



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance and Audit Committee

Chairperson: Supervisor James "Luigi" Schmitt

Vice Chairperson: Supervisor Willie Johnson, Jr.

Supervisor Jason Haas

Supervisor Eddie Cullen

Supervisor Supreme Moore Omokunde

Supervisor Sequanna Taylor

Supervisor Sheldon A. Wasserman

Committee Coordinator: Shanin R. Brown, (414) 278-4073

Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, September 13, 2018

9:00 AM

Room 203R

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

Call To Order

Roll Call

- 1 [18-655](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing the 2017 Countywide Audit Reports consisting of: Comprehensive Annual Financial Report; Single Audit Report; Employees' Retirement System Annual Report of the Pension Board; General Mitchell International Airport Schedule of Passenger Facility Charges, Revenues, and Expenses; Milwaukee County Paratransit and Transit System Database Reports; Communications to Those Charged with Governance and Management; and Audit Communications Letter to the Milwaukee County Board of Supervisors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:* [18-655 TRANSMITTAL MEMO](#)
[18-655 SUMMARY OBSERVATIONS](#)
[18-655 COMPREHENSIVE ANNUAL FINANCIAL REPORT \(234 pages\)](#)
[18-655 SINGLE AUDIT REPORT \(73 pages\)](#)
[18-655 ERS ANNUAL REPORT OF PENSION BOARD \(39 pages\)](#)
[18-655 GMIA SCHEDULE OF PFC, REVENUE & EXPENSES](#)
[18-655 PARATRANSIT & MCTS DATABASE REPORT](#)
[18-655 GOVERNANCE & MANAGEMENT COMMUNICATION \(23 pages\)](#)
[18-655 AUDIT COMMUNICATIONS LETTER \(20 pages\)](#)
- 2 [18-593](#) From the Director, Milwaukee County Zoo, providing an informational report regarding notification of a projected net revenue deficit as of July 25, 2018, in the amount of \$237,598 due to poor weather conditions in April, May, and June. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:* [18-593 REPORT](#)
- 3 [18-616](#) From the Superintendent, House of Correction, providing an informational report regarding notification of a projected net revenue deficit as of July 30, 2018, in the amount of \$380,007, relating to daily fees from the State Department of Corrections, and \$234,342 relating to municipal board revenue. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:* [18-616 REPORT](#)

PASSIVE REVIEW CONTRACT: Item 4

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99. The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or

The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

4 [18-693](#)

From the Sheriff, Office of the Sheriff, submitting a passive review Memorandum of Agreement with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) in the amount of \$25,000, for reimbursement of overtime salary costs associated with the ATF Task Force for the period effective September 1, 2018, through September 30, 2023. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [18-693 REPORT](#)

[18-693 FISCAL NOTE](#)

[18-693 1684 FORM](#)

[18-693 TBE PARTICIPATION RECOMMENDATION](#)

[18-693 MEMORANDUM OF AGREEMENT](#)

5 [18-550](#)

2018 Adopted Budget Amendment 1A021: From the Executive Director, Milwaukee County Historical Society, requesting authorization to process an administrative appropriation transfer in the amount of \$50,616 between Org. Unit 1940-1945 Appropriation for Contingencies to Org. Unit 1900-1908 Milwaukee County Historical Society to meet statutorily mandated obligations for record retention.

Attachments: [18-550 REPORT](#)

[18-550 RESOLUTION](#)

[18-550 FISCAL NOTE](#)

- 6 [18-633](#) From the Director, Department of Health and Human Services (DHHS), requesting authorization to create Capital Project WS12401-Secured Youth Facility-Phase I, and to transfer up to \$3 million in tax levy surplus from DHHS' operating budget to the new capital project to support the initial planning and design of a Secured Residential Care Center for Children and Youth. **(Referred to the Committees on Health and Human Needs and Finance and Audit)**
- Attachments: [18-633 REPORT](#)
 [18-633 RESOLUTION](#)
 [18-633 FISCAL NOTE](#)
 [18-633 SHIFTING THE PARADIGM](#)
- 7 [18-634](#) From the Director, Department of Health and Human Services, requesting authorization to execute Purchase of Service Contracts with Community Advocates, Inc., in the amount of \$1,174,349 and with United Migrant Opportunity Services, Inc., in the amount of \$594,398 for the operation of the Wisconsin Home Energy Assistance Program in the Management Services Division for the period effective October 1, 2018, through September 30, 2019, with four additional, one-year renewals through September 30, 2023, and to accept any addendum thereto.
- Attachments: [18-634 REPORT](#)
 [18-634 REVISED REPORT \(09/11/18\)](#)
 [18-634 RESOLUTION](#)
 [18-634 REVISED RESOLUTION \(09/11/18\)](#)
 [18-634 FISCAL NOTE](#)
 [18-634 REVISED FISCAL NOTE \(09/11/18\)](#)
- 8 [18-640](#) From the Director, Department of Administrative Services, requesting authorization to apply for and accept State of Wisconsin Transit Capital Assistance Grant Program funding in the approximate amount of \$23.9 million to aid in the purchase of 49 eligible buses, replacing Milwaukee County bond financing and allowing for administrative appropriation transfers. **(Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)**
- Attachments: [18-640 REPORT](#)
 [18-640 REVISED REPORT \(08/28/18\)](#)
 [18-640 RESOLUTION](#)
 [18-640 FISCAL NOTE](#)
 [18-640 REVISED FISCAL NOTE \(08/28/18\)](#)
 [18-640 GRANT ANNOUNCEMENT](#)
 [18-640 QUESTIONS & ANSWERS](#)

- 9 [18-636](#) From the Director, Department of Transportation, requesting authorization to execute a Grant Agreement with the Federal Transit Administration for the 2018 Section 5307 Federal Urbanized Area Formula Grant Program, allowing Milwaukee County to realize \$14,950,000 in Federal grant revenue as a budgeted offset to expenditures in support of Milwaukee County Transit System capital projects, and fixed route and paratransit operations. **(Referred to the Committee on Transportation, Public Works, and Transit for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance and Audit)**
- Attachments: [18-636 REPORT](#)
 [18-636 RESOLUTION](#)
 [18-636 FISCAL NOTE](#)
 [18-636 GRANT AGREEMENT & 1684 FORM](#)
- 10 [18-671](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the Five-Year Financial Forecast for 2019 - 2023. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [18-671 REPORT](#)
 [18-671 REVISED REPORT \(09/11/18\)](#)
- 11 [18-701](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the preliminary tax levy limit estimate for the 2019 budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [18-701 REPORT](#)
- 12 [18-24](#) From the Director, Department of Administrative Services, providing an informational report regarding the 2019 Budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [18-24 SEPTEMBER REPORT \(09/07/18\)](#)

PASSIVE REVIEW CONTRACT: Item 13

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99. The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or

The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

- 13 [18-695](#) From the Director, Department of Parks, Recreation, and Culture, submitting a passive review Agreement with the Milwaukee Metropolitan Sewerage District, in the amount of \$125,000 to construct a futsal court as part of 2016 Capital Project WP630-Pulaski Park Futsal Court.

(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [18-695 REPORT](#)

[18-695 FISCAL NOTE](#)

[18-695 AGREEMENT](#)

[18-695 ADOPTED FILE NO. 17-224](#)

- 14 [18-647](#) From the Executive Steering Committee on Enterprise Platform Modernization Project, providing an informational status update regarding 2015 Adopted Capital Project WO602-Enterprise Platform Modernization.
- (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [18-647 REPORT](#)

- 15 [18-648](#) From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to create five full-time equivalent positions comprised of the following: one Data Architect; two Information Technology Applications Systems Analyst III; one Business Intelligence Analyst; and one Application Technical Architect to support the implementation of the new Enterprise Resource Planning system. **(Companion Personnel File No's 18-660, 18-663, 18-665, and 18-668)**

Attachments: [18-648 DEPARTMENTAL REQUEST](#)

[18-648 DAS RESOLUTION](#)

[18-648 REVISED RESOLUTION \(09/05/18\)](#)

[18-648 DAS FISCAL NOTE](#)

[18-648 REVISED FISCAL NOTE](#)

- 16 [18-649](#) From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting retroactive authorization to execute a Microsoft Enterprise Agreement with Microsoft Corporation, through Crayon Software Experts, LLC, in an amount not-to-exceed \$3,346,760 for the volume licensing of Microsoft software products for Milwaukee County systems and users for the period effective July 1, 2018, through June 30, 2021.
- Attachments:** [18-649 REPORT](#)
 [18-649 RESOLUTION](#)
 [18-649 FISCAL NOTE](#)
 [18-649 ENTERPRISE AGREEMENT](#)
 [18-649 AMENDMENT TO CONTRACT DOCUMENTS](#)
 [18-649 CTM SIGNATURE FORM](#)
- 17 [18-661](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2018 Appropriation Transfer Packet for the September 2018 Cycle.
- Attachments:** [18-661 DRAFT TRANSFER PACKET](#)
- 18 [18-670](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting retroactive authorization to apply for and accept, if awarded, the Edward Byrne Memorial Justice Assistance Grant for Federal Fiscal Year 2018.
- Attachments:** [18-670 REPORT](#)
 [18-670 RESOLUTION](#)
 [18-670 FISCAL NOTE](#)

CLOSED SESSION - Item 19

The Committee may adjourn into closed session under the provisions of Section 19.85(1) (d), Wisconsin State Statutes (State Statutes), for the purpose of considering strategy for crime detection or prevention and Section 19.85(e), State Statutes, for the purpose deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Any such closed session adjournment relates to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

- 19 [18-654](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing a combined informational status update regarding the implementation of recommendations contained in the audit reports titled "Audit of Cybersecurity" (File No. 16-352) and "Cybersecurity Audit: Controls Over Physical Access to the County Data Centers" (File No. 17-78). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [18-654 REPORT](#)

CLOSED SESSION - Items 20 and 21

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 20 [18-651](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an audit report titled "Improved Staffing Levels from Armor, Assignment of a Contract Manager with Clinical Expertise along with Contract Revisions Would Improve Inmate Medical Services," and requesting approval of the audit recommendations provided therein. **(Referred to the Committees on Judiciary, Safety, and General Services, and Finance and Audit)**

Attachments: [18-651 REPORT](#)
[18-651 RESOLUTION](#)
[18-651 FISCAL NOTE](#)
[18-651 FISCAL NOTE \(signed\)](#)
[18-651 POWERPOINT](#)

- 21 [18-9](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [18-9 SEPTEMBER REPORT](#)
- 22 [18-19](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding contract notifications received pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [18-19 SEPTEMBER REPORT \(08/28/18\)](#)
- 23 [18-20](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2018 year-end fiscal projection for Milwaukee County. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [18-20 SEPTEMBER REPORT](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance and Audit is MONDAY, October 29, 2018. All original documents and agenda setting copies MUST be in the Committee Coordinator's possession by Friday, September 28, 2018, at 4:00 p.m.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.