



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance and Audit Committee

Chairperson: Supervisor Peggy A. West
Vice Chairperson: Supervisor Sheldon A. Wasserman
Supervisor Michael Mayo, Sr.
Supervisor Willie Johnson, Jr.
Supervisor Jason Haas
Supervisor Supreme Moore Omokunde
Supervisor Sequanna Taylor
Committee Coordinator: Janelle M. Jensen, 414-278-4228
Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, January 26, 2017

9:00 AM

Room 203R

REVISED

Please Note the Addition of Item 31

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

Call To Order

Roll Call

PUBLIC HEARING: ITEM 1

- 1 [17-112](#) From the Milwaukee County Comptroller, requesting approval of publication of notices to the electors and an initial authorizing resolution in an amount not-to-exceed \$51,555,000 of General Obligation Corporate Purpose Bonds or Promissory Notes to finance capital projects and to reimburse expenses related to projects that occur prior to the issuances.

Attachments: [17-112 REPORT](#)
[17-112 RESOLUTION](#)
[17-112 FISCAL NOTE](#)
[17-112 NOTICE OF PUBLIC HEARING](#)

CLOSED SESSION: ITEM 2

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 2 [17-9](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational monthly report regarding the status of pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-9 REVISED JANUARY REPORT \(01/17/17\)](#)

- 3 [17-11](#) From the Senior Vice President of Finance and Chief Financial Officer, Milwaukee Public Museum, providing an informational report regarding financial updates. **(Considered by the Committee on Parks, Energy, and Environment, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-11 1ST QUARTER REPORT](#)

- 4 [17-160](#) From the Milwaukee County Board of Supervisors, requesting a written informational report from the Office of the County Executive regarding the search for a Director of the Office on African American Affairs and the timeline for naming an appointment. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-160 REPORT](#)

- 5 [17-164](#) From the Office of the County Executive, providing an informational report on the Purchasing Standardization Committee and its duties and responsibilities. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-164 REPORT](#)

[17-164 SECTION 32.23 OF CODE](#)

- 6 [17-161](#) A resolution requesting the Milwaukee County (the County) Pension Board hold its meetings in the County Courthouse to allow live video streaming and archiving of matters related to the governance of the Employees' Retirement System.

Sponsors: Lipscomb Sr.

Attachments: [17-161 RESOLUTION](#)

[17-161 FISCAL NOTE](#)

PASSIVE REVIEW: ITEM 7

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or

The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

- 7 [17-77](#) From the Medical Examiner, submitting a passive review Professional Services Contract amendment with Randal J. Schneider, Ph.D., in the amount of \$75,000, increasing the existing contract from \$93,750 to \$168,750, for part-time forensic laboratory oversight as per National Association of Medical Examiner's accrediting guidelines for the period effective January 1, 2017, through December 31, 2017. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-77 REPORT](#)

[17-77 FISCAL NOTE](#)

[17-77 APRIL 2016 CONTRACT EXTENSION](#)

[17-77 DECEMBER 2016 CONTRACT EXTENSION](#)

- 8 [17-81](#) From the Director, Milwaukee County Zoo (the Zoo), requesting authorization to execute a Professional Services Contract with Robert Zigman Marketing, Inc., in an amount not-to-exceed \$190,000 per year to provide entertainment booking services for the Zoo's al la Carte event for the period effective January 1, 2017, through December 31, 2018, with two additional one-year extensions.

Attachments: [17-81 REPORT](#)

[17-81 RESOLUTION](#)

[17-81 FISCAL NOTE](#)

[17-81 PROFESSIONAL SERVICES CONTRACT](#)

- 9 [17-82](#) From the Director, Milwaukee County Zoo (the Zoo), requesting authorization to execute a Professional Services Contract with Red Arrow Advertising & Guide Service, LLC, in an amount not-to-exceed \$70,000 per year to develop a campaign to help increase attendance at the Zoo for the period effective January 1, 2017, through December 31, 2018, with two additional one-year extensions.

Attachments: [17-82 REPORT](#)

[17-82 RESOLUTION](#)

[17-82 FISCAL NOTE](#)

- 10 [17-116](#) From the Director, Department of Parks, Recreation, and Culture requesting authorization to execute the second renewal of the Tournament Site Agreement with FGTA, LLC, doing business as Symetra Tour, with Milwaukee County receiving \$48,000 for the tour to be held at Brown Deer Golf Course on August 1, 2017, through August 6, 2017.

Attachments: [17-116 REPORT](#)

[17-116 RESOLUTION](#)

[17-116 FISCAL NOTE](#)

[17-116 2015 TOURNAMENT SITE AGREEMENT](#)

[2016 RENEWAL](#)

[2017 RENEWAL](#)

- 11 [17-119](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute a lease agreement with WestCare Foundation Wisconsin, Inc., in the amount of \$150 per month for space at the Dr. Martin Luther King, Jr., Community Center for the period effective February 1, 2017, through December 31, 2017, with two one-year renewal options.

Attachments: [17-119 REPORT](#)

[17-119 RESOLUTION](#)

[17-119 FISCAL NOTE](#)

[17-119 DRAFT LEASE AGREEMENT](#)

- 12 [17-71](#) From the Director, Department of Transportation, requesting authorization to execute a multi-year Professional Services Contract with Boelter + Lincoln in the amount of \$250,000 per year for marketing and communications services at General Mitchell International Airport, and Lawrence J. Timmerman Airport, effective upon final signatures by both parties, and extending through December 31, 2018, with two additional one-year renewal options. **(Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)**

Attachments: [17-71 REPORT](#)

[17-71 RESOLUTION](#)

[17-71 FISCAL NOTE](#)

[17-71 CONTRACT](#)

[17-71 PROPOSAL](#)

- 13 [17-72](#) From the Director, Department of Transportation, requesting authorization to execute a multi-year Professional Services Contract with Ailevon Pacific Aviation Consulting in the amount of \$200,000 per year for airport air services development, and consulting market research at General Mitchell International Airport, effective upon final signatures by both parties, and extending through December 31, 2019, with three additional one-year renewal options. **(Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)**

Attachments: [17-72 REPORT](#)

[17-72 RESOLUTION](#)

[17-72 FISCAL NOTE](#)

[17-72 CONTRACT](#)

[17-72 PROPOSAL](#)

- 14 [17-84](#) From the Director, Department of Health and Human Services, requesting authorization to execute Purchase of Service Contracts for the Delinquency and Court Services Division with: the Social Development Commission in the amount of \$50,000 for the Youth Employment Program, and with Wisconsin Community Services in the amount of \$2,385,458 for shelter care for the period effective February 1, 2017, through December 31, 2017, renewable for up to three years. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**
- Attachments:* [17-84 REVISED REPORT \(01/19/17\)](#)
[17-84 REVISED RESOLUTION \(01/19/17\)](#)
[17-84 REVISED FISCAL NOTE \(01/19/17\)](#)
- 15 [17-85](#) From the Director, Department of Health and Human Services, requesting authorization to execute annual contracts with the State of Wisconsin Departments of Health Services and Children and Families in the amount of \$19,287,628 for social services and community programs for the period effective January 1, 2017, through December 31, 2017. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**
- Attachments:* [17-85 REPORT](#)
[17-85 RESOLUTION](#)
[17-85 FISCAL NOTE](#)
- 16 [17-93](#) From the Director, Department of Health and Human Services (DHHS), and the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to execute a contract with TAPFIN, a ManpowerGroup Solutions Company, in the amount of \$1,857,740 for Phase III of DHHS' Case Management Project involving the mapping of existing case management activities, development of detailed business requirements, and a review of Requests for Proposals to identify a vendor solution. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**
- Attachments:* [17-93 REPORT](#)
[17-93 RESOLUTION](#)
[17-93 FISCAL NOTE](#)

PASSIVE REVIEW: ITEM 17

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following:

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The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

17 [17-94](#)

2016 Adopted Capital Project WO217014-Phone and Voicemail

Replacement: From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, submitting a passive review Professional Services Contract amendment with Technical Design Services, Inc., increasing the existing contract by \$44,945, from \$86,292.72 to \$131,237.72, for consulting services related to vendor selection and implementation planning for the period effective December 29, 2016, through completion or December 31, 2017, whichever occurs first. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-94 REPORT](#)

[17-94 FISCAL NOTE](#)

[17-94 EXECUTED CONTRACT](#)

18 [17-95](#)

2016 Adopted Capital Project WO63201-Milwaukee County

Internet/Intranet Redesign and Rebuild: From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting retroactive authorization to increase an existing Professional Services Contract with Northwoods Software Development, Inc., by \$930, from \$194,155 to \$195,085, for the continuity of necessary requirements gathering from additional departments/divisions identified in the discovery process for the period effective October 27, 2016, through December 31, 2016; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances, to pay for any service rendered prior to execution of the contract.

Attachments: [17-95 REVISED REPORT \(01/18/17\)](#)

[17-95 RESOLUTION \(01/18/17\)](#)

[17-95 REVISED FISCAL NOTE \(01/18/17\)](#)

[17-95 PROFESSIONAL SERVICES CONTRACT](#)

CLOSED SESSION: ITEM 19

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 19 [17-144](#) From the Director of Benefits and Human Resources Metrics, Department of Human Resources, requesting retroactive authorization to execute a Benefits Actuarial Services Agreement (Agreement) with Buck Consultants, LLC, in the amount of \$100,000 for actuarial research and analysis for the period effective through December 31, 2017, with two one-year extension options, not-to-exceed a total of \$300,000; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances, to pay for any service rendered prior to execution of the Agreement.
- Attachments: [17-144 REPORT](#)
 [17-144 RESOLUTION](#)
 [17-144 FISCAL NOTE](#)
- 20 [16-675](#) From the Chief Human Resources Officer, Department of Human Resources (DHR), and the Director, Retirement Plan Services Division, DHR, providing an informational update regarding the Internal Revenue Service Voluntary Correction Plan. **(Considered by the Committees on Personnel and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (12/08/16: Finance and Audit Laid Over for One Meeting)**
- Attachments: [16-675 REPORT](#)
 [16-675 PENSION ANALYSIS](#)
- 21 [17-154](#) From the Milwaukee County Board of Supervisors, requesting a written informational report from the Chief Human Resources Officer, Department of Human Resources (DHR), and the Director, Employees Retirement System, DHR, regarding the Voluntary Correction Plan the Administration entered into with the Internal Revenue Service, to include a comprehensive fiscal analysis of the associated costs of administrative corrections to identified failures. **(Considered by the Committees on Personnel, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [17-154 REPORT](#)
 [17-154 COUNTY BOARD CHAIRMAN'S MEMO](#)
 [17-154 COUNTY BOARD RESOLUTION](#)

CLOSED SESSION: ITEM 22

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(d), Wisconsin Statutes, for the purpose of considering strategy for crime detection or prevention and Section 19.85(1)(e), Wisconsin Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Any such closed session adjournment relates to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 22** [17-78](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational report titled, "Cybersecurity Audit: Controls over Physical Access to County Data Centers."
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)
Attachments: [17-78 REPORT](#)
- 23** [17-107](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016 Appropriation Transfer Packet for the January 2017 Cycle.
Attachments: [17-107 DRAFT TRANSFER PACKET](#)
- 24** [17-109](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2017 Appropriation Transfer Packet for the January 2017 Cycle.
Attachments: [17-109 DRAFT TRANSFER PACKET \(01/23/17\)](#)
- 25** [17-92](#) **2015 Adopted Capital Project WO602-Enterprise Platform Modernization:** From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational status update on the selection of a third party Enterprise Resource Planning software solution to replace current legacy financial and human resource systems. **(Considered by the Committees on Personnel, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-92 REPORT](#)
- 26** [17-91](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational report regarding a preliminary 2018 budget gap estimate as well as the timeline for the upcoming budget process. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-91 REPORT](#)

- 27 [17-117](#) From the Milwaukee County Comptroller, requesting authorization to allocate surpluses from General Obligation Bond and Promissory Note proceeds from the 2016 issuances to the Debt Service Reserve; and to realign the budgeted bond revenues to reflect actual bond revenues in Capital Project WT026-Bus Replacement Program.
Attachments: [17-117 REPORT](#)
[17-117 RESOLUTION](#)
[17-117 FISCAL NOTE](#)
- 28 [17-115](#) From the Milwaukee County Comptroller, requesting authorization to execute an administrative transfer to increase expenditure and revenue budgets for various capital projects to offset approximately \$500,000 of 2016 capitalized interest expenses and approximately \$170,000 of 2016 interest earnings associated with General Obligation Bonds and Promissory Notes.
Attachments: [17-115 REPORT](#)
[17-115 RESOLUTION](#)
[17-115 FISCAL NOTE](#)
- 29 [17-88](#) From the Milwaukee County Comptroller, providing an informational report summarizing contract notifications received during the months of November and December 2016 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)
Attachments: [17-88 REPORT](#)
[17-88 ATTACHMENT 1 - EXEMPTIONS](#)
[17-88 ATTACHMENT 2 - ACCOUNTS CHARGED](#)
[17-88 ATTACHMENT 3 - MAIN](#)
[17-88 ATTACHMENT 4 - NO IMMEDIATE \\$ IMPACT](#)
[17-88 ATTACHMENT 5 - REVENUE](#)
- 30 [17-89](#) From the Milwaukee County Comptroller, providing an informational report regarding the 2016 year-end fiscal projection for Milwaukee County (November 2016). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-89 REPORT](#)

- 31 [17-170](#) A resolution/ordinance amending Chapter 1 of the Milwaukee County Code of General Ordinances to modernize the Milwaukee County Board of Supervisors' referral provisions through the expanded use of the Granicus Legistar System and other file handling efficiencies.

Sponsors: Lipscomb Sr.

Attachments: [17-170 RESOLUTION/ORDINANCE](#)

[17-170 FISCAL NOTE](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance and Audit is Thursday, March 16, 2017. All items must be in the Committee Coordinator's possession by 4:00 p.m. on Friday, February 24, 2017.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.