



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm.  
203R  
Milwaukee, WI 53233

## Meeting Agenda

### Finance and Audit Committee

*Chairperson: Supervisor Peggy A. West*  
*Committee Coordinator: Janelle M. Jensen, 414-278-4228*  
*Director of Research and Policy: Steve Cady, 414-278-4347*

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Thursday, September 15, 2016

9:00 AM

Room 203R

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#### REVISED

**Please Note the Addition of Item 38**

#### Public Notice

*PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.*

*NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.*

**PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.**

#### Call To Order

#### Roll Call

- 1 [16-519](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing 2015 Countywide Audit Reports consisting of: Comprehensive Annual Financial Report; Single Audit Report; Employees' Retirement System Annual Report of the Pension Board; General Mitchell International Airport Schedule of Passenger Facility Charges, Revenues, and Expenses; Milwaukee County Paratransit and Transit System Database Reports; Communications to Those Charged with Governance and Management; and Audit Communications Letter to the Milwaukee County Board of Supervisors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [TRANSMITTAL MEMO](#)

[SUMMARY OBSERVATIONS](#)

[COMPREHENSIVE ANNUAL FINANCIAL REPORT \(236 pages\)](#)

[SINGLE AUDIT REPORT \(70 pages\)](#)

[ERS ANNUAL REPORT OF PENSION BOARD \(34 pages\)](#)

[GMIA SCHEDULE OF PASSENGER FACILITY CHARGES \(10 pages\)](#)

[TRANSIT & PARATRANSIT DATABASE REPORT \(23 pages\)](#)

[GOVERNANCE & MANAGEMENT \(27 pages\)](#)

[COMMUNICATION LETTER TO COUNTY BOARD \(20 pages\)](#)

## **PASSIVE REVIEW CONTRACT: ITEM 2**

*Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.*

*The contract may take effect only upon one of the following:*

*The 14-day review period expired with no action by the F&A Committee, or*

*The F&A Committee reviewed the item and placed it on file within the 14-day review period, or*

*The F&A Committee voted to approve the contract during the 14-day review period, or*

*The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 2 [16-493](#) From Corporation Counsel, submitting a passive review Professional Services Contract amendment with von Briesen & Roper, S.C. in the amount of \$50,000, increasing the existing contract from \$200,000, to \$250,000, for the purpose of preparing and/or approving documents relative to completing and closing the sale of the Downtown Transit Center property. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

[CONTRACT AMENDMENT](#)

[FISCAL NOTE](#)

- 3      [16-463](#)      **2015 Adopted Capital Project WZ119-African Plains Exhibit:** From the Director, Milwaukee County Zoo (the Zoo), requesting authorization to execute the Adventure Africa Phase 1 Project Agreement between the Zoo and the Zoological Society of Milwaukee for the construction of a new elephant exhibit at the Zoo. **(Referred to the Committees on Parks, Energy, and Environment, and Finance and Audit)**  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[ADVENTURE AFRICA PHASE I AGREEMENT](#)  
[POWERPOINT](#)
- 4      [16-464](#)      From the Director, Milwaukee County Zoo (the Zoo), requesting authorization to execute an Exhibition License Agreement between Milwaukee County and Plastination Company, Inc., in an amount not to exceed \$450,000 for the Animal Body Worlds exhibit at the Zoo for the period effective May 4, 2017, through September 4, 2017.  
*Attachments:* [REPORT](#)  
[RESOLUTION \(corrected line 27\)](#)  
[FISCAL NOTE](#)  
[AGREEMENT](#)
- 5      [16-524](#)      From the Interim Director, Department on Aging, requesting authorization to increase an existing 2016 Professional Services Contract with Interfaith Older Adult Programs, Inc., by \$66,000, from \$472,158 to \$538,158, to provide Family Caregiver Support and Alzheimer's Disease Direct Services, for the period effective January 1, 2016, through December 31, 2016.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[EXHIBIT 1](#)
- 6      [16-528](#)      From the Interim Director, Department on Aging, requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances for services rendered by Midland Video Productions, Inc., in the amount of \$10,500 for the creation of a video highlighting programs and services offered by the Department, for the period effective November 1, 2015, through July 31, 2016.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[PROFESSIONAL SERVICES CONTRACT INFO](#)

- 7      [16-515](#)      A resolution/ordinance amending Section 1.24(4)(a) of the Milwaukee County Code of General Ordinances requiring that, during the Committee on Finance and Audit budget hearing process, amendments to the County Executive's Recommended Budget shall be noticed and published by 6 p.m. the day before the Committee intends to take action on the amendment.

**Sponsors:** Alexander

**Attachments:** [RESOLUTION/ORDINANCE](#)  
[FISCAL NOTE](#)

- 8      [16-508](#)      From the Director of Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant up to a maximum amount of \$250,000 from the Wisconsin Economic Development Corporation, to assist in the redevelopment of the Welford Sanders Historic Lofts development in the Harambee neighborhood in partnership with the Martin Luther King Economic Development Corporation, and Wisconsin Redevelopment. **(Referred to the Committee on Economic and Community Development for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**

**Attachments:** [REPORT](#)

[RESOLUTION](#)

[FISCAL NOTE \(Signed\)](#)

[PROJECT INFORMATION](#)

- 9      [16-503](#)      From the Director of Economic Development, Department of Administrative Services, providing an informational report regarding a projected revenue deficit in the amount of \$87,095.23 as of August 25, 2016, relative to the Airspace Leasing Program. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

- 10      [16-477](#)      From the Director, Department of Transportation, requesting authorization to execute a Grant Agreement with the Federal Transit Administration for the 2016 Section 5307 Federal Urbanized Area Formula Grant Program, and the Section 5339 Bus and Bus Facilities Program, allowing Milwaukee County to realize \$14,228,822 in Federal grant revenue as a budgeted offset to expenditures in support of Milwaukee County Transit System projects, and fixed route and paratransit operations. **(Referred to the Committee on Transportation, Public Works, and Transit for INFORMATIONAL PUPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**
- Attachments: [REPORT](#)  
                                 [RESOLUTION](#)  
                                 [FISCAL NOTE](#)  
                                 [EXECUTED GRANT AGREEMENT](#)
- 11      [16-514](#)      From the Director, Facilities Management Division, Department of Administrative Services, providing an informational report regarding a projected revenue deficit in the amount of \$743,816 as of August 25, 2016, relative to County Grounds Building Space Rental and in the amount of \$272,872 as of August 25, 2016, relative to County Grounds Electric Services. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [REPORT](#)
- 12      [16-502](#)      **2014 Adopted Capital Project WO619 - Disaster Recovery:** From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to increase an existing Professional Services Agreement with Excipio Consulting by \$156,450, from \$295,000 to \$451,450, for continued consulting services for disaster recovery/data center services.
- Attachments: [REPORT](#)  
                                 [RESOLUTION](#)  
                                 [FISCAL NOTE](#)
- 13      [16-521](#)      **2015 Adopted Capital Project W0602 - Enterprise Platform Modernization (EPM):** From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational status update on the progress and next steps of the EPM project. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments: [REPORT](#)

- 14      [16-533](#)      From the Director, Department of Parks, Recreation, and Culture, requesting authorization to enter into an agreement with the Wisconsin Department of Natural Resources in applying for and accepting grant funding from the Great Lakes Restoration Initiative, in the amount of \$1,400,000, for the following Milwaukee County Park System improvement projects: South Shore Water Quality, Kletzsch Park Dam Fish Passage, and the Little Menomonee River Corridor Habitat Restoration. **(Referred to the Committee on Parks, Energy, and Environment for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**
- Attachments: [REPORT](#)  
   [RESOLUTION](#)  
   [FISCAL NOTE](#)
- 15      [16-427](#)      From the Director, Department of Parks, Recreation, and Culture, requesting authorization to remove the Estabrook Dam, by December 31, 2016, to comply with an administrative order from the Wisconsin Department of Natural Resources.
- Attachments: [REVISED REPORT 7/6/16](#)  
   [REVISED RESOLUTION 7/6/16](#)  
   [REVISED FISCAL NOTE 7/6/16](#)  
   [COMPTROLLER SUPPLEMENTARY MEMO](#)
- 16      [16-488](#)      From the Director, Department of Health and Human Services, requesting retroactive authorization to increase the existing 2016 Purchase of Service contract with St. Charles Youth and Family Services by \$133,963, from \$2,038,483 to \$2,172,446, for the Delinquency and Court Services Division, for the period effective May 1, 2016, through December 31, 2016.
- Attachments: [REPORT](#)  
   [RESOLUTION](#)  
   [FISCAL NOTE](#)

- 17      [16-489](#)      From the Director, Department of Health and Human Services, requesting retroactive authorization to enter into a 2016 Memorandum of Understanding with the State of Wisconsin Department of Corrections, in an amount not to exceed \$15,228,580, for the secure placement of Milwaukee County youth at Lincoln Hills School for Boys and Copper Lake School for Girls, for the period effective January 1, 2016, through December 31, 2016. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 18      [16-490](#)      From the Director, Department of Health and Human Services, requesting authorization to execute Purchase of Service contracts with Community Advocates, Inc., in the amount \$1,341,268, and with United Migrant Opportunity Services, Inc., in the amount of \$680,640, for a combined total of \$2,021,908, for the operation of the Wisconsin Home Energy Assistance Program, for the period effective October 1, 2016, through September 30, 2017.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[ENERGY ASSISTANCE DATA FFY2016](#)  
[WHEAP APPLICATION SITES](#)

- 19      [16-494](#)      From the Director, Department of Health and Human Services, requesting authorization to execute a Purchase of Service contract with the Guest House of Milwaukee, in the amount of \$390,385 to administer the Milwaukee County Safe Haven program for homeless adults, for the period effective October 1, 2016, through September 30, 2017.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 20      [16-458](#)      From the Director of Benefits and Human Resource Metrics, Department of Human Resources, requesting authorization to execute a three-year contract extension with Froedtert Workforce Health in an estimated amount of \$981,000 for wellness plan administration services, for the period effective January 1, 2017, through December 31, 2019.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 21      [16-459](#)      From the Director of Benefits and Human Resource Metrics, Department of Human Resources, requesting authorization to execute contract extensions with United Healthcare and Optum Rx for third-party administrative services relative to Milwaukee County's medical and pharmacy plans, for the period effective January 1, 2017, through December 31, 2019. **(Referred to the Committee on Personnel for INFORMATIONAL PURPOSES ONLY per section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)**  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 22      [16-461](#)      From the Director of Benefits and Human Resource Metrics, Department of Human Resources, requesting authorization to execute a three-year contract with Willis Towers Watson in an estimated amount of \$519,000 for consulting and actuarial services for the period effective March 1, 2017, through February 28, 2020.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 23      [16-509](#)      From the Director of Employee Relations, Department of Human Resources, requesting ratification of the 2016 Memorandum of Agreement between Milwaukee County and the Association of Milwaukee County Attorneys. **(Referred to the Committees on Personnel, and Finance and Audit)**  
*Attachments:* [REPORT](#)  
[TENTATIVE AGREEMENT](#)  
[RATIFICATION LETTER](#)  
[REVISED RESOLUTION](#)  
[FISCAL ANALYSIS](#)



- 24      [16-510](#)      From the Director of Employee Relations, Department of Human Resources, requesting ratification of the 2016 Memorandum of Agreement between Milwaukee County and the Association of Technicians, Engineers, and Architects of Milwaukee County. **(Referred to the Committees on Personnel, and Finance and Audit)**  
*Attachments:* [REPORT](#)  
[TENTATIVE AGREEMENT](#)  
[RATIFICATION LETTER](#)  
[REVISED RESOLUTION](#)  
[FISCAL ANALYSIS](#)
- 25      [16-511](#)      From the Director of Employee Relations, Department of Human Resources, requesting ratification of the 2016 Memorandum of Agreement between Milwaukee County and the Milwaukee Building and Construction Trades Council, American Federation of Labor and Congress of Industrial Organizations. **(Referred to the Committees on Personnel, and Finance and Audit)**  
*Attachments:* [REPORT](#)  
[TENTATIVE AGREEMENT](#)  
[RATIFICATION LETTER](#)  
[REVISED RESOLUTION](#)  
[FISCAL ANALYSIS](#)
- 26      [16-512](#)      From the Director of Employee Relations, Department of Human Resources, requesting ratification of the 2016 Memorandum of Agreement between Milwaukee County and the Wisconsin Federation of Nurses and Health Professionals. **(Referred to the Committees on Personnel, and Finance and Audit)**  
*Attachments:* [REPORT](#)  
[TENTATIVE AGREEMENT](#)  
[RATIFICATION LETTER](#)  
[REVISED RESOLUTION](#)  
[FISCAL ANALYSIS](#)

- 27      [16-403A](#)      From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016 Appropriation Transfer Packet for the July 2016 Cycle. **(SECTION E2 ONLY - WP26201 Brown Deer Clubhouse Kitchen Replacement; WP17218 Martin Luther King Community Center Roof Replacement; WP33201 Currie Park Electrical Service; WP36803 Grant (Wolf) Service Roof; WP36805 Hansen Service Yard Roof; WP36807 Scout Lake Pavilion Roof; and WP36808 Froemming Comfort Station Roof) (07/21/16: Laid Over for One Meeting)**  
**Attachments:** [SECTION E2 ONLY](#)  
[F&A Minutes 07/21/16 \(Page 11\)](#)
- 28      [16-518](#)      From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016 Appropriation Transfer Packet for the September 2016 Cycle.  
**Attachments:** [REVISED DRAFT TRANSFER PACKET \(09/06/16\)](#)
- 29      [16-394](#)      From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational report on Milwaukee County Transportation Infrastructure Funding Trends and Alternative Funding. **(Considered by the Committees on Transportation, Public Works, and Transit, Finance and Audit, and Capital Improvements Committee) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (07/13/16: TPWT Laid Over for One Meeting)**  
**Attachments:** [REPORT](#)  
[DISTRIBUTED BY DAS-OPSB AT 08/31/2016 CIC MEETING](#)  
[CB Resolution](#)
- 30      [16-529](#)      From the Milwaukee County Comptroller, requesting retroactive authorization to execute the third Extended Term Amendment to the Agreement for Products and Services with Ceridian Corporation, in an estimated amount of \$1,517,654 for the period effective August 1, 2016, through December 31, 2017, for the provision of Human Resources Payroll, Dayforce Workforce Management, Tax Filing, Self Service, and Wage Attachments Disbursement services.  
**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[ESTIMATED RATES](#)

- 31      [16-545](#)      From the Milwaukee County Comptroller, providing an informational report regarding the 2015 Final Fiscal Position of Milwaukee County. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 32      [16-558](#)      From the Milwaukee County Comptroller, providing an informational report regarding the five-year Financial Forecast for Milwaukee County for the years 2017 to 2021. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)  
[POWERPOINT](#)
- 33      [16-559](#)      From the Milwaukee County Comptroller, providing an informational report regarding the preliminary tax levy limit estimate for the 2017 budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 34      [16-507](#)      From the Milwaukee County Comptroller, providing a semi-annual informational report regarding the status of projects within the Milwaukee County Capital Improvements Program. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)  
[AUGUST 2016 PROJECT STATUS](#)
- 35      [16-544](#)      From the Milwaukee County Comptroller, providing an informational report regarding the 2016 Year-End Fiscal Projection for Milwaukee County (2nd Quarter). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 36      [16-546](#)      From the Milwaukee County Comptroller, providing an informational report summarizing Contract Notifications received during the months of June and July 2016 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)  
[ATTACHMENT 1 EXEMPTIONS](#)  
[ATTACHMENT 2 ACCOUNTS CHARGED](#)  
[ATTACHMENT 3 MAIN](#)  
[ATTACHMENT 4 NO IMMEDIATE \\$ IMPACT](#)  
[ATTACHMENT 5 REVENUE](#)

**CLOSED SESSION: ITEM 37**

*The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.*

- 37      [16-8](#)      From Corporation Counsel, submitting an informational monthly report providing an update on the status of pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [AUGUST REPORT](#)

- 38      [16-560](#)      A resolution reallocating \$46,000 from the 2016 Appropriation for Contingencies to the Office on African American Affairs to partner with Urban Underground through a Memorandum of Understanding for youth programming in Sherman Park, for the period effective September 5, 2016, through December 23, 2016.

**Sponsors:** Moore Omokunde

**Attachments:** [RESOLUTION](#)

[FISCAL NOTE](#)

**Adjournment****Deadline for the next meeting:**

*The next regular meeting for the Committee on Finance and Audit is Thursday, October 27, 2016. All items must be in the Committee Coordinator's possession by 4:00 p.m., on Friday, October 7, 2016.*

**ADA accommodation requests:**

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*