



DEPARTMENT OF HEALTH & HUMAN SERVICES
BEHAVIORAL HEALTH DIVISION

Milwaukee County

HÉCTOR COLÓN • Director
MICHAEL LAPPEN • Administrator

July 29, 2016

Chequita Jordan



Dear Chequita:

On July 13, you were informed that your position of Staffing Assistant was identified to be unfunded or abolished, effective the same day. Given that prior notice was not practicable, you will be paid four (4) weeks of severance due to the immediate elimination of your position. You will receive this one-time payment on a separate check.

If you are interested in pursuing additional County opportunities, you can review current vacancies on the Milwaukee County Career website at <http://county.milwaukee.gov/Careers> and direct any specific questions regarding your options to Angela Nixon, Department of Human Resources Employment Manager at (414) 278-4153.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Lappen".

Michael Lappen
Administrator, Behavioral Health Division
Milwaukee County Department of Health and Human Services

C: Personnel File