

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: June 16, 2022

TO: Chairwoman Marcelia Nicholson, County Board of Supervisors

FROM: Sean Hayes, Director, Facilities Management Division, Department of Administrative Services

SUBJECT: Report On Adopted 2023 Public Works Capital Projects Requiring The Use Of Any Professional Services Contract: From The Director, Facilities Management Division, Department Of Administrative Services, Requesting Approval Of The Signature Authorities For Approved 2023 Adopted Capital Projects

File Type: Action Report

REQUEST

The Director of the Architecture, Engineering and Environmental Services Section, Facilities Management Division, Department of Administrative Services, presents this update of the 2023 public works capital projects requiring the use of any professional services contracts, and respectfully requests approval of the plan to utilize professional services if applicable on indicated projects and approval of the assigned signature authorities as indicated in the attached Table 1: 2023 Capital Project Plan.

POLICY

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FMD) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

BACKGROUND

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2023 adopted capital projects. There are no significant changes to the consultant use budget or staffing plan from that proposed in the adopted capital budget. See Table 1 for DAS-FMD led projects that may utilize professional services contracts.

We have also indicated on Table 1 our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FMD. As in past years, in 2023 several Owner Departments will manage specific projects directly and therefore need signature authority for any expenditure as indicated on the attached spreadsheet. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.

ALIGNMENT TO STRATEGIC PLAN

The 2023 Adopted Budget makes significant investments in Milwaukee County's shared vision to achieve racial equity and by doing so become the healthiest county in Wisconsin. This recommendation helps move the Budget into reality.

FISCAL EFFECT

There is no tax levy or budget impact associated with this request.

TERMS

There are no proposed contracts or terms associated with this request. The signature authorities will remain in place for the duration of the projects to which they are assigned.

VIRTUAL MEETING INVITES

Sean Hayes, Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section
Stu Carron, Director, Department of Administrative Services, Facilities Management Division
Aaron Hertzberg, Director, Department of Administrative Services

PREPARED BY

Sean Hayes, Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section

APPROVED BY

Sean Hayes

Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section

ATTACHMENTS

2023 Adopted Capital- Signature Authorities list
Resolution
Fiscal Note

Invite to virtual meeting:

Sean Hayes, Director, Architecture, Engineering, and Environmental Services Section, DAS-FMD

Stuart Carron, Director, Facilities Management Division, Department of Administrative Services

Chairwoman Marcelia Nicholson

Page 3

Date: June 16, 2023

Cc: David Crowley, Milwaukee County Executive
Sup. Pricilla E Coggs-Jones, Chair, Committee on Transportation and Transit
Sup. Liz Sumner, Chair, Finance and Audit Committee
Sup. Sheldon A. Wasserman, Chair, Committee on Parks and Culture
Mary Jo Myers, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board
Aaron Hertzberg, Director, Department of Administrative Services
Scott Manske, Comptroller
Pam Bryant, Capital Finance Manager, Office of the Comptroller
Steven Cady, Research and Policy Director, Office of the Comptroller
Janelle M. Jensen, Manager, Legislative Services, Office of the County Clerk
Scott Manske, Comptroller
Pam Bryant, Capital Finance Manager, Office of the Comptroller
Joseph Lamers, Fiscal & Budget Director, SPB
Vince Masterson, Strategic Asset Coordinator, SPB
Donna Brown-Martin, Director, MCDOT
Jaci Bobo, Interim CIO, IMSD Division, DAS
Guy Smith, Director, Parks Recreation and Culture