


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 10/21/2021
Location: teleconference	Meeting Sequence 118
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Adam Stehly, Amy Keltner, Peter Nilles, Tim Christian, Amos Morris	

1. Approval of CFP meeting minutes

Action: A motion to approve the meeting minutes from the October 7, 2021 meeting was seconded, motion passed unanimously.

2. County Facilities Plan System Update (informational only)

No items.

3. County Facilities Plan Project Requests

a. 2021-005 – DHHS-BHD Children’s Community Wellness Clinic (informational only)

Heidi Ciske-Schmidt from DHHS-BHD provided an update on the status of this project to create a Wraparound Wellness Clinic in leased space at 1919 West North Avenue, including details on alignment with DHHS strategy, proposed floor plan and available parking.

4. County Facilities Plan Strategy Updates (informational only)

a. Coggs reinvestment strategy

Planning is continuing on a number of fronts, including integrating sustainability elements and developing resources for alternate project delivery.

b. Admin Space Strategic Facility Plan Recommendations

The CFP coordinator will be meeting with DAS Procurement Division in the near future to discuss how the CFP Steering Committee could support the County’s vision by recommending adjustments to the facility management related contractors and vendors, to take advantage of economies of scale, develop common performance measures and increase business opportunities for minority and women owned businesses.

5. New Business (informational only)

a. 2021-026 – WE Energies BRT electrical easement

Action: A motion to recommend approval of the easement was seconded, motion passed unanimously.

6. Tabled Topics & Projects

No items.

7. Announcements

No items.

8. Adjournment

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