

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 30, 2021

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting approval to retroactively amend a 2021 purchase of service contract with Wisconsin Community Services for housing related services for the Keys to Independence Program

File Type: Action Report

REQUEST

A report from the Director, Department of Health and Human Services, requesting approval to retroactively amend a 2021 purchase of service contract with Wisconsin Community Services for housing related services for the Housing Division's Keys to Independence Program.

POLICY

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to amend a purchase of service contract in excess of \$300,000.

Wisconsin State Statutes:		59.52(31)
---------------------------	--	-----------

BACKGROUND

The Milwaukee County Housing Division has operated the Keys to Independence Program as part of its Plan to End Chronic Homelessness adopted in 2015. Keys to Independence is a Milwaukee County funded master lease program that provides apartments to individuals who are homeless. The apartments are located at several locations throughout Milwaukee County. Wisconsin Community Services provides housing related services for the program including case management, intake management, and negotiations with the landlords that participate in the program.

Due to the increase in rents for the apartments, WCS has requested an increase in the contract to ensure that the Housing Division would not have to decrease the number of apartments available. Currently, there are 35 units that are being leased. The amount of the contract would increase by \$25,000, from \$400,000 to \$425,000. This increase has already been incorporated

into the 2022 contract with WCS (File No. 21-1025).

ALIGNMENT TO STRATEGIC PLAN

Providing housing related services for those who are homeless in Milwaukee County is aligned with determining what, where, and how we deliver services to advance health equity.

FISCAL EFFECT

There is no fiscal effect as funding is available in the 2021 Budget to absorb this additional cost. A fiscal note form is attached.

TERMS

This contract runs from January 1, 2021 through December 31, 2021.

VIRTUAL MEETING INVITES

Shakita.LaGrant@milwaukeecountywi.gov
James.Mathy@milwaukeecountywi.gov

PREPARED BY:

James Mathy, Administrator, Department of Health & Human Services – Housing Division

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Director, Department of Health & Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Jason Haas, Chair, Finance Committee
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Shanin Brown, Committee Coordinator, Office of the County Clerk
Steve Cady, Research Director, Comptroller's Office
Pam Matthews, Fiscal & Management Analyst, DAS
Lottie Maxwell-Mitchell, Research & Policy Analyst, Comptroller's Office