

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/1/2014

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: The Department of Administrative Services – Facilities Management seeks authorization to enter into an Agreement with Allied Barton Security Services for the provision of security services at Milwaukee County’s Marcia P. Coggs Center.

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input checked="" type="checkbox"/> Absorbed Within Agency’s Budget
<input type="checkbox"/> Not Absorbed Within Agency’s Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|--|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year*	Subsequent Year**
Operating Budget	Expenditure	\$14,800	\$419,800
	Revenue	\$0	\$0
	Net Cost	\$14,800	\$419,800
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

*Assumes pro-rated expenditure increase (mid-November through December 31).

**Assumes full-year costs for 2015.

DESCRIPTION OF FISCAL EFFECT

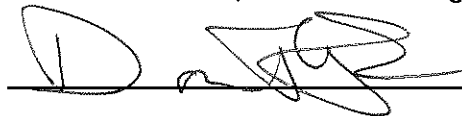
In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. The Department of Administrative Services – Facilities Management (DAS-FM) seeks authorization to enter into an Agreement with Allied Barton Security Services for the provision of security services at Milwaukee County's Marcia P. Coggs Center. The Agreement is for one year, with two optional one-year renewal terms.
- B. If approved, the estimated pro-rated 2014 operating budget impact to DAS-FM would be an expenditure increase of \$14,800. Subsequent year (2015) operating budget impact is estimated at approximately \$419,800, which reflects the total year's costs for security services as provided via the Agreement.
- C. DAS-FM currently maintains sufficient funds in its Services expenditure accounts to absorb the estimated expenditure increase of \$14,800 for 2014.
- D. 2014 projections are pro-rated for an estimated start date of November 17, 2014 through December 31, 2014. The 2015 expenditure estimate assumes a 3% Consumer Price Index (CPI) inflator from the 2014 security cost rate(s) included in the proposed Agreement.

Department/Prepared By Vince Masterson, Fiscal & Strategic Asset Coordinator

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

Did CGBP Review?²

Yes

No

Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.