



## COUNTY FACILITIES PLANNING WORK INITIATION REQUEST FORM

*Please complete a form for each new proposal review request.*

**Work Proposal Name:**

Three Year Lease Milwaukee Christian Center at Kozi Community Center

**Date of Request:**

4/5/24

**Requesting Department:**

Parks

**Department Contact Name:**

Saji Villoth

**High Org:** 900

**Low Org:** 9000

**Approval Signature of Department Head:**

*Guy Smith*

4/5/2024

### DESCRIPTION

**Please provide a detailed description of the request:**

Parks offers programming for youth and adults at the various community centers and partners with third-party organizations to provide the programming. Milwaukee Christian Center has provided programming at Kozi Community Center since 2007, with the most recent lease having expired on November 1, 2023. Per the Holdover clause, MCC has been occupying space at Kozi since November 1, 2023, at the same terms of the now-expired lease. With this new lease, MCC will be occupying a different set of rooms than in the past, specifically Rooms 205, 220 and 121 (the "Premises"). MCC shall pay \$1000 per month for the Premises for the Initial three year term (\$12,000 per year), and \$1,100 per month for each of the two additional one-year optional extension terms. In addition to the monthly rent, MCC will pay an annual maintenance fee of \$550. MCC will be responsible for routine cleaning and maintenance of the leased Premises, but County will be responsible for cleaning restrooms and all other maintenance and the County?

MCC is a proven provider of youth programming with resources to implement the programming offered at Kozi. In 2022, MCC provided programming to 175 participants through a 40-week after school and 8-week summer programs, with athletic tournaments, community improvement and civic engagement events. MCC tracks attendance through enrollment and daily attendance records

**How does this proposal align with the County's objectives on racial equity?**

Please see the County's Vision/Mission/Values and strategic focus areas attached

MCC's services allow County to provide equity-based programming to the community, while providing revenue to the County to offset operational costs.

**Desired Timeline:**

**Begin Date:** 4/1/24

**End Date:** 3/31/27

**Duration:** 3 years

**Anticipated Funding Source** (check all that apply and include amount allocated under each category):

**Operating Budget:**

**Capital Budget:**

**Other** (i.e. grants, donations, etc.; please describe):

**Request Involves:**

☒ **Parks Property**

☐ **BHD Property**

# The Basics



## Vision

By achieving  
racial equity, Milwaukee  
is the healthiest County  
in Wisconsin

## Mission

We enhance quality of life through great  
public service

## Values

Inclusion

Seek diverse  
perspectives

Influence

Use your power for  
good

Integrity

Do the right thing

# Strategic Focus Areas

## 1. Create Intentional Inclusion

1A: Reflect the full diversity of the County at every level of County government

1B: Create and nurture an inclusive culture across the County government

1C: Increase the number of County contracts awarded to minority and women-owned businesses

## 2. Bridge the Gap

2A: Determine what, where and how we deliver services based on the resolution of health disparities

2B: Break down silos across County government to maximize access to and quality of services offered

2C: Apply a racial equity lens to all decisions

## 3. Invest in Equity

3A: Invest “upstream” to address root causes of health disparities

3B: Enhance the County’s fiscal health and sustainability

3C: Dismantle barriers to diverse and inclusive communities





## COUNTY FACILITIES PLANNING WORK INITIATION REQUEST DETERMINATION

### CFPSC ACTION FOR CFPSC USE ONLY

CFPSC Project Tracking #:

**TYPE OF REQUEST** (Refer to paragraph 4.3 of the CFPSC charter for more details)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> 1. Asset Management | <input type="checkbox"/> 2. Move Management         | <input type="checkbox"/> 3. Facility Improvements                                 |
| <input type="checkbox"/> 4. New Footprint    | <input type="checkbox"/> 5. Contractual Obligations | <input type="checkbox"/> 6. Centralized Facilities Management Process Improvement |

CFPSC Review Comments:

### FOR EASEMENTS ONLY

Reviewed & Recommended for Approval:

DAS — FM, AE&ES (Legal Description)

Director, DAS

Corporation Counsel

*Note:*

1. Easements affecting lands zoned "Parks" require County Board approval.
2. Forward a copy of the recorded easement to AE&ES.

### CFPSC RECOMMENDATION

The County Facilities Planning Steering Committee reviewed this proposal on . As evidenced by the authorized signature below, the County Facilities Planning Steering Committee approval of this proposal.

Chair or Vice-Chair:

Date:

*County Facilities Planning Steering Committee*

**LEASE AGREEMENT**  
**BETWEEN**  
**MILWAUKEE COUNTY PARKS**  
**AND**  
**MILWAUKEE CHRISTIAN CENTER**

This Lease (the "Lease") is made and entered into effective April 1, 2024 (the "Effective Date"), by and between MILWAUKEE COUNTY PARKS (the "County") and MILWAUKEE CHRISTIAN CENTER, INC., a Wisconsin non-stock, non-profit corporation ("MCC"), 807 S. 14<sup>th</sup> Street, Milwaukee, WI 53204. Referenced together, the County and MCC are the "Parties" to this Agreement.

**WITNESSETH:**

**WHEREAS**, Milwaukee County offers opportunities for youth to participate in youth programming through memberships at various Milwaukee Parks community centers; and

**WHEREAS**, youth programming at Milwaukee Parks community centers is provided by third party organizations; and

**WHEREAS**, MCC wishes to enter into an agreement with the County for the use and daily maintenance of certain space at the Kosciuszko Community Center for MCC's Youth Development Program, which engages youth in academic support, hands on learning, and leadership development after school and in summer, providing the platform for youth to thrive now and lead tomorrow.

**WHEREAS**, the County supports and encourages MCC in this endeavor.

**NOW THEREFORE**, in exchange of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**PROVISIONS:**

**1. PREMISES:**

- a. The County is the owner of the Kosciuszko Community Center ("Kozi").
- b. MCC shall have the exclusive use of Room 205 for MCC's main programming and office spaces; the exclusive use of Room 220 for secondary programming and tutoring; and the exclusive use of Room 121 across from the Boxing Room for equipment storage. These spaces shall collectively be referred to herein as the "Premises" and are attached as Exhibit A.

**2. TERM:**

The term of this Agreement will be for three (3) years (the "Initial Term") commencing on the effective date. MCC may exercise the option to renew the Lease for two (2) additional consecutive one (1) year terms (each an "Extension Term"), provided MCC notifies County in writing no later than six (6) months prior to the expiration of the then-current term, and MCC is not then in material default under the provisions of this Lease.

**3. RENT:**

For the Initial Term, MCC shall pay the County \$1,000 (One Thousand Dollars) per month for the use of the Premises as depicted in Exhibit A. Rent shall be increased to \$1,100 (One Thousand One Hundred

Dollars) per month during each Extension Term, if MCC exercises its renewal option(s). The County shall invoice MCC for fees on a monthly basis.

**4. MAINTENANCE FEE:**

In addition to Rent, MCC shall pay an annual maintenance fee of \$550 (Five Hundred Fifty Dollars) on or before April 1<sup>st</sup> of each year during the Initial Term to assist the County in covering the costs of general maintenance for areas utilized by MCC. The annual maintenance fee shall be increased to \$600 (Six Hundred Dollars) for each Extension Term, if MCC exercises its renewal option(s).

**5. CONDITION OF THE PREMISES:**

County makes no representation nor warranty that as of the Effective Date of this Agreement, all parts of the Premises, including structural elements of the foundation of the building, roof, exterior walls, plumbing, electrical and other mechanical systems: (a) meet and comply with all federal, state, and local laws, ordinances and regulations; and are (b) in workable and sanitary order and state of repair at the time of delivery to MCC. MCC acknowledges that it has been made aware by County that the Premises are offered on an "as-is" basis and may or may not prove to be suitable for all purposes contemplated by MCC, either now or in the future. MCC further acknowledges that it has freely inspected the Premises and is aware of its general overall condition.

**6. PERMITTED USE:**

(a) Youth Programming. MCC is authorized and permitted to use the Premises for any and all activities directly related to the youth development programming for youth from the ages of 11-17. No other use shall be permitted without the prior written consent of the County. No political activity shall be conducted on County property. The County shall continue to also use the facility to support the parks and environs. MCC agrees to provide adequate staffing and supervision personal, who shall be present at all times during MCC's programming at the Premises. MCC staff shall be responsible for cleaning the Premises.

(b) Youth Membership Card Requirement. MCC agrees to require that all youth participants who attend programming or activities at the Premises on a regular basis MUST purchase and use a County "Membership Card," which shall be sold at the most current County fee structure. Participants attending one-time special events or tournaments are exempt from purchasing the Membership Card.

**7. SCHEDULING:**

MCC shall have the right to use the Premises for its programming during all times that the Kozi center is open to the public. In addition, MCC may schedule special programming times with the prior approval of the Kozi Director. MCC acknowledges that the Kozi center will be closed on national holidays and may also be occasionally closed for special events, in which case MCC programs may not occur at the Premises. Except in the event of an emergency, the County agrees to provide not less than two weeks prior written notice of any closure of the Kozi center on a date when the center is typically open to the public.

**8. PUBLIC ACCESS:**

MCC understands that each Park is a public park and is to remain open and accessible to the public, including during MCC activities. No public access is allowed in a County employee area.

**9. PERMITS, LICENSES, AND OTHER COSTS:**

MCC is to procure, maintain, and pay the fee for all appropriate Federal, State, and local licenses and permits required for the operation of all MCC activities. MCC shall be responsible for all costs related to its youth development programming.

**10. MAINTENANCE:**

- a) MCC will be responsible for the cleaning and maintenance of the Premises. The County will be responsible for cleaning the restrooms and remaining areas of the Kozi center.
- b) The County shall use best faith efforts to provide the infrastructure components to keep the Premises in usable condition. This includes maintaining components not regarded as routine maintenance.
- c) MCC and County will mutually agree on building access for Parks staff or third-party contractors for any facility work or improvements so as not to interrupt MCC programming.
- d) MCC will be responsible for daily bagging all garbage and placing it in containers provided by County. The County will be responsible for waste removal.
- e) The County will be responsible for snow removal.
- f) MCC shall maintain the Premises in a state of cleanliness to prevent injuries to the public. MCC agrees not to store or accumulate unused or excess materials, supplies, or equipment, which may create a hazard to the public or result in unsightly surroundings.

**11. APPROVAL OF SIGNAGE:**

All proposed banners, signage and advertising on or within the Premises, temporary or portable structures, must be pre-approved in writing by the Parks Director or his designee, which approval shall not be unreasonably withheld, conditioned or delayed.

**12. REMOVAL OF EQUIPMENT AND SUPPLIES:**

Upon expiration or termination of this Agreement for any reason, MCC shall remove, at its costs, all of its supplies, equipment, displays, and related items from the Premises within ten (10) days of the expiration or termination date, and shall restore the Premises to its prior condition on the Effective Date, with the exception of ordinary wear and tear.

**13. INSPECTION BY COUNTY:**

County shall at all reasonable times have the right to enter the Premises to inspect the condition thereof, and to improve or repair the Premises, and to make such repairs, alterations, improvements or additions as County may deem necessary or desirable; provided, however, such entry shall be done in such a manner that it does not unreasonably interfere with the conduct of MCC's use of the Premises.

**14. INSURANCE:**

Every contractor and all parties furnishing services or product to Milwaukee County (Milw. Cty.) or any of its subsidiary companies must provide Milw. Cty. with evidence of the following minimum insurance requirements. In no way do these minimum requirements limit the liability assumed elsewhere in the contract. All parties shall, at their sole expense, maintain the following insurance:

Commercial General Liability Insurance including contractual coverage:

The limits of this insurance for bodily injury and property damage Combined shall be at least:

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products-Completed Operations Limit	\$2,000,000

Personal and Advertising injury Limit                      \$1,000,000

**Business Automobile Liability Insurance:**

Should the performance of this Agreement involve the use of automobiles, Contractor shall provide comprehensive automobile insurance covering the ownership, operation and maintenance of all owned, non-owned and hired motor vehicles. Contractor shall maintain limits of at least \$1,000,000 per accident for bodily injury and property damage combined.

**Workers' Compensation Insurance:**

Such insurance shall provide coverage in amounts not less than the statutory requirements in the state where the work is performed, even if such coverages are elective in that state.

**Employers Liability Insurance:**

Such insurance shall provide limits of not less than \$500,000 policy limit.

**Additional Requirements:**

Contractor shall require the same minimum insurance requirements, as listed above, of all its contractors, and subcontractors, and these contractors, and subcontractors shall also comply with the additional requirements listed below.

The insurance specified in (1.) and (2.) above shall: (a) name Milw. Cty. including its directors officers, employees and agents as additional insureds by endorsement to the policies, and, (b) provide that such insurance is primary coverage with respect to all insureds and additional insureds.

The above insurance coverages may be obtained through any combination of primary and excess or umbrella liability insurance. Milw. Cty. may require higher limits or other types of insurance coverage(s) as necessary and appropriate under the applicable purchase order.

Except where prohibited by law, all insurance policies shall contain provisions that the insurance companies waive the rights of recovery or subrogation, by endorsement to the insurance policies, against Milw. Cty., its subsidiaries, its agents, servants, invitees, employees, co-lessees, co-venturers, affiliated companies, contractors, subcontractors, and their insurers.

Contractor shall provide certificates evidencing the coverages, limits and provisions specified above on or before the execution of the Agreement and thereafter upon the renewal of any of the policies. Contractor shall require all insurers to provide Milw. Cty. with a thirty (30) day advanced written notice of any cancellation, nonrenewal or material change in any of the policies maintained in accordance with this Agreement. Coverage must be placed with carriers with an A. M. Best rating of A- or better.

**15. MCC SUPERVISION; INDEMNIFICATION:**

(a) MCC shall be solely responsible for proper supervision over the program participants and spectators who use the Premises for MCC activities. MCC shall not permit unlawful or illegal acts to occur within or on the Premises and shall at all times obey all applicable laws.

(b) To the fullest extent permitted by law, MCC shall indemnify the County for, and hold it harmless from all liability, claims and demands on account of personal injuries, property damage and loss of any kind whatsoever, including workers' compensation claims, which arise out of or are in any manner

connected to the Premises, based on any injury, damage or loss being caused by any wrongful, intentional, or negligent acts or omissions of MCC, its agents or employees. MCC shall, at its own expense, investigate all claims and demands, attend to their settlement or disposition, defend all actions based thereon and pay all charges of attorneys and other costs and expenses arising from any such injury, damage or loss, claim, demand or action.

(c) The County agrees to indemnify, defend, and hold harmless, MCC and its agents, officers, and employees from and against loss or expense, including costs and attorney's fees up to the statutory limits in Wis. Stat. s. 893.80 arising from liability for damages including suits at law or in equity caused by the acts or omissions of the County or its agents which arise out of or are connected with the County's activities in the Kozi Center only to the extent those acts would give rise to valid claims under Wis. Stat. s. 893.80.

**16. HOLDOVER:**

In the event the MCC remains in possession of the Premises after the expiration of this Agreement, and without any renewal or extension hereof having been agreed to in writing, MCC shall be deemed to be occupying the Premises on a month-to-month basis. All obligations contained herein shall continue to be applicable to such month-to-month tenancy until renewed or terminated.

**17. ENVIRONMENTAL REQUIREMENTS:**

MCC shall be responsible for any required repair, cleanup, remediation, or detoxification arising out of any Hazardous Materials brought onto or introduced into the Premises or surrounding areas by MCC, its agents or guests. MCC shall indemnify, defend and hold the County harmless from any liability, costs, damage, claim, or injury (including reasonable attorney's fees) arising therefrom.

"Hazardous Materials" means any substance: (i) the presence of which requires investigation or remediation under any federal, state, or local statute, regulation, ordinance, order, action, or policy; or (ii) which is defined or becomes defined as a "hazardous waste" or "hazardous substance" under any federal, state, or local statute, regulation, ordinance, or amendments thereto, including without limitation, the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. § 9601 et seq.) and/or the Resource Conservation and Recovery Act (42 U.S.C. § 6901 et seq.) or (iii) which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, or otherwise hazardous, and is or becomes regulated by any governmental authority, agency, department, commission, board, agency, or instrumentality of the United States, the State of Wisconsin, or any political subdivision thereof; or (iv) the presence of which on the Premises or surrounding areas causes or threatens to cause a nuisance upon the Premises or surrounding areas and/or poses or threatens to pose a hazard to the Premises or surrounding areas or to the health or safety of persons on or about the Premises; or (v) which contains gasoline, diesel fuel, or other petroleum hydro carbons; or (vi) which contains polychlorinated biphenyls (PCBs), asbestos, or urea formaldehyde foam insulation.

"Environmental Requirements" means all applicable past, present, and future statutes, regulations, rules, ordinances, codes, licenses, permits, orders, approvals, plans, authorizations, concessions, franchises, and similar items of all governmental agencies, departments, commissions, boards, bureaus, or instrumentalities of the United States, the State of Wisconsin, and political subdivisions thereof and all applicable judicial and administrative and regulatory decrees, judgments, and orders related to the protection of human health or the environment, including, without limitation: (i) all requirements, including, but not limited to, those pertaining to the reporting, licensing, permitting, investigation, and remediation of emissions, discharges, releases, or threatened releases of Hazardous Materials, chemical substances, pollutants, contaminants or hazardous or toxic substances, materials, or wastes, whether solid, liquid, or gaseous in nature; and (ii) all requirements pertaining to the protection of the health and safety of employees or the public.

**18. TERMINATION:**

The County may terminate this Agreement: (a) if the MCC fails to comply with any provision in this Agreement, and such failure continues for thirty (30) days after a written notice from the County setting forth in reasonable detail the nature of such default; (b) if MCC ceases to do business as a going concern, ceases to pay its debts as they become due, or admits in writing that it is unable to pay its debts as they become due, or becomes subject to any proceeding under any federal or state bankruptcy law, or a custodian or trustee is appointed to take possession of, or an attachment, execution or other judicial seizure is made with respect to, substantially all of MCC's assets or MCC's interest in this Agreement; or (c) in the event that the County, upon thirty (30) days prior written notice to MCC, elects to close or otherwise repurpose the Park or the Premises during the Term. The MCC reserves the right to cease operations with a thirty day (30) notice should they deem it financially necessary due to lack of participants.

**19. COUNTY RIGHTS OF ACCESS AND AUDIT:**

The Contractor, Lessee, or other party to the contract, its officers, directors, agents, partners and employees shall allow the County Audit Services Division and department contract administrators (collectively referred to as Designated Personnel) and any other party the Designated Personnel may name, with or without notice, to audit, examine and make copies of any and all records of the Contractor, Lessee, or other party to the contract, related to the terms and performance of the Contract for a period of up to three years following the date of last payment, the end date of this contract, or activity under this contract, whichever is later. Any subcontractors or other parties performing work on this Contract will be bound by the same terms and responsibilities as the Contractor. All subcontracts or other agreements for work performed on this Contract will include written notice that the subcontractors or other parties understand and will comply with the terms and responsibilities. The Contractor, Lessee, or other party to the contract, and any subcontractors understand and will abide by the requirements of Section 34.09 (Audit) and Section 34.095 (Investigations concerning fraud, waste, and abuse) of the Milwaukee County Code of General Ordinances.

**20. INTEREST:**

Unless waived by County Board of Supervisors, MCC shall be responsible for payment of interest on amounts not remitted in accordance with the terms of the Agreement with Milwaukee County. The rate of interest shall be the statutory rate in effect for delinquent County property taxes (one-percent (1%) per month or fraction of a month) as described in Wisconsin statutes section 74.47(1). The obligation for payment and calculation thereof shall commence upon the day following the due dates established herein.

- a) In addition to the interest described above, MCC may be responsible for payment of penalty on amounts not remitted in accordance with the terms of the Agreement with Milwaukee County, as may be determined by the administrator of this Agreement, or designee. The penalty shall be the statutory rate in effect for delinquent County property taxes (.5% per month, or fraction of a month) as described in Milwaukee County ordinance section 6.06(1) and Wisconsin statutes section 74.47(1) and 74.47(2). The obligation for payment and calculation thereof shall commence upon the day following the due dates established herein.
- b) This provision permitting collection of interest and penalty by Milwaukee County on delinquent payments is not to be considered Milwaukee County's exclusive remedy for MCC's default or breach with respect to delinquent payment. The exercise of this remedy is not a waiver by Milwaukee County of any other remedy permitted under the Agreement, including but not limited to termination of this Agreement.

**21. ASSIGNMENT / SUBLETTING:**

MCC may not assign this Agreement, in whole or in part, or sublease any part of the Premises without the prior written approval of the Parks Director.

**22. PARTNERSHIP:**

Nothing contained in this Agreement shall constitute or be construed to create a partnership or joint venture between County or its successors or assigns and MCC or its successors or assigns. This Agreement does not create the relationship of principal and agent or of partnership, of joint venture, or of any association between County and MCC.

**23. OFFICIAL NOTICES:**

All notices with respect to this Agreement shall be in writing. Except as otherwise expressly provided in this Agreement, a notice shall be deemed duly given and received upon delivery, if delivered by hand, or three days after posting via US Mail, to the party addressed as follows:

To MCC:  
MILWAUKEE CHRISTIAN CENTER  
Karen Higgins, Executive Director  
807 S. 14<sup>th</sup> St.  
Milwaukee, WI 53204

To County:  
Milwaukee County Dept. of Parks  
Jeff Orlowski, Director of Rec/Bus Svcs.  
9480 Watertown Plank Road  
Wauwatosa, WI 53226

Either party may designate a new address for purposes of this Agreement by written notice to the other party.

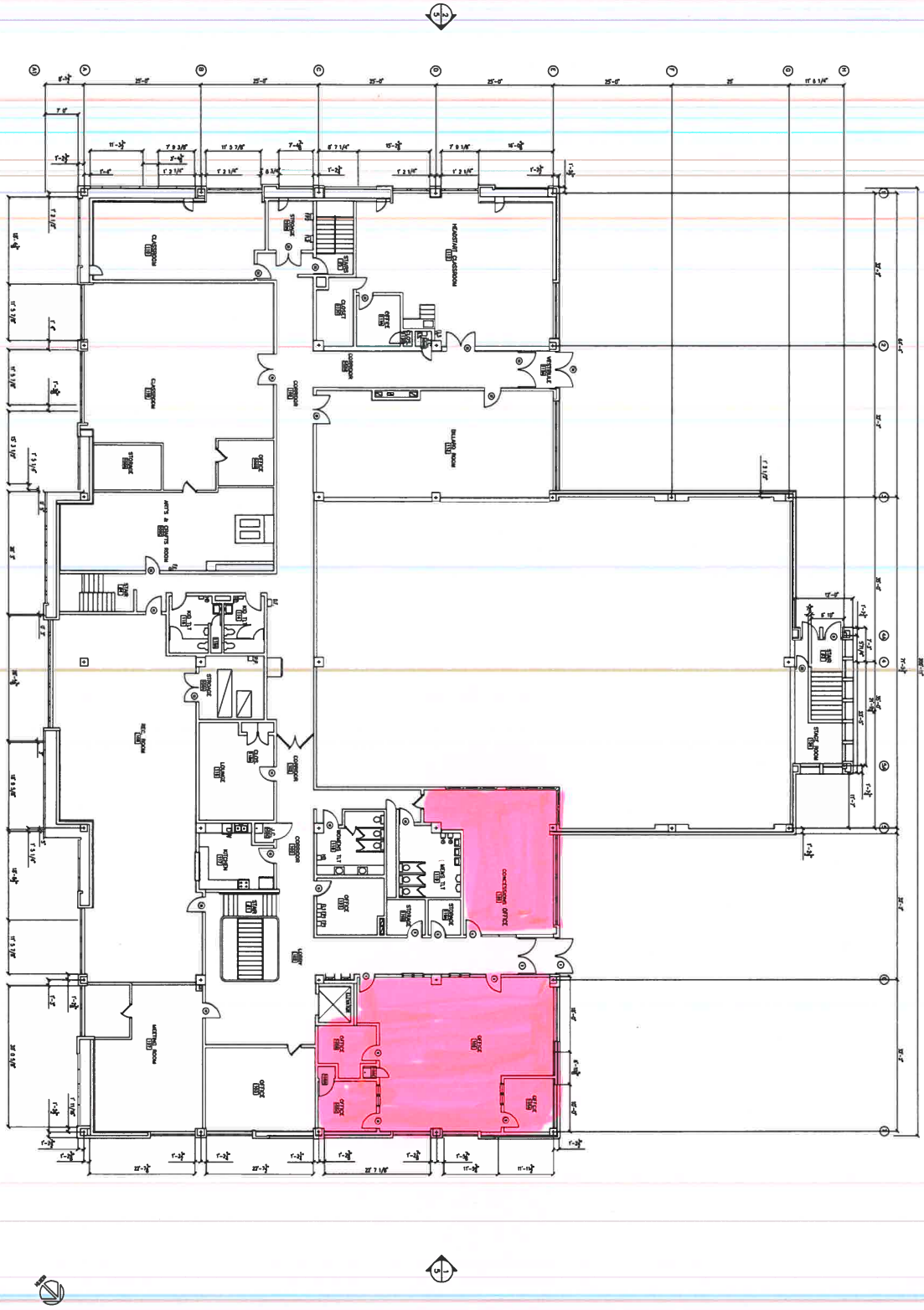
***Signature page follows***

H:\MASTERS\TITLE BLOCKS\CADD REDRAW\EIGHTH\30x42ORD 4-20-01 10:23:06 am EST

FIRST FLOOR PLAN

4070 - KOSCIUSKO PARK

COMMUNITY CENTER



SHEET NO.	3 of 6	GROSS AREA (Sq.Ft.)	25,238	BUILDING NAME AND ADDRESS	KOSCIUSKO PARK COMMUNITY CENTER
FILE NO.	7700000000	LEVEL (Sq.Ft.)	25,238	770 SOUTH 7TH STREET	
		DESCRIPTION	FIRST FLOOR PLAN		

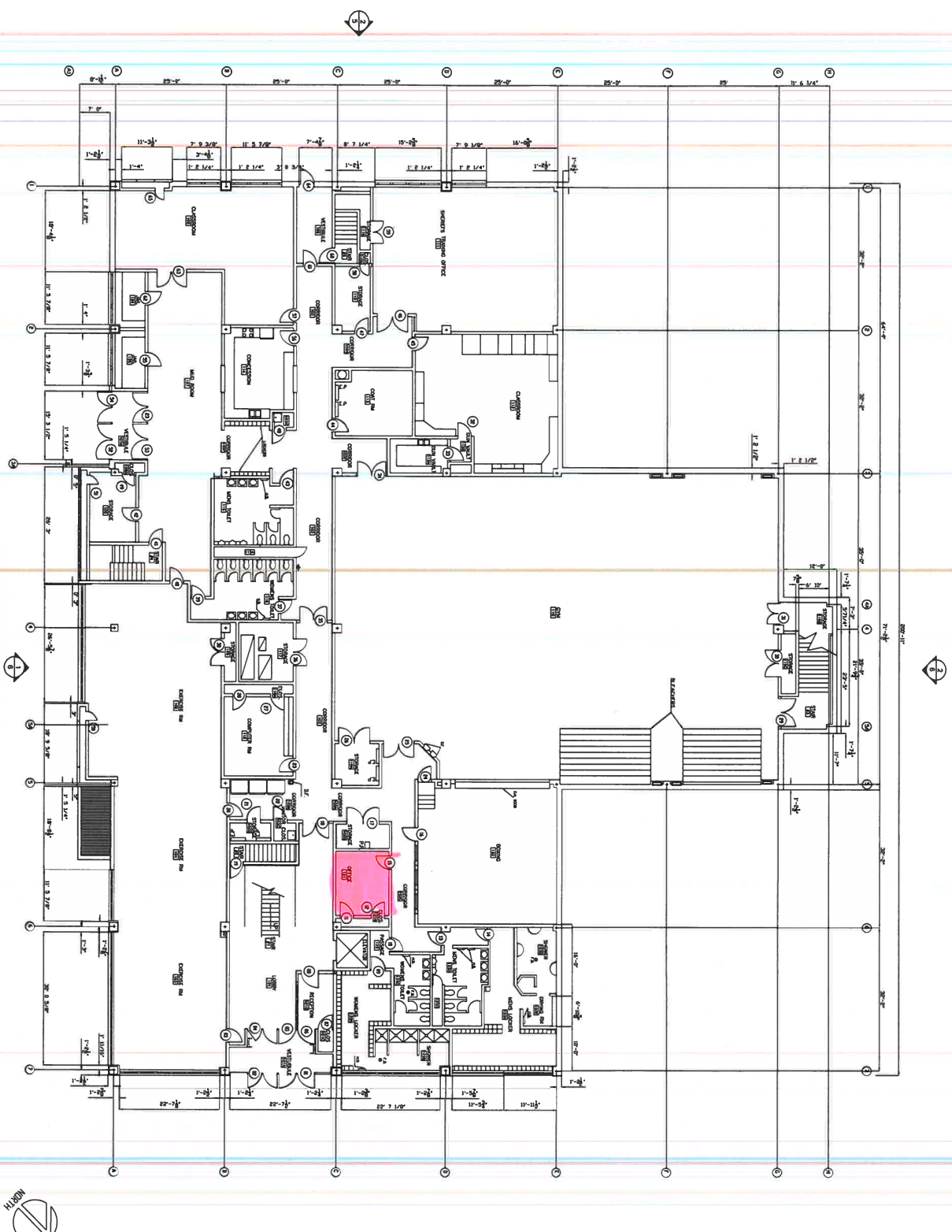
SCALE :	1/8"=1'-0"	DRAWN BY :	JPR
DATE :	9-1-04	CHECKED BY :	NLD
CADD REVISION :	1001 & ASSOCIATES - DC SOLUTIONS		

11-1-2004	NEW TITLE BLOCK AND SQUARE FOOTAGE	RAY/BRANLON
DATE :	REVISIONS :	DRAWN BY :
MILWAUKEE COUNTY DEPARTMENT PARKS AND PUBLIC INFRASTRUCTURE		
ARCHITECTURE , ENGINEERING AND ENVIRONMENTAL SERVICES SECTION		
CITY CAMPUS COMPLEX		
2711 WEST WELLS STREET		
MILWAUKEE		

MASTERS\TITLE BLOCKS\CADD REDRAW\EIGHTH\30x42CRD 4-20-01 102306 an EST

2 GROUND FLOOR PLAN  
SCALE 1/8"=1'-0"  
25,065 sq.ft.

4070 - KOSCIUSKO  
COMMUNITY CENTER



SHEET NO. 2 of 6		GROSS AREA (sq.ft.) 25,065		BUILDING NAME AND ADDRESS: KOSCIUSKO PARK COMMUNITY CENTER		SCALE: 1/8"=1'-0"		DRAWN BY: JPR		DATE: 8/23/99		CHECKED BY: NLO		CADD REDRAW: YOUT & ASSOCIATES - GC SOLUTIONS		MILWAUKEE COUNTY DEPARTMENT PARKS AND PUBLIC INFRASTRUCTURE ARCHITECTURE, ENGINEERING AND ENVIRONMENTAL SERVICES SECTION CITY CAMPUS COMPLEX 2711 WEST WELLS STREET MILWAUKEE, WI 53233	
LEVEL (sq.ft.) 25,065		BUILDING (sq.ft.) 25,065		SHEET DESCRIPTION: GROUND FLOOR PLAN		NEW TITLE BLOCK AND SQUARE FOOTAGE		DATE: 11-1-2004		DRAWN BY: PATRICK M. KOSCIUSKO		DATE: 11-1-2004		CHECKED BY: NLO		CADD REDRAW: YOUT & ASSOCIATES - GC SOLUTIONS	

## MILWAUKEE CHRISTIAN CENTER

### YOUTH DEVELOPMENT PROGRAM – YEAR END REPORT – 2022

Milwaukee Christian Center's (MCC) Youth Development Program (YDP) served 175 youth in after-school/evening and summer programming, averaging 13 youth per day. These numbers represent a 30% increase in overall enrollment and double average daily attendance from the previous year. While still below pre-pandemic attendance numbers, there has been a steady growth in youth engagement throughout the past year.

YDP is a 40 week afterschool and 8 week summer program, for youth, ages 6-18, delivered at Kosciuszko Community Center. Typical program hours are 2:30-6:30pm during the school year and 8:00am-5:00pm during the summer, Monday through Friday. Additional activities take place during weekend hours including athletic tournaments and community improvement/civic engagement events. YDP address the need for quality academic and social development during out-of-school time through purposeful academic enrichment and social development activities, ongoing family involvement, formal youth leadership opportunities, and a commitment to rooting programming in the needs and strengths of youth participants and their communities.

A sample of specific projects/programs offered by YDP during 2020 include:

**Growing Connections:** Collaborative program with UW-Extension that includes urban agriculture, community engagement, youth leadership, and exposure to the arts. This program expanded its presence in the community gardens located on 5<sup>th</sup> and Becher including installation of 8 raised beds. This project allowed MCC to employ six high school age youth over the course of the summer to maintain the garden and support neighborhood clean-up/beautification efforts.

**Community Art Leaders (formerly Youth Artists United):** Program for high school age students who train under leadership of partner artist Tia Richardson and complete a full-scale mural. This year youth completed a mural on the outside of Nutricion y Bienestar on 17<sup>th</sup> & Greenfield, in collaboration with Clarke Square Neighborhood Initiative and Muskego Way Forward. Additional collaborative support was offered by Milwaukee County's Credible Messengers, 414 Life, and Milwaukee Police Department – District 2.

**Community Leadership:** In summer 2022 YDP hosted more than 18 youth employees through Earn and Learn and internal funding. Youth were engaged with business and community leaders along the Lincoln Ave corridor, supported food pantry operations, maintained garden beds, and support day camp activities for elementary age students. Youth conducted neighborhood and park clean-ups and supported the annual National Night Out event.

### ***Outcomes***

**Enrollment:** YDP enrolled 175 youth in programming during 2022, a 30% increase from the previous year. Our planned outcome for 2022 was to enroll 200 youth. New staffing dynamics have limited the capacity of YDP. Since 2020, MCC has raised entry level Youth Workers wages by 2.50/hour and created a Lead Youth Worker position at an additional cost of 4.50/hour. These changes have allowed the program to maintain and attract staff, but also put a lower cap on overall staff hours and therefore potential enrollment. MCC has raised significant additional funding but continues to see the costs associated with providing living wages for youth program staff as future challenge. Potential

opportunities to meet this challenge are being explored including employing high school students in support roles, partnering with work-study programs to subsidize staffing costs, and looking at responsible ways to expand volunteer roles within programming.

Enrollment in educational enrichment activities was 155 youth, exceeding the 125 youth goal by 24%. Education support has been offered one-on-one and in small groups throughout the year. Additional education enrichment has been offered in partnership with SHARP Literacy and the Milwaukee Public Library.

Enrollment in social development activities was 175 youth, a 30% increase from the previous year and slightly short of the 200 youth goal for the reasons described above.

**Data Source:** Enrollment forms and daily attendance sheets; CAYEN database.

**Daily Average Attendance:** YDP's daily average attendance was 26 youth per day. A 50% increase from 2021. In the pre-pandemic months of 2020 YDP daily average attendance was 55 youth per day. The pandemic drastically affected daily attendance numbers, including spacing attendance out between days to meet in small group sizes and ensure all youth still engage in programming at least twice weekly. The road back to pre-pandemic attendance levels has been long and is complicated by challenges in staffing outlined above. **Data Source:** Daily attendance sheets; UNCOM database.

**Youth Leadership:** 35 youth participated in Youth Leadership activities during 2022, exceeding the 30 youth goal. Youth leadership activities include 9 youth co-leading the completion of the a community mural with artist Tia Richardson, 8 youth leading park and community clean-ups weekly, and a group of 18 youth working in the neighborhood garden in collaboration with UW-Extension. **Data Source:** Enrollment forms and daily attendance sheets; UNCOM database.

**Community and Family Events:** 138 youth and family members engaged in community and family events. These events primarily consisted of bi-monthly family nights including a art activities, Halloween and Holiday parties, and program celebrations. **Data Source:** Event attendance sheets

### Summary

MCC's Youth Development Program engaged youth in quality programming that supports healthy, safe communities. Going forward into the 2023 program year, YDP is committed to exploring how best to utilize its capacity to support young people, including:

1. Continuing to work with UW-Division of Extension to engage youth in the development of an agriculture and wellness space at Kohl Farm in addition to further development of the 5<sup>th</sup> and Becher community gardens.
2. Exploring partnerships that make additional hands-on learning opportunities available to young people
3. Exploring internal and partner capacity to deliver high quality programming with the current focus from age 6-18; Potentially exploring a shift toward additional age-specific programming

