

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

JOSEPH LAMERS

Date: April 19, 2022  
To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors  
From: Joe Lamers, Office of Strategy, Budget, and Performance  
Subject: Courts request to abolish 1.0 FTE Justice Center Administrator and create 1.0 FTE Asst Chief Deputy Clerk Sr. Adm  
File Type: Action Report

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**REQUEST**

Courts is requesting to abolish 1.0 FTE Justice Center Administrator and create 1.0 FTE Asst Chief Deputy Clerk Sr. Adm.

**POLICY**

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2022 Adopted Budget

**BACKGROUND**

Combined Court Operations has undergone significant personnel and programmatic changes due to the retirement of the Clerk of Circuit Court prior to serving the full term and the COVID-19 pandemic. Despite transitioning to a virtual format for hearings and holding in-person hearings and jury trials, a significant backlog has developed due to capacity restrictions. Additionally, Courts is experiencing the pandemic phenomenon of the “great resignation” and at one point was at risk of not being able to hold hearings due to a lack of trained staff. Courts has engaged in several hiring and retention strategies to resolve these personnel issues. To address the backlog, ARPA funding has been secured from the State. A restructuring of the administrative hierarchy is necessary to address and support new initiatives.

**FISCAL EFFECT**

The net result of the abolish create is a reduction to Personnel Services of \$2,025. This reduction assumes the Asst Chief Deputy Clerk Sr. Adm is filled at the midpoint of the salary range.

**POSITION INFORMATION**

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Administrator Justice Center	35M	\$86,123 - \$102,657
Create	Asst Chief Deputy Clerk Sr. Adm	916E	\$82,144 - \$106,788

*JOSEPH LAMERS*

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Joe Lamers, Director, Office of Strategy, Budget and Performance.

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk