

COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION

DATE : 11/10/2020

TO : Marcelia Nicholson, County Board Chair

FROM : Cassandra Libal, Director, Office of Emergency Management

SUBJECT : Request to create 1.0 FTE UEOC COVID-19 Data Analytics Coordinator in the Office of Emergency Management

**Request:** The Office of Emergency Management requests to create 1.0 FTE UEOC COVID-19 Data Analytics Coordinator 28M-NR.

**Background/Position Duties:**

This position will be responsible for completing data strategy, data manipulation and data presentation/analytics. The position requires working knowledge of software and coding as well as an understanding of end user consumption. Data that is available from the EMS System helps County leadership address the health of the county.


**Fiscal Effect:**

This position is anticipated to start in January 2021 should recruitment be successful and have a term of 12 months. Funding for this position would come from the Office of Emergency Management revenue generated by the Testing Pilot Program where the County is being awarded nearly \$3M from tests being completed at Miller Park Community Testing Site. There will be no impact to the levy. Should the position be needed beyond 2021, monies for that will be submitted as part of the 2022 budget request.

<u>Position requested:</u>	<u>Title code</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
UEOC COVID-19 Data Analyst Coordinator	TBD	\$28.85 - \$33.52	\$60,015 - \$69,727

<u>Position abolished:</u>	<u>Title code</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
N/A	N/A	N/A	N/A

**Recommendation:** The Office of Emergency Management requests that 1.0 FTE UEOC COVID-19 Data Analytics Coordinator be created in the Office of Emergency Management – EMS Division.

  
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Cassandra Libal, Director, Office of Emergency Management