



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm.  
203R  
Milwaukee, WI 53233

## Meeting Agenda

### Finance and Audit Committee

*Chairperson: Supervisor Peggy A. West*  
*Committee Coordinator: Janelle M. Jensen, 414-278-4228*  
*Director of Research and Policy: Steve Cady, 414-278-4347*

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Monday, October 31, 2016

10:00 AM

Room 203R

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#### REVISED

**This meeting will convene at 10:00 a.m., or at the conclusion of the meeting of the Committee on Finance and Audit-Budget, whichever occurs later.**

**PLEASE NOTE: The New Start Time, The Addition of File No. 16-641 (Item 22), and A New Draft Transfer Packet Attachment and Response, Under File No. 16-607.**

**PLEASE NOTE: Items advancing to the County Board from this standing committee will be considered at the Thursday, November 3, 2016, meeting.**

#### Public Notice

*PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.*

*NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.*

**PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.**

#### Call To Order

#### Roll Call

- 1      [16-9](#)                      From the Vice President of Finance and Operations, Milwaukee Public Museum, submitting Financial Updates. **(Considered by the Committees on Parks, Energy, and Environment and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [4th QUARTER REPORT](#)
  
- 2      [16-591](#)                      From the Director, Milwaukee County Zoo, providing an informational report regarding a projected net revenue deficit in the amount of \$425,837 as of October 3, 2016. **(INFORMATONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
  
- 3      [16-599](#)                      From the Interim Director, Department on Aging, providing an informational report regarding a projected net revenue deficit in the amount of \$296,033 as of October 3, 2016, due to the continuous decline in home delivered and congregate meal purchases by the Department of Family Care.  
*Attachments:* [REPORT](#)
  
- 4      [16-590](#)                      From the Superintendent, House of Correction, providing an informational report regarding projected revenue deficits in the amount of \$351,921 relative to Wisconsin Department of Corrections revenue, and in the amount of \$143,306 relative to Electronic Surveillance revenues as of August 2016. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
  
- 5      [16-566](#)                      From the District Attorney, requesting authorization to create 1.0 Full Time Equivalent (FTE) Victim/Witness Advocate position (title code 84170, pay range 16Z6) in the Domestic Violence Unit located at Sojourner Family Peace Center, and 1.0 FTE Assistant Sensitive Crimes Victim Advocate position (title code 86061, pay range 16Z1) in the Sensitive Crimes Unit, effective November 6, 2016. **(Referred to the Committee on Finance and Audit and Department of Administrative Services)**  
*Attachments:* [REVISED DEPARTMENTAL REQUEST](#)  
[REVISED DAS REPORT](#)  
[REVISED DAS RESOLUTION](#)  
[REVISED DAS FISCAL NOTE](#)

- 6      [16-593](#)      From the Clerk of Circuit Court, requesting authorization to abolish 2.5 Full Time Equivalent (FTE) Senior Clerical Assistant (title code 00000800, pay range 5P) positions, and 1.0 FTE Court Services Clerk (title code 00004048, pay grade 12) position; and create 2.0 FTE Deputy Court Clerk (title code 00008780, pay range 19Z) positions in the Office of Family Court Commissioners, and 1.0 FTE Deputy Division Administrator (title code 00010821, pay range 28M) position in the Civil Division, Combined Court Related Operations. **(Referred to the Committee on Finance and Audit and Department of Administrative Services)**

**Attachments:** [DEPARTMENTAL REQUEST](#)  
[DAS REPORT](#)  
[DAS RESOLUTION](#)  
[DAS FISCAL NOTE](#)

- 7      [16-588](#)      From the Office of the Sheriff, requesting authorization to accept additional grant funding from the Wisconsin Department of Transportation in the amount of \$230,000, increasing total grant funding received to \$563,000, for the provision of a Freeway Service Team, and to extend the existing term from July 1, 2016, through June 30, 2017.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CONTRACT AMENDMENT 2](#)  
[ORIGINAL CONTRACT 2015](#)  
[1684 FORM](#)

- 8      [16-579](#)      From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute an amendment to the current Vendor Permit Agreement with Sprecher Brewing Company, Inc., extending the term through December 31, 2022, allowing Milwaukee County the continued use of Sprecher's equipment in the operation of the traveling beer garden concession.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[2016 AMENDMENT](#)  
[2015 VENDOR PERMIT AGREEMENT](#)  
[COMPTROLLER REVIEW](#)

- 9      [16-611](#)      From the Deputy Chief of Staff, Office of the County Executive, requesting authorization to create 1.0 Full Time Equivalent Community Engagement Coordinator (title code to be determined, pay range 26M) position in the Office on African American Affairs. **(Referred to the Committee on Finance and Audit and Department of Administrative Services)**

**Attachments:** [DEPARTMENTAL REQUEST](#)

[DAS REPORT](#)

[DAS RESOLUTION](#)

[DAS FISCAL NOTE](#)

- 10     [16-613](#)     From the Deputy Chief of Staff, Office of the County Executive, requesting retroactive authorization to execute a Professional Services Contract with the Frank Zeidler Center for Public Discussion, in an amount not to exceed \$7,500, for public information and input sessions for the period effective March 1, 2016, through December 31, 2016; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances in order to pay for services rendered prior to execution of the contract.

**Attachments:** [REPORT](#)

[RESOLUTION](#)

[FISCAL NOTE](#)

[CONTRACT](#)

- 11     [16-597](#)     From the Director, Department of Health and Human Services, requesting authorization to create 2.0 Full Time Equivalent (FTE) Community Intervention Specialist (title code 00008000, pay range 24) positions; 1.0 FTE Substance Abuse and Mental Health Services Administration Program Manager (title code TBD, pay range 33M) position; and 1.0 FTE Administrative Assistant (title code 00001001, pay range 06P) position in the Housing Division. **(Referred to the Committee on Finance and Audit and Department of Administrative Services)**

**Attachments:** [DEPARTMENTAL REQUEST](#)

[DAS REPORT](#)

[DAS RESOLUTION](#)

[DAS FISCAL NOTE](#)

- 12      [16-604](#)      From the Director, Department of Health and Human Services, requesting retroactive authorization to enter into an automatically renewable Memorandum of Understanding with the State of Wisconsin Department of Corrections, for the procurement of juvenile correctional services beginning January 1, 2016. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 13      [16-598](#)      **2016 Adopted Capital Project WO118-Milwaukee County Historical Society Cornice Renovation:** From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, requesting authorization to increase an existing Professional Services Agreement with Uihlein Wilson Architects by \$215,873.66, from \$177,929.96 to \$393,803.62, to provide construction document preparation, bidding services, and construction oversight.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[FEE INCREASE APPROVAL FORM](#)

**PASSIVE REVIEW CONTRACT: ITEM 14**

*Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.*

*The contract may take effect only upon one of the following:*

*The 14-day review period expired with no action by the F&A Committee, or*

*The F&A Committee reviewed the item and placed it on file within the 14-day review period, or*

*The F&A Committee voted to approve the contract during the 14-day review period, or*

*The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

14      [16-608](#)

**2014 Adopted Capital Project WO240 - Project Management**

**Software:** From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, submitting a passive review Professional Services Agreement the amount of \$235,020, with Gaea Global Technologies for software deployment services. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

[FISCAL NOTE](#)

[CONSULTANT RETENTION APPROVAL](#)

[EXECUTED CONTRACT](#)

15      [16-607](#)

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016 Appropriation Transfer Packet for the October 2016 Cycle.

**Attachments:** [DRAFT TRANSFER PACKET \(10/28/16\)](#)

[DHHS RESPONSE](#)

**CLOSED SESSION: ITEMS 22 and 16**

*The Committee may adjourn into closed session under the provisions of Section 19.85(1)(e), Wisconsin State Statutes, for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.*

- 22**     [16-641](#)     **Capital Project WA225-Airport Fuel Storage:** From the Director, Department of Transportation, requesting authorization for the Airport Director, General Mitchell International Airport, to execute a short-term Loan Agreement with MKE Fuel to facilitate the purchase of an off-airport fuel storage facility currently owned by Equilon Enterprises, a division of Shell Oil Company.
- Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CORPORATION COUNSEL OPINION](#)
- 16**     [16-621](#)     From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016 Appropriation Transfer for the October 2016 Cycle (Capital-Receipt of Revenue).
- Attachments:** [DRAFT TRANSFER PACKET Capital-Receipt of Revenue](#)  
[CORPORATION COUNSEL OPINION](#)
- 17**     [16-619](#)     From the Milwaukee County Comptroller, providing an informational report summarizing Contract Notifications received during the month of August 2016 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances.
- (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [REPORT](#)  
[ATTACHMENT 1 EXEMPTIONS](#)  
[ATTACHMENT 2 - ACCOUNTS CHARGED](#)  
[ATTACHMENT 3 - MAIN](#)  
[ATTACHMENT 4 - NO IMMEDIATE \\$ IMPACT](#)  
[ATTACHMENT 5 - REVENUE](#)
- 18**     [16-629](#)     From the Milwaukee County Comptroller, providing an informational report regarding the 2016 Year-End Fiscal Projection for Milwaukee County (August 2016). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [REPORT](#)

- 19      [16-561](#)      A resolution supporting Certified Nursing Assistants and caregivers in their pursuit of a \$15 per hour minimum starting wage, an increase in reimbursements for short-term, long-term, and acute care while maintaining safe staffing levels.
- Sponsors: Moore Omokunde
- Attachments: [RESOLUTION](#)
- [FISCAL NOTE](#)
- 20      [16-609](#)      A resolution/ordinance amending Sections 111.02 and 111.03(1) of the Milwaukee County Code of General Ordinances, by generating a pay scale which adjusts the Milwaukee County (the County) minimum wage on an annual basis, establishing a minimum wage of \$15 per hour for service, concession, lease, and financial assistance agreements publicly funded by the County by the year 2022.
- Sponsors: Nicholson, Dimitrijevic, Taylor (2) and Johnson Jr.
- Attachments: [RESOLUTION](#)
- [FISCAL NOTE](#)
- [COMPTROLLER'S REPORT](#)

### CLOSED SESSION: ITEM 21

*The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.*

- 21      [16-8](#)      From Corporation Counsel, submitting an informational monthly report providing an update on the status of pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [OCTOBER REPORT](#)

## Adjournment

### Deadline for the next meeting:

*The next regular meeting for the Committee on Finance and Audit is Thursday, December 8, 2016.*

*All items MUST be in the Committee Coordinator's possession by the end of the business day on Friday, November 18, 2016.*

### ADA accommodation requests:

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*



