

-COUNTY OF MILWAUKEE-
INTEROFFICE COMMUNICATION

DATE : November 11, 2013

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : Josh Fudge, Fiscal & Budget Administrator, DAS-Fiscal

SUBJECT : Request to create 1.0 FTE Fiscal Specialist (Title Code 00004042, Pay Range 05P) and 1.0 FTE Integrated Services Coordinator (Title Code 00057761, Pay Range 31)

REQUEST

The Behavioral Health Division (BHD) is requesting to 1.0 FTE Fiscal Specialist and 1.0 FTE Integrated Service Coordinator related the Community Recovery Services (CRS) Program within the Adult Community Services Branch at the Behavioral Health Division.

BACKGROUND/ANALYSIS

CRS is a Medicaid psychosocial rehabilitation benefit for persons with severe and persistent mental illness, mood disorder, or other psychotic disorder. CRS reimburses for Community Living Support Services, Supported Employment Services, and Use of Peers as Providers. These benefits are county administered and require a 60% federal/40% local cost sharing. Individuals must be at or below 150% of the federal poverty level and at a specific functioning level to be eligible.

In July 2013, the County Board passed a resolution (File No. 13-517) authorizing BHD to offer CRS services in Milwaukee County as of September 1, 2013. BHD indicated that new positions would be needed to administer the new program and is now requesting two positions related to administering this program.

An Integrated Service Coordinator will oversee the program implementation and be the primary point of contact to the State's Divisions of Health Care Access and Accountability and Mental Health and Substance Abuse Services for the CRS program. This position will have extensive knowledge of 1915(i) guidelines related to this program and serve in a back-up capacity to the Director of the Community Service Branch for the implementation of CRS.

A Fiscal Specialist will submit Medicaid billing claims and will need extensive knowledge of the DHS 106 Administrative Code for financial record documentation requirements, allowable Healthcare Common Procedure Coding System codes, and rates for allowable services within CRS.

RECOMMENDATION

The Department of Administrative Services, Fiscal Affairs recommends that the request to create 1.0 FTE Administrative Coordinator - BHD, 1.0 FTE Fiscal Specialist, and 1.0 FTE Integrated Services Coordinator be approved.

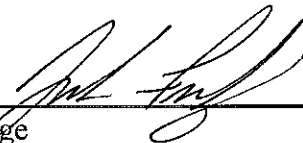
FISCAL NOTE

Assuming the two positions are filled at the first step in each pay range with 1 pay period remaining in 2013, the current year fiscal impact is a cost of \$5,636 (including salary, social security, and benefits

costs). The estimated 2014 cost increase of this request is \$0 because funds for these positions are included in the 2014 Adopted Budget.

Position Description	Pay Range	FTE	2013 Impact	2014 Impact
Create				
Fiscal Specialist	05P	1	\$2,075	\$0
Integrated Services Coordinator	31	1	\$3,561	\$0
			\$5,636	\$0

Prepared by:
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278-4155



Josh Fudge
Fiscal and Budget Administrator

cc: Chris Abele, County Executive
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board
Hector Colon, Director, Department of Health and Human Services