



MILWAUKEE COUNTY  
Department on Aging

**Milwaukee County Commission on Aging  
Executive Committee Meeting  
November 3, 2021**

A quorum of Executive Committee members convened virtually on Wednesday, November 3, 2021. Members and attendees joined the virtual meeting hosted on Microsoft Teams with video conference and conference call options (computer or telephone).

Chairwoman Rodgers took roll call and confirmed attendance by calling each person invited to the meeting.

**Commission Members Present:**

Bettie Rodgers, *Chairwoman*  
Amber Miller, *Vice-Chair*  
Elliot Moeser, *Legislative Officer*  
John Griffith, *Secretary*

**Milwaukee County Staff Present:**

Jon Janowski, *Director, DHHS, Division on Aging*  
Schinika Fitch, *County Executive's Office*  
Pam Matthews, *DAS-Budget Office*  
Vonda Nyang, *DHHS, Division on Aging*

**MINUTES**

- I. **Call to Order and Roll Call:** Chairwoman Rodgers called the meeting to order at 3 pm. Secretary John Griffith took roll call.

- II. **Review and approve the October 4, 2021, Executive Committee meeting minutes**

MOTION: To approve the October 4, 2021, Executive Committee meeting minutes.

ACTION: Motion prevailed by unanimous consent (Rodgers Moved, Moeser Second)

- III. **Discussion and Action Items:**

**A. Discussion Items:**

- a) **Update on Commission on Aging Vacancies:** Schinika Fitch, Director of Community Relations for the County Executive's Office, updated the Executive Committee on Commission appointments. Director Fitch announced that County Supervisor Jason Haas would not run for reelection of County Supervisor next year, and Chairwoman Rodgers will have completed both her terms by April of 2022. Also, Commissioner Shirly Sharp has resigned. Director Fitch

also mentioned they are still looking to fill the two vacancies of someone from the healthcare field and someone from the Asian/Pacific Islander community, which totals five vacancies that the County Executive's Office is looking to fill in the new year.

- b) The Executive Committee discussed recruitment requirements, policies, and procedures for vacant Commission on Aging positions. They discussed appointee recommendations in which there are two more communities the Executive Committee would like representation on the Commission on Aging American Indian and the Asian communities. Secretary Griffith will make initial contact with the individuals listed to see if they would be interested in serving as a Commissioner (Gary Mikolajczyk, Stephanie Sue Stein, Cindy Van Vreede, and Terrance Moore)

**c) Schedule of presentations for November COA meeting:**

- Long-term Care Program Options – November 19, 2021 (Scheduled)

**d) American Rescue Plan Act (ARPA) Older Americans Act Allocations and Next Steps:**

The Executive Committee discussed the time frame that the Division on Aging expects to receive their ARPA/Older American's Act funding allocations. The Executive Committee decided to defer this presentation until January 2022 as Director Janowski expects the Division on Aging should receive their allocations no later than January. There was an amendment to the motion to defer the ARPA presentation until January unless the State contacts the Division on Aging's Director before January 2022.

**Motion:** To defer the discussion on the ARPA funding until January unless the State submits funding and instructions before January.

**Action:** Motion prevailed by unanimous consent (Griffith moved, Moeser Second)

**B. Action Items:**

- a) **Setting the November 19, 2021 Commission on Aging meeting agenda:** The Executive Committee discussed and approved the November COA agenda. A Commissioner asked Director Janowski to show the video of the Division on Aging's Nutrition team as they have won an award from the Wisconsin Policy Forum. The Chair asked if the County Executive's Office could write a letter of commendation for a

former Commissioner and long-time Advocate Bob Haase. Commissioner Rodgers is providing the reflection at the meeting.

- IV. Adjournment:** A motion was made by Chairwoman Rodgers and seconded by Commissioner Amber Miller to adjourn the meeting at 4:04 p.m.

The next Executive Committee meeting is scheduled for January 11, 2022, at 11 a.m. (virtual and audio) on Microsoft Teams and a teleconference phone.

Respectfully submitted,

Vonda Nyang  
Executive Assistant