

MILWAUKEE COUNTY FISCAL NOTE FORM**DATE:** 2/18/22Original Fiscal Note Substitute Fiscal Note **SUBJECT:** Request to abolish 2.0 FTE Senior Equity Consultants (vacant) and create 1.0 FTE Director of Equity Operations and 1.0 FTE Senior Program Manager African American Affairs in the Office of Equity.**FISCAL EFFECT:**

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	39,685
	Revenue	0	39,685
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department on Equity requests the abolishment of 2.0 FTE Senior Equity Consultants (vacant) and the creation of 1.0FTE Director of Equity Operations, and 1.0 FTE Senior Program Manager African American Affairs.

B. Direct costs for the current year would be \$0 to the County. While there is a \$39,685 increase of moving 1.0 Senior Equity Consultant to a Director of Equity Operations, this amount would be covered through a fund transfer within the department, from commodities and services. This fund transfer action would cover the assumed annual cost of up to approximately \$40,000 assuming the position is hired at midpoint (\$117,000) of range. If the position is hired at below the midpoint of the range, the fund transfer can be for a lower amount. In subsequent years the increase will be covered through the budget process.

It is assumed that all created positions would be hired with 16 pay periods remaining (May 20). Assuming a mid range salary of \$117,000 (excluding fringe) hiring with 16 pay periods remaining would come at a cost of roughly \$72,000 for the remainder of 2022. In future years the increase would be covered through the budget process.

C. The impacts for 2022 are an increase in personnel costs of \$39,685 annually. Assuming the position is hired at mid range as pointed out above, with 16 pay periods remaining (May 20), the impact in 2022 is about \$72,000.

D. Assumptions include: hired at the mid point (\$117,000) of the range, not hired prior to May 20 2022, fund transfer processed as necessary. In future years the cost increase will be included in the annual budget process.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Strategy Budget and Performance (SBP)

Authorized Signature Joe Lamers

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

² Community Business Development Partners' review is required on all professional service and public work construction contracts.