

MILWAUKEE COUNTY FISCAL NOTE FORM

File No: 21-1004

DATE: December 3, 2021Original Fiscal Note ☒Substitute Fiscal Note ☐

SUBJECT: From Chief Deputy, Office of the Sheriff and the Superintendent, House of Correction, are requesting authorization to enter a three-year, Professional Service Agreement with Inmate Calling Solutions LLC d/b/a ICSolutions from January 1, 2022 to December 31, 2024 with three (3) one (1) year renewal options or on a month-to-month basis to provide resident communication services to the Milwaukee County Jail and the House of Correction.

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year 2022	Subsequent Years 2023-24
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$2,561,242	\$4,272,484
	Net Cost	\$2,561,242	\$4,272,484
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
 - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
 - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
 - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. Requesting authorization to execute a Professional Service Agreement with Inmate Calling Solutions LLC d/b/a ICSolutions to install, wire and operate communications services (Telephone Service, Video Visitation services, and Tablets). Included are all related equipment and services for the Milwaukee County Jail and House of correction from January 1, 2022 to December 31, 2024, three (3) one-year renewal options, or on a month-to-month basis.
 - B. The total estimated revenue share for year 2022 is \$2,561,242 which includes the revenue share of \$2,036,242, \$100,000 for a full-time Administrator on site and one-time bonus of \$425,000 (year 1 only). Estimates are calculated based on the Average Daily Population (ADP) of 960 at MCSO and 1,232 at HOC for a combined total of 2,192. For years 2023 and 2024 the estimated revenue share will be \$2,136,242 per year.
 - C. 2022 revenue share is included in the budget for telephone services and video visitation services. It is unknown at this time how tablets will affect revenue share. This service was not previously included in communication services at the Milwaukee County Jail and the House of Correction currently has a vendor with a different business model.
 - D. It is assumed that revenue will be the Minimum Annual Guarantee \$2,036,242 plus the \$100,000 for the full-time Administrator position on-site. Year one would include the signing bonus of \$425,000.

Department/Prepared By Renny More Public Safety Fiscal Analyst

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Authorized Signature

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Did DAS-Fiscal Staff Review?

☐

Yes

X

No

Did CBDP Review?²

☐

Yes

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No

X Not Required