Plan Act Task Force by utilizing \$394,563 of American Rescue Plan Act funding.

BACKGROUND:

Milwaukee County will directly receive \$183.7 million between 2021-24 in federal American Rescue Plan Act aid. The American Rescue Plan Act Task Force recommended approval of File HRA22-99 which provides \$394,536 to fund grant accounting services. These accounting services include the following ARPA funding related services:

- Setting up and maintaining the grant tracking system within the accounting software
- Providing data and guidance to the Office of Strategy, Budget, and Performance and/or recipient department fiscal staff as needed
- Reviewing proposed grant claims
- Recording claimed expenses and revenue in the accounting system
- Reconciling between grant claims and the accounting system
- Preparing information for the external auditors including single audit (and Federal auditors if needed)
- Answering auditor questions and/or referring auditors to the appropriate County staff to do so
- Preparing grant financial reports
- Reviewing the compliance of County subrecipients with the American Rescue Plan Act annual and single audit requirements

These services are necessary to ensure claim accuracy, completeness, and compliance with accounting requirements. The Comptroller's Office has two accounting contractors who track the time that they spend working on ARPA to ensure those amounts are expensed to the appropriate fund.

FISCAL EFFECT:

This resolution would allocate \$394,536 from the American Rescue Plan Act funds to the specific accounting services above. See attached fiscal note.

FY2021	FY 2022	FY 2023	FY2024	FY 2025	FY 2026	Total
\$0	\$95,724	\$97,601	\$99,478	\$81,084	\$20,646	\$394,536

PREPARED BY:

Ruzica Drca, Budget and Management Coordinator, Office of the Comptroller

APPROVED BY:

Scott B. Manske, Comptroller

ATTACHMENTS:

Resolution
Fiscal Note