

**COUNTY OF MILWAUKEE**  
**Inter-Office Communication**

**Date:** December 18, 2025

**To:** Marcelia Nicholson-Bovell, Chairwoman, County Board of Supervisors

**From:** Liz Sumner, Milwaukee County Comptroller

**Subject:** From Milwaukee County Comptroller, Office of the Comptroller, requesting authorization to close certain agency accounts and trust accounts for which their purpose no longer exists

**File Type:** Action Report

**Request**

The attached schedule provides a listing of all trust and agency accounts, the account balance, the responsible department, and a recommendation as to whether the account should be closed. The Comptroller's Office is recommending the closure of several agency accounts. The requested closure of these accounts has been confirmed with each of the appropriate departments. If a balance remains in an account that is approved for closure, it will be closed out in accordance with the trust document or to the responsible department.

It is requested that the Committee on Finance recommend that the County Board approve the attached resolution, to close the agency accounts listed in the resolution, as the purpose for which these accounts were established no longer exists.

**Policy**

In accordance with Milwaukee County General Ordinance 34.04, the Comptroller's Office performs an annual review of all trust and agency funds. The primary purpose of the review is to determine if the purpose for which the fund was established still exists. In addition, the Comptroller's Office reviewed the funds currently recorded in the County's financial accounting system. The County has an administrative policy that defines how trust are established and the review process. This policy follows the guidance from the following sources:

Wisconsin State Statutes:	Wis Stats 59.21(1)(j) Wis Stats 59.255(2)(a)
Milwaukee County Code Ordinances:	MCGO 34.04
Milwaukee County Resolution/Administrative Policy	86-779(a)(a)/R-528

**Background**

Trust and agency funds are established to account for assets held by the County in a trustee capacity.

**Trust Funds**

Trust funds are established to account for money that is restricted for a specific purpose. The use of funds may be restricted by County ordinance, County resolution, State statutes, third-party contracts, grant agreements, court orders, or donor stipulations. Typically, assets held in trust funds are available for operating use; however, the trust assets will only be used for operations in compliance with trust agreements. The trust funds included in this report are referred to as Special Revenue Funds in the County's Annual Comprehensive Financial Report.

As of December 31, 2024, the County had 46 trust accounts with assets totaling \$96,479,359. The following is a summary of the significant trust accounts held by the County:

<u>Trust Name</u>	<u>12/31/2024</u>
Airport PFC Trust	\$43,213,134
Opioid Settlement Trust	27,946,564
DAS Expendable Trusts (5 accts)	8,557,496
DOT Expendable Trusts (2 accounts)	8,736,749
Zoo Trusts (9 accounts)	5,324,537
Parks Trusts (23 accounts)	1,880,619
Behavioral Health Expendable Trusts (4 accounts)	701,995
Office for Persons with Disabilities Expendable	<u>118,265</u>
Total Trust Account Balances	<u>\$96,479,359</u>

#### Agency Funds

Agency funds are established to account for money, which the County collects on behalf of other entities. The Combined Court Related Operations department uses the most agency funds. The Courts collect a variety of fines, forfeitures, and other fees on behalf of the State and other municipalities. In addition, the Courts hold funds on behalf of parties in legal matters before the Courts. The Agency funds are referred to as Custodial Funds under the Statement of Net Position for Fiduciary Funds in the Annual Comprehensive Financial Report.

As of December 31, 2024, the County has 139 agency accounts with assets totaling \$33,480,675. The Courts agency funds comprised 94 accounts and \$23,584,009 of this total.

#### Alignment to the Strategic Plan:

This item aligns to the following objectives in the strategic plan:

2C: Apply a racial equity lens to all decisions.

3B: Enhance the County's fiscal health and sustainability.

The Office of the Comptroller prepares annual financial reports of the government and government agencies. These annual financial reports are the primary component of the Annual Comprehensive Financial Report (ACFR). The County's ACFR is the key document used by investors, creditors, federal and state funding sources, and citizens to determine the County's financial status. Therefore, publication of the ACFR enables the County to borrow funds, obtain federal and state funding, and remain accountable to citizens, significantly contributing to the County's fiscal health and sustainability.

#### Fiscal Effect

Fiscal Note is attached.

#### Virtual Meeting Invites

Liz Sumner, Milwaukee County Comptroller

James Moon, Deputy Comptroller

Paul Grant, Audit Compliance Manager

#### Prepared By:

Paul Grant, Audit Compliance Manager

**Approved By:**

A handwritten signature in black ink, appearing to read 'Liz Sumner', written over a horizontal line.

Liz Sumner  
Comptroller

**Attachments:**

Attachment A - Schedule of Trust and Agency Funds  
Resolution  
Fiscal Note

cc: David Crowley, Milwaukee County Executive  
Supervisor, Willie Johnson, Chairperson, Committee on Finance  
Aaron Hertzberg, Director, Department of Administrative Services  
Joseph Lamers, Director, Office of Strategy, Budget, and Performance  
David Cullen, Milwaukee County Treasurer  
Kelly Bablitch, Chief of Staff, County Board Staff  
Steve Cady, Policy and Research Director, Office of the Comptroller  
Janelle Jensen, Legislative Services Division Manager, Office of the Milwaukee County Clerk  
Allyson Smith, Committee Coordinator, Office of the Milwaukee County Clerk