

DRAFT

5/26/22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL RECEIPT OF REVENUE

Fiscal Year 2022

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4000 – Sheriff</u>		
43035 – Other State Grants	\$2,000	
60806 – Meetings And Travel		\$2,000

This fund transfer seeks to recognize revenue of \$2,000 from the State of Wisconsin and establish expenditure authority of \$2,000 for MCSO Explosive Breaching Training.

On April 6, 2022, the Milwaukee County Sheriff's Office (MCSO) received a notification from Office of the Emergency Management that the State of Wisconsin, Department of Military Affairs awarded MCSO a Fiscal Year 2021 Homeland Security Program Grant Award for Homeland Security - WEM/MCSO Explosive Breaching Training. Grant Number 2021-HSW-02B-12376, CFDA #97.067 in the amount of \$2,000.00. Funds will be used by the Milwaukee County Sheriff's Office to attend Explosive Breaching Training. The training will teach explosive breaching tactics will allow personnel to operate more effectively. The grant is required to be expended by October 31, 2022.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

2)	<u>From</u>	<u>To</u>
<u>4000 – Sheriff</u>		
43035 – Other State Grants	\$10,000	
70809 – Law Enforcement Supplies		\$10,000

This fund transfer seeks to recognize revenue of \$10,000 from the State of Wisconsin and establish expenditure authority of \$10,000 for MCSO SWAT Communication Headsets.

On March 14, 2022, the Milwaukee County Sheriff's Office (MCSO) received a notification from Office of the Emergency Management that the State of Wisconsin, Department of Military Affairs awarded MCSO a Fiscal Year 2021 Homeland Security Program Grant Award for Homeland Security - WEM/MCSO Communication Headsets. Grant Number 2021-HSW-02A-12789, CFDA #97.067 in the amount of \$10,000. Funds will be used by MCSO to purchase communication headsets for SWAT Team. The communications headsets will allow MCSO SWAT team to communicate and operate more efficiently and effectively while protecting the citizens of Milwaukee County and the region. The grant is required to be expended by September 30, 2022.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

3)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	44007 – Other Fed Grants & Reim	\$175,000	
	74102 – Purchase of Service		\$150,000
	60112 – Prof. Serv.-Nonrecur Oper		\$ 25,000

This transfer is being requested by the Director, Department of Health and Human Services (DHHS), to reflect an increase in Older Americans Act (OAA) - American Rescue Plan Act (ARPA) grant funding and related expenditures.

Pursuant to County Board File No. 22-144, a report from the Director, Department of Health and Human Services was approved by the Finance Committee on January 27, 2022, requesting authority to enter into a contract with the State of Wisconsin and to accept \$2,051,430 in federal Older Americans Act (OAA) - American Rescue Plan Act (ARPA) grant funding for the period October 1, 2021 through September 30, 2022.

This transfer reflects an additional increase of \$175,000 of the total \$2,051,430 ARPA State allocation in Older Americans Act funds.

Milwaukee County serves as a State designated Area Agency on Aging that administers Older Americans Act federal funds and state, local and private funds through contracts with local providers and advocates on behalf of older adults within the planning and service area and develops community-based plans for services to meet their needs.

This transfer provides an additional \$75,000 increase in revenues and offsetting expenditures in the Senior Meal Program to more accurately reflect anticipated services in a volatile pandemic climate that dictates flexible and market rates for use of service delivery models to continue to address the needs of one of the most vulnerable populations in the community. The transfer includes an increase of \$50,000 in purchase of contracted services with American United Transportation to extend the time period for coordinated home delivered meals to senior dining program participants who are unable to pick up meals at carry-out meal sites and an additional \$25,000 increase from \$50,000 in professional services for contracting a dietician/consultant to work one-on-one with the home delivered meal participants.

This transfer also includes a \$100,000 revenue increase and related expenditures to develop caregiver support promotional materials that are appealing to communities of color to increase awareness and promotion of family caregiver supportive services. The transfer will provide caregiver support promotional materials translated into other languages for limited English proficient families and distributions including recordings and internet websites messages.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

4)		<u>From</u>	<u>To</u>
	<u>3400 – Register of Deeds</u>		
	46103 – General Recording Fees	\$6,667	
	51006 – Salaries – Wages Budget		\$6,193
	54000 – Social Security Taxes		\$474

The Register of Deeds is requesting a \$6,667 appropriation transfer to increase revenue authority and Personnel expenditures. This increase in revenue authority and corresponding increase in Personnel expenditures will allow for reallocation of one (1) Clerk Vital Records to Vital Records Lead based on the reorganization of positions within the Register of Deeds. Current year to date collections for General Recording Fees indicate actuals are projected to exceed what was budgeted in 2022.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

5)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	49036 – Towing Invoice Fees	\$8,378	
	51006 – Salaries- Wages Budget		\$8,378

The Director of the Department of Transportation requests an appropriation transfer of \$8,378 for the reclassification of the Senior Grants Compliance Manager in the Director's Office. The request for reclassification of this position has been submitted to the Human Resources Department for their review. The incumbent is a high performing employee and is critical to the implementation of various high-profile transit projects and has not received an increase in several years. In addition, there are internal equity issues that this position action will resolve.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

6)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	43005 – State Trunk Maintenance	\$186,534	
	49060 – Other Misc Revenue	\$46,634	
	51006 – Salaries- Wages Budget		\$233,168

The Director of the Department of Transportation and the Highway Maintenance Division Director requests an appropriation transfer of \$233,168 for pay grade changes to Highway Maintenance Worker, Assistant Supervisor, Supervisor and Assistant Superintendent of Highways positions. Of the \$233,168, 80% (\$186,534.40) will be charged to the Wisconsin Department of Transportation through highway billings and 20% (\$46,633.60) to the County. This request was not included in 2022 Adopted Budget because of the need for review by the Department of Human Resources' Compensation Division.

The purpose of this request is to provide internal equity across all Divisions within the Department, especially between the Highway Maintenance Worker and Airport Maintenance Worker positions. Equity issues exist between the two divisions as well as compression issues between frontline and supervisory positions. The request will also provide more competitive wages as current wages are below market rates. It will also create a career ladder for recruitment, retention and succession planning.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

7)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	44007 – Other Fed Grants & Reim	\$23,451	
	51006 – Salaries- Wages Budget		\$21,784
	54000 – Social Security Taxes		\$1,667

The Director of the Department of Transportation and the Transportation Services Division Director requests an appropriation transfer of \$23,451 for the increase in revenue to cover requested pay increases in the Transportation Services Division 2022 budget. The pay increases were submitted to the Human Resources Department via Urgent Salary Requests. The positions being targeted for advancement are Engineering Project Manager, Director Transportation Services, Engineer NM, and a Contract Serv Coord.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

8)		<u>From</u>	<u>To</u>
	<u>5800 – DOT Director’s Office</u>		
	44007 – Other Fed Grants & Reim	\$1,180,800	
	75606 – Computer Equipment – NEW>\$500		\$1,180,800

The Director of the Department of Transportation requests a receipt of revenue appropriation transfer to recognize \$1,180,800 in federal CMAQ revenue and increase expenditure authority in the operating budget by \$1,180,800 for a new MCTS App. The CMAQ project’s purpose is to procure a new fare collection system which will support the BRT route, as well as provide interconnectivity with Waukesha Metro Transit and The Hop. The system includes a new mobile app, onboard validators, and handheld inspection devices. One of the key elements of the system will be to provide fare capping, which reduces the total cost of travel especially for those that can only afford to pay for one fare at a time. That system is smartcard based and will include an expansion of the retail network into more low income and minority neighborhoods. The required local share of \$295,200 is included in the adopted 2022 Transit budget and hence there is no additional cost resulting from approval of this request.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

9)		<u>From</u>	<u>To</u>
	<u>5090 – Transportation Services</u>		
	46328 – Other Service Fee Charges	\$80,000	
	75604 – Furniture & Fixtures		\$80,000

The Director of the Department of Transportation requests an appropriation transfer of \$80,000 of additional revenue in the 2022 budget to cover the existing purchase order for the new layout plan that requires furniture fixtures and miscellaneous items to support Transportation Services Division move to the Milwaukee County Lapham Office.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

DRAFT

Fiscal Year 2022

5-26-22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS B CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WS0125-Rose Boiler/Exhaust and McGovern Exhaust Replacement#</u>		
75702 - Oth Capital Outlay- (Cap)		\$53,000
<u>WS0127-Kelly Sr Center & Nutrition Site Boiler Replacement#</u>		
75702 - Oth Capital Outlay- (Cap)		\$60,000
<u>WS0128-Wilson Sr Center Boiler and Exhaust Replacement#</u>		
75702 - Oth Capital Outlay- (Cap)		\$120,000
<u>WC0166-Slab Replace MPM/Pioneer Village#</u>		
60017 - Advertising	\$500	
60023 - Contract Pers Serv-Short	\$2,100	
60027 - Postage	\$500	
70808 - Photo, Prtg, Repro & Bindg	\$500	
80706 - Pro Serv Div Services	4,210	
60013 - Bank Service Fees	\$200	
<u>WJ0111-HOC Admn 400 600 Kitchen Equip#</u>		
75403 - Other Bldg Impr'mt-(Cap)	\$27,400	
80706 - Pro Serv Div Services	\$8,745	
60017 - Advertising	\$500	
60023 - Contract Pers Serv-Short	\$5,000	
60027 - Postage	\$500	
60113 - Prof. Serv-Cap/Major Mtce	\$5,000	
<u>WM0049-MPM 4th Floor Roof Replacement#</u>		
70808 - Photo,Prtg,Repro & Bindg	\$500	
80706 - Pro Serv Div Services	\$86,459	
60017 - Advertising	\$85	
60023 - Contract Pers Serv-Short	\$5,000	
60027 - Postage	\$500	
60113 - Prof. Serv-Cap/Major Mtce	\$16,645	
70808 - Photo,Prtg,Repro & Bindg	\$464	
80706 - Pro Serv Div Services	\$68,192	

Existing Project, + Included in 5-Year Plan, * New Project

The Director of the Department of Administrative Services (DAS) requests an appropriation transfer of \$233,000 from surplus budget authority from completed capital projects WC0166-SLAB REPLACE MPM/PIONEER VILAG (\$44,155), WJ0111-HOC Admn 400 600 Kitchen Equip (\$97,959) and WM0049-MPM 4th Floor Roof Replacement (\$90,866) to capital projects WS0125-Rose Boiler/Exhaust and McGovern Exhaust Replacement (\$53,000), WS0127-Kelly Sr Center & Nutrition Site Boiler Replacement (\$60,000), and WS0128-Wilson Sr Center Boiler and Exhaust Replacement (\$120,000).

The DAS-Architecture and Engineering (DAS-AE) staff has indicated additional funding requirements for the following (existing) capital projects:

WS0127-Kelly Sr Center & Nutrition Site Boiler Replacement (\$60,000)

Additional funding is needed to address unforeseen issues due to the age of the existing boiler and in-line pumps. DAS-AE staff recommends an additional boiler for this facility as a back-up to the main system.

WS0128-Wilson Sr Center Boiler and Exhaust Replacement (\$120,000)

Additional funding is needed for 14 exhaust vents, two hot water pumps and replacement of a damaged triple-duty valve. DAS-AE staff recommends an additional boiler for this facility as a back-up to the main system.

WS0125-Rose Boiler/Exhaust and McGovern Exhaust Replacement (\$53,000)

Additional funding is needed for 12 exhaust vents at Clinton Rose and 2 exhaust fans at McGovern Senior Center. DAS-AE staff recommends an additional boiler for the Rose facility as a back-up to the main system.

DAS-AE staff has indicated that capital projects WC0166-Slab Replace MPM/Pioneer Village and WM0049-MPM 4th Floor Roof Replacement are completed and closed. Capital project WJ0111-HOC Admn 400 600 Kitchen Equip is no longer required as the HOC kitchen equipment is addressed by the ARPA funded capital project WY0625041-Kitchen and Tray Replacements - HOC (via approved resolution #22-412).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022.

2)	<u>From</u>	<u>To</u>
<u>WP069801-Greenfield Park OLT Reconstruction#</u>		
75701 – OTH CAPITAL OUTLAY-(EXP)		\$80,000
<u>WP069701-Little Menomonee River Parkway OLT Reconstruction#</u>		
75701 – OTH CAPITAL OUTLAY-(EXP)		\$50,000
<u>9000 -Parks, Recreation, and Culture</u>		
75701 – OTH CAPITAL OUTLAY-(EXP)	\$130,000	

Existing Project, + Included in 5-Year Plan, * New Project

The Director of the Department of Parks, Recreation, and Culture (Parks) requests an appropriation transfer of \$130,000 from the Parks operating budget to existing capital projects WP069801-Greenfield Park OLT Reconstruction (\$80,000) and WP069701-Little Menomonee River Parkway OLT Reconstruction (\$50,000).

File 18-195 authorized Milwaukee County Parks to apply for and accept if awarded Transportation Alternatives Program grants from the Wisconsin State Dept of Transportation. Parks was awarded the grant in September of 2018. In 2021 bids were solicited for the project. In 2022 bids were solicited for a second time on the Greenfield Park Oak Leaf Trail project and found to be more favorable. Little Menomonee River Oak Leaf Trail project bids were still in line with the new 2022 bid prices received. These projects were bid within the defined approved scope and included attempts to provide more favorable estimates. However, bids were still higher than available project budget due to shortages in materials and labor.

If approved, this appropriation transfer will move budget authority in Parks operating budget (\$130,000) to existing capital projects WP069801-Greenfield Park OLT Reconstruction (\$80,000) and WP069701-Little Menomonee River Parkway OLT Reconstruction (\$50,000) to enable construction and fulfillment of grant deadlines. Construction must commence by September of 2022.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022

3)		<u>From</u>	<u>To</u>
	<u>WP068601 - Domes Annex HVAC #</u>		
	60113 – Prof. Serv- Cap/Major Mtce		\$11,873
	<u>900 Parks, Recreation, and Culture</u>		
	75701 – OTH CAPITAL OUTLAY-(EXP)	\$11,873	

*# Existing Project, + Included in 5-Year Plan, * New Project*

The Director of the Department of Parks, Recreation, and Culture (Parks) requests an appropriation of \$11,873 from the Parks Operating budget to capital project WP068601 - Domes Annex HVAC.

The Parks and Department of Administrative Services-Architecture and Engineering staff (AE) has indicated that capital project WP068601-Domes Annex HVAC requires additional funding due to a minor change order items:

1. Adds a primary and backup laptops and network connections to program and schedule the temperature control system;
2. Increase opaque window film needed to ensure coverage based upon the size and visibility of the final equipment
3. Electrical connections for the computer control system

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 22, 2022

2020 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2022 Budgeted Unallocated Contingency Appropriation Budget	\$5,000,464
Approved Transfers from Budget through Febraury 18, 2022	
Unallocated Contingency Balance as of Febraury 18, 2022	\$5,000,464
(\$30,000) File 22-292 Parks Climate Adaptation Group fighting Climate Change	(\$30,000)
(\$396,203) File 22-107 911 Compliance Remediation	(\$396,203)
(\$150,000) File 22-436 County Board Meeting Room Health Safety and Public Access	(\$150,000)
(\$5,000) File 22-395 Goat Landscaping Demonstration Project	(\$5,000)
(\$200,000) File 22-400 Sound Study Rock Sports Complex	(\$200,000)
(\$100,000) File 22-308 Disrupt School to Prison Pipeline	(\$100,000)
Transfers to/from the Unallocated Contingency PENDING March 2022 CB Approval, and Finance & Audit Committee through Febraury 18, 2022	
Total Transfers PENDING in Finance Committee	\$0
Net Balance	\$4,119,261

ALLOCATED CONTINGENCY ACCOUNT	
2022 Budgeted Allocated Contingency Appropriation Budget	\$0
Approved Transfers from Budget through Febraury 18, 2022	
Allocated Contingency Balance as of Febraury 18, 2022	\$0
Transfers from the Allocated Contingency PENDING March CB Approval, and Finance & Audit Committee through Febraury 18, 2022	
Total Transfers PENDING in Finance Committee	\$0
Net Balance	\$0