

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** March 7, 2022

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** A resolution authorizing the Office of Strategy, Budget and Performance and the Office of the Comptroller to process an appropriation transfer of \$150,000 from Org. Unit 1940-1945 – Appropriation for Contingencies to a new Capital Improvement Project County Board Meeting Room Health Safety and Public Access

**FISCAL EFFECT:**

- |                                                                                                        |                                                                   |
|--------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> No Direct County Fiscal Impact                                                | <input checked="" type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required                                                  | <input type="checkbox"/> Decrease Capital Expenditures            |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues                |
| <input type="checkbox"/> Absorbed Within Agency’s Budget                                               | <input type="checkbox"/> Decrease Capital Revenues                |
| <input type="checkbox"/> Not Absorbed Within Agency’s Budget                                           |                                                                   |
| <input checked="" type="checkbox"/> Decrease Operating Expenditures                                    | <input checked="" type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues                                                   |                                                                   |
| <input type="checkbox"/> Decrease Operating Revenues                                                   |                                                                   |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	(\$150,000)	\$0
	Revenue	\$0	\$0
	Net Cost	(\$150,000)	\$0
<b>Capital Improvement Budget</b>	Expenditure	\$150,000	\$0
	Revenue	\$0	\$0
	Net Cost	\$150,000	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
  - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
  - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
  - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. Approval of this resolution will authorize the Office of Strategy, Budget and Performance and the Office of the Comptroller to process an appropriation transfer of \$150,000 from Org. Unit 1940-1945 – Appropriation for Contingencies to create a new Capital Improvement project County Board Meeting Room Health Safety and Public Access to provide funding for in-person or hybrid meetings per Milwaukee County General Ordinance Section 1.01(d) and to comply with CDC and County policy recommendations and to facilitate accessibility during and after the Coronavirus pandemic. The Office of Strategy, Budget and Performance is also requested to explore the availability and eligibility of COVID-19 Mitigation funds, or another non-tax levy source of funding, to reduce the amount of Contingency funds needed or to supplement project funding if it is determined later that additional funds are required for improvements for physical meeting access and the safety of the public, County staff, and elected representatives. The Department of Administrative Services Facilities Management Division, and other staff as needed, shall coordinate with the County Board department head to deploy a plan to help ensure the objectives of the resolution are met and provide project management services.
  - B. This resolution transfers \$150,000 of expenditure authority from Org. Unit 1940-1945 – Appropriation for Contingencies to a new Capital Improvement project. To the extent monies from the Appropriation for Contingencies are expended, it either reduces the County's year-end surplus or increases its deficit.
  - C. The budgetary impacts for 2022 are outlined above in Section B. There are no budgetary impacts for subsequent years.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

D. No assumptions were used.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature *Stephen J. Cady*

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required