



Department of Human Resources
Division of Employee Benefits

DATE : December 30, 2021

To : Chairwoman Marcelia Nicholson, County Board of Supervisors

FROM : Tony L. Maze, Director of Benefits, Department of Human Resources

SUBJECT: Report from the Director of Benefits & HR Metrics, Department of Human Resources, requesting authorization to encumber additional funds for 2021 services with Lifeworks (US) LTD. for benefit services where the invoices were greater than estimated Benefits Administration Software Services for part of the ongoing 2020 to 2023 extended term.

Issue/Background

Milwaukee County's current contract with Lifeworks (US) LTD. (previously Morneau Shepell, Limited) has a term from January 1, 2020 through December 31st, 2023. Lifeworks (US) LTD. combination of administrative costs ease of use provide the optimal financial performance available to Milwaukee County.

Lifeworks (US) LTD. provide the efficient, high-quality system access options that Milwaukee County's active employees and retirees have gotten use to and provides benefits administration software services under a 2020 to 2023 extended Agreement for Products and Services.

Requested Board Action

Authorization for the Director of Employee Benefits, Department of Human Resources to encumber additional funds to cover services already rendered in 2021 by Lifeworks (US) LTD. for active employees and retirees; and the Office of the Comptroller and the Department of Strategy, Budget, and Performance are authorized to transfer appropriations of \$36,000 from Org. 1945 Appropriation for Contingency (Account 78950 Appropriation for Contingency) to Org. 1921 Human Resources and Payroll System (Account 60003 Data Processing - Benefits).

CC: County Executive David Crowley
 Mary Jo Meyers, Chief of Staff, County Executive's Office
 Margo Franklin, Chief Human Resources Officer
 Margaret Daun, Corporation Counsel
 Supervisor Jason Haas, Chair, Finance & Audit Committee
 Supervisor Eddie Cullen, Chair, Personnel Committee
 Aaron Hertzberg, Director, Department of Administrative Services (DAS)
 Scott Manske, Comptroller
 Stephen Cady, Research & Policy Director, Comptroller's Office
 Sherri Jordan, Deputy Director, DAS (for Risk Management)