**Estimated Costs to Pack, Move & Store MPM Collections (in 2017 dollars)**

**Deep Storage Cost Estimates (County request)**

Collection Storage Equipment (29,000 s/f compact storage+ 1,500 s/f work $ 3,167,233

and dock space)

Supplies/Equipment for move $ 527,272

Moving $ 551,250

HVAC, Security and Systems upgrades to facility (may be amortized in leased space) $ 2,287,500

estimated @ $75 per s/f

**Total County Request $6,533,255**

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**Active Storage Cost Estimates (included in Gallagher Estimate)**

Collection Storage Equipment (26,000 sq. ft. compact storage - $150/sq. ft.) $3,885,330

Supplies/Equipment for move $ 472,728

Moving $ 673,750

**Total Capital Costs $5,031,808**

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**Other costs of Collection Move**

**Staffing costs for Offsite storage (average per year for 6.5 years)**

Staffing to Assess/Document/Barcode/Clean/Pack/Unpack (50 FTE/6.5yrs) **$ 610,018/year**

Total $ 3,906,620

**Staffing costs for Onsite storage (average per year for 8 years) $ 713,031/year**

Staffing to Assess/Document/Barcode/Clean/Pack/Unpack (68 FTE/8 yrs)

Total $5,704,250

These costs are based on the following:

* Collection Storage equipment – A Storage Systems Midwest, Inc. representative was on-site four times to do a walkthrough of collection areas, assess them and take measurements. They were also given the ground floor master plan that outlines space needs for the crowded collections in the basement. They provided their best estimate of what it would cost to put all collections into proper storage (this includes reusing the cabinetry that has been deemed acceptable).
* Staffing – this estimate was done by consulting with other museums about their recent collection moves and what it took to accomplish them and then sitting with MPM collections staff to review those plans and come up with an estimate for each type of collection. Staffing needs are in two categories (expert and support). Expert staff salaries were estimated at an entry level curator’s salary ($50,000) and support staff salaries were estimated at an entry level collection manager’s salary ($36,000). Estimated time to assess and pack is based on all collections being done at the same time. This may not be possible because of staging of packed materials, etc. This is also contingent on a space being available and ready when the move commences.
* Supplies/equipment were a total guess and would be difficult to estimate with any more detail without doing a test run in each department.
* Moving costs were estimated by Coakley Brothers. Several representatives of Coakley Brothers visited the museum three times and they toured all collections to assess our moving needs.
* Staff costs will be run between 1.2M and 1.6M/year in the first few years ticking down to $150,000/year in the final few years for each storage move.