



Milwaukee County

Meeting Agenda

Milwaukee County Youth Commission Committee on Governance, Finance, & Evaluation

*Chair- D'Mario Cockfield (13th); 1st Vice Chair- Tess Bruett (1st); 2nd Vice Chair- Shakiya Snow (4th)
Members- Aaron Lee (Co-Chair), Storm Findley (3rd), Ezran Anastas (7th), Nolan Weber (11th), Analiyah Roschke (12th), and Sean Libal (15th)*

Wednesday, September 6, 2023

5:30 PM

Room 203-R & Microsoft Teams

HYBRID MEETING

HYBRID MEETING This meeting will be held in Room 203-R, and will be live-streamed on the County Legislative Information Center: [Milwaukee County - Milwaukee County Youth Commission \(legistar.com\)](https://legistar.com)

This meeting is being conducted in a hybrid format. In addition to in-person attendance in Room 203-R, per Section 1.01(d) of the Milwaukee County Code of General Ordinances, this meeting is also being conducted remotely via Microsoft Teams.

Anyone who would like to speak to Committee members during a hybrid meeting is welcome to provide public comment by:

- Filling out a Public Comment Card in Room 203-R, or
- Visiting: milwaukee.gov/PublicComment and following the instructions provided to participate via Microsoft Teams.

Individuals may submit a written eComment via the County Legislative Information Center (CLIC) at: <https://milwaukeecounty.legistar.com>, upon publication of a committee agenda.

CALL TO ORDER

ROLL CALL

1. Public Comment Announcement (Information Only)
2. 2024 Program Budget Planning (Action Item)

Proposed: The Milwaukee County Youth Commission respectfully requested \$50,000 in County Executive Crowley's 2024 proposed budget for program-related funding in 2024. Should this funding be included and approved by the Board of Supervisors, the Milwaukee County Youth Commission intends to spend the funds as follows:

\$25,000	Competitive, equity-based microgrants to youth-led projects in Milwaukee County that are aligned with the Youth Commission's identified priority areas
\$12,000	Primary or co-sponsorship of community-based, youth-focused events aligned with the Youth Commission's identified priority areas
\$12,000	Experience-based trips to the state and/or national capitols (equity-based assistance)
\$1,000	Milwaukee County Youth Commission merchandise (to distribute at events)
\$50,000	Total

3. 2024 Term application and interview schedule and designate the Commission Co-Chairs for action/decisions between committee meetings (Action Item)

Proposed process: The Youth Commission requests that staff from the Office of Strategy, Budget, and Performance manage the application and interview process with assistance from the Youth Commission's Operating Partner, Urban Underground.

The Operating Partner will actively conduct recruitment for the open seats from September 1-29, 2023. The 2024 application is live on the Youth Commission website as of September 1, 2023.

Members of the Committee on Governance, Finance, and Evaluation will score the candidates for each open district in groups of three Commissioners (with each group responsible for up to three districts).

These Commissioners will also participate in an in-person and/or virtual interview to take place in early to mid-October 2023 with the top 2-3 candidates for each district based on an objective scoring process. Commissioners shall provide their scores for the interviews by the deadline indicated by the Office of Strategy, Budget, and Performance.

The final candidates based on a combined application and interview score will be submitted to the full Committee on Governance, Finance, and Evaluation for approval/confirmation of the top candidate for each district at its November 1, 2023, meeting.

Further, the Youth Commission designates that the Co-Chairs to be empowered to make any decisions about the application and interview process that are not specified in this action item.

4. Development of Committee Action Plan (Information Only- Discussion)

The Committee on Governance, Finance, and Evaluation shall develop an action plan to direct its work for the remainder of 2023 and into 2024. This Action Plan may be guided/determined by the members of the Committee with support from Adult Advisors, but it is suggested that it includes the following elements:

- *Identify the Committee’s top three priority areas;*
- *Identify one overarching goal for each of the three identified priority areas;*
- *Identify three objectives (that are “SMARTIE”- Specific, Measurable, Action-oriented, Relevant, Time-bound, Inclusive, and Equitable) to achieve each goal; and*
- *Identify action steps/activities to advance each objective.*

Example:

Priority area: *Evaluation of Youth-Related Program Areas/Activities within Milwaukee County Departments*

Overarching goal: *To assess and improve youth-related program areas/activities within Milwaukee County government.*

One objective: *S- Use a validated matrix to evaluate
M- two program areas/activities
A- that have youth/young adults/children as beneficiaries
R- within Milwaukee County government
T- within one year
I- using a strategy that ranks all youth-related program areas/activities based on their impact on youth/ young adults/children
E- and prioritizes those program areas/activities with greatest risk for contributing to racial disparities and inequities.*

One action/step: *Develop an outline all youth-related program areas/activities within Milwaukee County government by department/office.*

5. Annual Report Planning/Outline (Action Item)

Proposed: An annual report on the activities of the Milwaukee County Youth Commission is required per Milwaukee County General Ordinance 106.05 (5): “The commission shall at least annually make a report of its activities to the county board of supervisors and the county executive.”

The categories for the 2023 Annual Report shall be as follows:

- *Opening Message from the Co-Chairs*
- *Introduction/Overview*
- *Accomplishments/Impact*
 - *Governance, Finance, and Evaluation*
 - *Community Engagement and Racial Equity*
 - *Informational Speakers/Presenters*
- *Events and Activities*
- *Future Plans*
- *Closing Message*

*The Youth Commission requests staff from the Office of Strategy, Budget, and Performance to draft the 2023 Annual Report by November 1, 2023, with **substantive contributions and timely replies to drafting/editing requests expected from** Youth Commission Co-Chairs, Committee Chairs and Vice Chairs, Communications Officer, and the Commission’s Operating Partner Urban Underground.*

The draft report shall be submitted to the Committee on Finance, Budget, and Evaluation to review and discuss at its meeting on November 1, 2023.

The final report should be completed with approval by both Co-Chairs by December 15, 2023. It shall be included as an informational item on the agenda of the Committee of the Whole meeting on December 20, 2023 and be published on the Milwaukee County Youth Commission website by January 1, 2024.

6. Open Forum (time permitting)

ADJOURNMENT

Americans with Disabilities Act (ADA) accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.