

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : February 17, 2021

TO : Supervisor Marcelia Nicholson, Chairwoman Milwaukee County Board of Supervisors

FROM : Scott B. Manske, Comptroller, Office of the Comptroller

SUBJECT : **Operating Capital/Major Maintenance Carryovers** (Informational Only)

New for 2021 Carryovers

The County has transitioned from its former financial system (Advantage) to Infor CloudSuite Financials. A benefit of the Infor system is that capital projects are budgeted on a life to date basis rather than an annual basis. This change alleviates the need for the County to perform the task of manually carrying over individual appropriations and revenue budgets for its capital projects.

For operating carryovers of capital/major maintenance appropriations, the Office of the Comptroller will provide informational reports for the January and March committee cycles. These reports will summarize carryovers that have been identified by departments and list the corresponding funding sources.

The Office of the Comptroller will continue to provide semi-annual countywide project status updates of ongoing projects. The Office of the Comptroller will separately provide a listing of projects that will be closed along with requests to lapse funds. Both reports are anticipated to be provided during the May 2022 committee cycle.

OVERVIEW

Section 32.91 of the Milwaukee County General Ordinances states that appropriations for capital expenditures or major repair ("Appropriations") shall remain in force until the purpose for which the appropriation was made has been accomplished or abandoned.

On November 9, the Office of the Comptroller requested that departments submit operating capital/major maintenance appropriations (and related revenues) that they want to have carried over from 2021 to 2022. The table on the subsequent page lists the carryovers that were received.

On January 27, an initial list of operating capital outlay items that would be carried over was presented to the Committee on Finance. Additional items that will be carried over are included in this report.

2022 Operating Capital/Major Maintenance Carryovers and Related Revenues

Dept.	Request Description	Amount	Funding Source
Zoo	Zoo Deferred Maintenance/Repairs	\$ 257,814	Tax Levy
HR	Front Desk Remodeling Project	\$ 50,710	Tax Levy
Parks	Del Porter Pavilion Roof	\$ 50,000	Tax Levy
Parks	Dineen Golf Building Demolition	\$ 50,000	Tax Levy
Parks	Pulaski Indoor Pool Patio Door Replacement	\$ 17,800	Tax Levy
DAS-Facilities	Data Processing Items	\$ 30,554	Tax Levy
DAS-Facilities	Safety Building Water Heaters Replacement and Cross Connect	\$ 187,810	Tax Levy
DAS-Facilities	CJF Skywalk Repair and Restoration	\$ 110,000	Tax Levy
DAS-Facilities	Roof Repairs and Preventative Maintenance (CHC, Senior Centers, Coggs, VPJJC)	\$ 105,430	Tax Levy
DAS-Facilities	Carpet/Flooring for various Courthouse Complex buildings, VPJJC, and Coggs	\$ 90,000	Tax Levy
DAS-Facilities	Facade repairs for Clinton Rose Senior Center	\$ 80,000	Tax Levy
DAS-Facilities	Concrete repair throughout the Courthouse Complex	\$ 60,000	Tax Levy
DAS-Facilities	Sound system replacements for CHC and VPJJC	\$ 50,000	Tax Levy
DAS-Facilities	Electrical upgrade projects VPJJC, Lapham	\$ 20,000	Tax Levy
DAS-Facilities	Siding project for Wil-O-Way buildings in process but not completed by Contractor in 2021.	\$ 93,106	Tax Levy

Zoo

County Board Resolution File No. 21-756 (“Resolution”) authorized the Zoo to accept a Shuttered Venue Operators Grant of \$6.9 million to offset the impact of the COVID-19 pandemic. The Resolution also authorized the processing of an appropriation transfer to recognize \$6,849,482.40 in grant funds and establish expenditure authority to carry out the grant to benefit the Milwaukee County Zoo.

The Zoo has indicated that the grant will be used to offset payroll costs, which will free up levy in the Zoo operating budget. The Zoo has requested to carryover the balance of their available expenditure authority in its Capital Outlay accounts so that maintenance projects and repairs can be completed for the Zoo’s upcoming 2024 accreditation inspection. A January carryover was processed for \$6 million. This March request carries over the remaining balance of funds available.

Human Resources

The Department of Human Resources (“HR”) has requested \$50,710 for the HR Front Desk Remodeling Project. The project was originally included in the 2020 operating budget because it did not meet the threshold for the capital budget. Funds were placed on hold in 2020 due to the financial impacts from the pandemic.

The project restarted in March 2021. The objective of the project is to make the front desk counter ADA accessible and add plexiglass for COVID-19 mitigation. The lobby space is also being remodeled for ADA accessibility and confidentiality of those coming into the HR space.

Parks

The Department of Parks, Recreation and Culture has submitted \$117,800 of operating capital outlay carryovers. The \$117,800 is comprised of the following items:

- \$50,000 is being carried over for the replacement of the Del Porter Pavilion Roof in Kosciuszko. In December 2021, the County Board and County Executive approved a request to provide \$50,000 from the Appropriation for Contingencies for the replacement of the roof.
- \$50,000 is being carried over for the demolition of the Dineen Park Golf Building. The building on the southern half of Dineen Park used to service the nine-hole golf course which closed in 2004. The area now functions as a disc golf course but is accessed from the north parking lot off of Vienna Ave. Parks proposes to demolish the building and parking lot to remove a nuisance and reduce impervious surface.
- \$17,800 is being carried over for the repair of patio doors at Pulaski Indoor pool. The existing doors are inoperable, and the wooden framing has rotted. The repair will provide an additional egress point and allow for use of the patio on the west side of the building.

Department of Administrative Services - Facilities

The Department of Administrative Services – Facilities Division has submitted operating capital outlay carryovers that total \$826,960. The \$826,960 is comprised of the following items:

- \$187,870 is being carried over for the replacement of water heaters at the Safety Building.
- \$110,000 is being carried over for the restoration and repair of the CJF Skywalk.
- \$105,430 is being carried over for repairs and preventative maintenance to various roofs.
- \$90,000 is being carried over for new carpet/flooring for at various Courthouse Complex Buildings, Vel Philips Juvenile Justice Center, and Marcia P. Coggs Human Services Center.
- \$80,000 is being carried over for façade repairs to the Clinton Rose Senior Center.
- \$60,000 is being carried over for concrete repair throughout the Courthouse Complex
- \$50,000 is being carried over for sound system replacements for the Courthouse Complex and the Marcia P. Coggs Human Services Center.
- \$20,000 is being carried over for electrical upgrades at the Vel Philips Juvenile Justice Center and at the Lapham Facilities Building.
- \$93,106 is being carried over for the replacement of siding at the Wil-O-Way Buildings.

Recommendation

This report is informational only. The Office of the Comptroller will process these carryovers, so the appropriations are available in 2022.

Scott B. Manske

Scott B. Manske
Comptroller
Office of the Comptroller

cc: David Crowley, County Executive
Jason Haas, Chairman, Committee on Finance
Supervisor Willie Johnson, Jr., Vice-Chairman, Committee on Finance
Joe Lamers, Director, Office of Performance, Strategy and Budget
Vince Masterson, DAS-PSB
Shakita LaGrant-McClain, Director DHHS
James Martin, Deputy-Director Milwaukee Mitchell International Airport
Vera Westphal, Deputy Zoo Director
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Pamela Bryant, Office of the Comptroller
Justin Rodriguez, Office of the Comptroller
Stephen Cady, Office of the Comptroller