

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** January 17, 2024

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** A report from the Director, Department of Health and Human Services, requesting passive review authorization to execute amendments to purchase of service contracts for case management and supportive services within Housing Services

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

**DESCRIPTION OF FISCAL EFFECT**

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director, Department of Health and Human Services (DHHS) is requesting passive review consideration to amend two purchase of service contracts within Housing Services.

B. Approval of this request will result in total expenditures of \$89,000. Specifically, the current contract of \$99,000 with Sirona Recovery, Inc. would increase by \$54,000 to \$153,000 for the period of December 1, 2023 through December 31, 2024. The current contract of \$37,500 with Inner Beauty Center would increase by \$35,000 to \$72,500 for the period of January 1 to December 31, 2024.

C. There is no 2024 tax levy impact associated with approval of this request as funds sufficient to cover the cost of these contract amendments are included in the 2024 DHHS Budget. The West Haven contract amendment is supported by ongoing funding dedicated to shelters that serve victims of domestic violence. The Sirona contract amendment is supported by onetime supplemental funding established for case management in the 2024 Budget.

D. This fiscal note assumes expenditures will not exceed the amounts authorized for these purchase of service contracts.

Department/Prepared By: Clare O'Brien, DHHS Budget and Policy Director

Authorized Signature: *Shakita LaGrant-McClain*

- Did DAS-Fiscal Staff Review?     Yes             No
- Did CDPB Staff Review?         Yes             No             Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.