


Meeting Minutes	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 05/05/2022
<b>Location:</b> teleconference	<b>Meeting Sequence 130</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, Stu Carron, Adam Stehly (proxy for Calli Berg), Peter Nilles, Tim Christian, Vera Westphal, Erica Goblet	

1. Approval of CFP meeting minutes

During discussion of the April 21, 2022 meeting minutes, it was suggested to amend the minutes to reflect the potential co-tenancy at the proposed Center for Forensic Science and Protective Medicine.

**Action:** A motion to approve the meeting minutes from the April 21, 2022 meeting as amended was seconded, motion passed unanimously.

2. County Facilities Plan System Update (informational only)

No items.

3. County Facilities Plan Project Requests

a. 2022-006 – DHHS Housing Hillview acquisition

DHHS-Housing staff provided an overview of the proposed purchase of the property, to be used as transitional housing. This item was originally introduced to the CFP Steering Committee in November 2020, as CFP project number 2020-027. There was an initial facility condition assessment completed in October 2020, which CFP members requested by updated. The CPF Coordinator will ask the Facility Condition Assessment Program team to visit the property and update the assessment. The CFP Steering Committee also suggested that DHHS-Housing should confirm strategy for partnering with the developer to complete tenant improvements with DAS-Procurement. The CFP Steering Committee also requested a financial pro-forma for the acquisition.

No action as taken on this item.

b. 2022-007 – WE Energies Kohl Park easement

**Action:** A motion to recommend approval of the easement, contingent upon review of the legal description by DAS-FMD AE&ES, was seconded, motion passed unanimously.

4. County Facilities Plan Strategy Updates (informational only)

No items.

5. New Business

No items.

6. Tabled Topics & Projects

No items.

7. Announcements

No items.

8. Adjournment

DRAFT