

**Date: October 29, 2019**

**To: Chairman Theodore Lipscomb, Milwaukee County Board of Supervisors  
Supervisor Jason Haas, Committee on Parks, Energy and Environment**

**From: Jerry Braatz, Director, Extension – Milwaukee County**

**Subject: Requesting Authorization to Execute Contract with Extension – Milwaukee County for a One-Year Period**

### **Background**

Since 1998, UW Extension and the County have partnered to provide Youth Development, Family Development, Horticulture, and Community and Leadership Development services in the Milwaukee County UW Extension office. On July 1, 2019, UW Extension was absorbed into the University of Wisconsin–Madison campus, and the Milwaukee County office was renamed *Extension – Milwaukee County*. Continuing in the original partnership, Extension – Milwaukee County is requesting approval of the 2020 annual contract (MILW2020A) in the amount of \$230,500.

Within these agreements, the County pays a flat fee for faculty and academic staff salary and fringe benefits and 100% of a Senior Executive Assistant who is a County employee. Funding is also provided for a limited amount of travel, professional development, hourly staffing support, and STEM expenses through this contract. In return, UW-Madison provides supplemental staff salaries and fringe benefits for additional educational programs and other professional development. The County's funding for this contract is provided in the 2020 Adopted Budget.

Through this contract, Milwaukee County residents have access to free or modestly priced programs such as youth development programming, food and nutrition education, and foreclosure prevention awareness. County-funded faculty receive ongoing professional development through its partnership with Extension, and research-based information from the University of Wisconsin - Madison system is shared with County employees who interface with the public on community issues on a regular basis.

### **Action Required**

Approval of the attached resolution authorizes the Parks, Energy, and Environment Committee to execute a Professional Services Contract with the Extension – Milwaukee County for the period effective January 1, 2020 through December 31, 2020 in the amount of \$230,500. In addition, the Office of the Comptroller is authorized to process payment for any services provided prior to approval of the contract.

### **Fiscal Impact**

Approval of this resolution has no tax levy impact as the expenditure of \$230,500 is included in the 2020 Adopted Budget for Extension – Milwaukee County.