

**DEPARTMENT OF ADMINISTRATIVE SERVICES
 FACILITIES MANAGEMENT DIVISION
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION
 (CONSULTANT FEE INCREASE APPROVAL FORM)**

FEE INCREASE No. 2

11/19/18

I. PROJECT DESCRIPTION

Project Title: O&M of the Landfill Gas System at Doyne Park Landfill

Project No.: 5741-17802-OB

Agency: 115

Org. No.: 5741

Object No.: 6148

Project Code:

Activity:

Function:

Category:

REVIEWED BY SLP
 DATE 11-19-18

Consultant: AECOM
 2985 S. Ridge Road, Suite B.
 Green Bay, WI 54304

Agreement Type

- Lump Sum - Not-To-Exceed **Type "A" or "D" Agreement**
- Lump Sum - Not-To-Exceed **Type "B" Agreement – Annual**
- Actual Cost - Not-To-Exceed Fee **Type "B" Agreement – Annual**
- Actual Cost - Not-to-Exceed Fee **Type "C" Agreement**

Fee Increase Type: Actual Cost: Not-to-Exceed (if other type , justify in reason section)

II. FEE INCREASE REASON

This fee increase is for conducting maintenance and extending the services into year three of the operation and maintenance contract for the landfill gas extraction system at Doyne Park Landfill as described in the RFP and contract documents.

III. APPROVED FEE BREAKDOWN:

A. Original Fee Plus Allowance:		
1.	Fee	\$36,092.00
2.	Reimbursable Allowance	8,500.00
3.	Fee Plus Allowance	\$44,592.00
B. Previously Approved Fee Increases plus Allowance (NTE):		
1.	Fee Increase	\$29,446.67
2.	Reimbursable Allowance (NTE)	\$0
3.	Total	\$29,446.67

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Doyne Park Phase 2 Design
PROJECT NO.: V022-15802-OB

FEE INCREASE NO. 2 :

C. This Fee Increase plus Allowance (NTE):		
1.	Fee Increase	\$64,710.26
2.	Reimbursable Allowance (NTE)	\$0
3.	Total	\$64,710.26

D. Revised Maximum Allowable Fee Plus Allowance:		
1.	Fee (NTE)	\$130,248.93
2.	<u>Allowance (NTE)</u>	<u>\$8,500.00</u>
3.	Fee Plus Allowance (NTE)	\$138,748.93

IV. TBE ULITIZATION


TBE participation will remain at 17%. A revised DBE-14 form has been completed to increase the total dollar amount paid to TBE as a part of this fee increase.

V. FISCAL NOTE

There are sufficient funds to fund this fee increase.

PREPARED BY: Jack Sudar, Environmental Engineer

REVIEWED AND RECOMMENDED BY:

DocuSigned by:

 Gregory C. High, Director
 Architecture, Engineering
 and Environmental Services Section

12/3/2018
Date

OWNER DEPARTMENT APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:

 Stevan Keith
 Principal Engineer, Environmental

12/4/2018
Date

DIRECTOR OF FACILITIES MANAGEMENT

Consultant Fee Increase Approved:

DocuSigned by:

 Stuart Carron, Director
 DAS- Facilities Management Division

12/6/2018
Date

FEE INCREASE APPROVAL FORM
PROJECT TITLE: Doyne Park Phase 2 Design
PROJECT NO.: V022-15802-OB

FEE INCREASE NO. 2 :

DIRECTOR OF COMMUNITY BUSINESS DEVELOPMENT

Consultant Fee Increase Approved:

DocuSigned by:

Rick Norris, Director
Community Business Development
12/6/2018
Date

DIRECTOR OF ADMINISTRATIVE SERVICES APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:

Teig Whaley-Smith, Director
Department of Administrative Services
12/10/2018
Date

OFFICE OF CORPORATION COUNSEL APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:

Paul D. Englitsch
Corporation Counsel
12/12/2018
Date

OFFICE OF THE COMPTROLLER APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:

Scott Messer, Comptroller
Office of the Comptroller
12/10/2018
Date

OFFICE OF THE COUNTY EXECUTIVE APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:

Chris Ables, County Executive
Office of the County Executive
12/17/2018
Date

Attachments: Consultant Scope of Work w/Task-Hours Matrix
Approved DBE Participation Form
1684 Form

FEE INCREASE APPROVAL FORM

PROJECT TITLE: Doyne Park Phase 2 Design

PROJECT NO.: V022-15802-OB

FEE INCREASE NO. 2:

COPIES AFTER APPROVAL

cc:

G. High, A&E, DAS-FM

C. Hardy, A&E, DAS-FM

B. Engel, CBDP

J. Sudar, A&E, DAS-FM

Project File – Original



AECOM
1555 North Rivercenter Drive, Suite 214
Milwaukee, Wisconsin 53212
www.aecom.com

414.944.9025 tel

November 5, 2018

Mr. Jack Sudar, EIT
Project Manager
Environmental Services Unit
Milwaukee County Department of Administrative Services
AE & ES Division
10th Floor, Suite 1000
633 West Wisconsin Avenue
Milwaukee, WI 53203

Subject: **Proposal for Milwaukee County
Doyne Park Landfill – Landfill Gas System Operation & Maintenance Services
Landfill Gas Control System
Milwaukee County Project No.V5741-17802-OB
AECOM Project No. 60543962**

Dear Mr. Sudar:

As you requested, AECOM Technical Services, Inc. (AECOM) appreciates the opportunity to submit this proposal to continue to provide Landfill Gas System Operation & Maintenance Services at the Doyne Park Landfill for another year (February, 2019 through January, 2020). The Scope of Services will remain as defined in Task D.1 (on pages 23 through 25) of AECOM's current Contract with Milwaukee County. In general, the Scope includes:

- 1) Quarterly monitoring,
- 2) System Assessment and Balancing,
- 3) Condensate Management,
- 4) Routine Maintenance and Trouble Shooting,
- 5) Basement Landfill Gas Monitoring, and
- 6) Project Management.

AECOM will continue to utilize the same two subcontractors; Environmental Sampling Corporation, and Himalayan Consultants. AECOM is committed to achieving the same DBE utilization goal (at least 17%) for this project. AECOM will engage Himalayan Consultants to fulfill the DBE requirement.

Based on our experience during the first two years of the Contract, we are proposing the same number of hours for monitoring, system assessment and balancing, and routine maintenance and troubleshooting as during the second year of the contract (which was a reduction from the first year). As a result, the estimated fee for the third year is \$39,700. The new total includes the same allowances for emergency response and/or unforeseen maintenance (for example, a blower motor failure) as the previous contract. However, if an event should occur which requires resources beyond what could reasonably be expected to be covered by the allowances, we will contact you to define the scope and fees required to accomplish the work, and to request your authorization prior to proceeding.

In addition to routine operation & maintenance of the system you requested proposals for the following work:

- 1) An acoustic evaluation of the Doyne Park LFG collection system. The purpose of the acoustic evaluation is to attempt to identify the cause(s) and location(s) of obstructions to the flow of LFG throughout the system. Routine monitoring of the system has indicated vacuum losses larger than can be explained by frictional resistance. The losses limit the available vacuum in the system to less than the 10" of water column required by Wisconsin Regulations.
- 2) Monitoring of the Doyne Park LFG collection system during an extended blower shut down period. The purpose of this work is to gather information that can be used to justify shortening the amount of blower run time while maintaining public health and safety.
- 3) Repairs to wellhead components (valve handles and sample ports) that have been reported during routine sampling and system inspections.
- 4) Replacement of non-functioning the valve at GW-1. Wisconsin Regulations require operational valves at each LFG wellhead.



Mr. Jack Sudar, EIT
November 05, 2018
Page 2

- 5) Repair of the large erosion area near GP-18. This erosion appears to be the result of runoff from property outside the Park which is washing soils into larger voids in the rubble fill beneath the topsoil. The increasing size of the sink hole may pose a risk of public injury.

The estimated cost of those 5 tasks is \$1,648.00, \$3,196.00, \$4,899.00, \$9,084.00, and \$14,379.00 (respectively) for a total of \$33,206.00.

If you have any questions regarding this proposal, please free to contact Paul Wintheiser at 414.944.9025.

Very Truly Yours,

AECOM Technical Services, Inc.

A handwritten signature in black ink, appearing to read "Paul Wintheiser".

Paul Wintheiser, P.E.
Senior Engineer

A handwritten signature in black ink, appearing to read "Kevin L. Brehm".

Kevin Brehm, P.E.
Associate Vice President

Enc.: Cost Breakdown Table

Doyle Landfill - Consultant Effort Breakdown Cost

Title, Hourly Rate,	AECOM PM (\$162.37/hr)	AECOM Senior Eng (\$142.25/hr)	AECOM Proj Eng (\$67.71/hr)	AECOM Proj Asst (\$60.79/hr)	ESC Principal (\$75/hr)	ESC Tech (\$65/hr)	ESC Proj Asst (\$50/hr)	Himalayan (\$92/hr)	WWA (Lab)	Total Hour	Total Labor Cost	Expense Cost	Subtotal
Task D.1 - Gas System Monitoring and Operation													
A. Quarterly Monitoring	4	4	8			8		40		60.0	\$5,496.56		\$5,496.56
B. System Assessment and Balancing	2	2			12	32	4			50.0	\$3,477.44		\$3,477.44
C. Condensate Management					1	1	1		\$ 101.20	3.0	\$190.00		\$291.20
D. Routine Maintenance and Trouble Shooting		16			16	16		36		84.0	\$8,075.52	NA	\$8,075.52
E. Basement Landfill Gas Monitoring	2		4	2						8.0	\$717.16		\$717.16
F. Project Management	24		5	16	4					49.0	\$5,508.07		\$5,508.07
D.2 - Annual Report	4	16	24	6						50.0	\$5,018.78	NA	\$5,018.78
D.3 - Gas Systems Expenses								Basic Services Subtotal			\$28,483.53		\$28,483.53
Condensate Pumping										0.0	\$970.00		\$970.00
Misc Parts and Supplies										0.0	\$1,500.00		\$1,500.00
Basement Gas Meters and Mailing Costs										0.0	\$300.00		\$300.00
Other										0.0	\$ -		\$ -
D.4 - Allowance										0.0	\$1,500.00		\$1,500.00
Response Allowance										0.0	\$7,000.00		\$7,000.00
Miscellaneous Allowance										0.0	\$11,420.13		\$11,420.13
TOTAL:	\$162.37	\$148.72	\$67.71	\$60.79	\$75.00	\$65.00	\$50.00	\$96.00					\$40,004.86
								18.24%					

Title, Hourly Rate,	AECOM Senior Eng (\$142.25/hr)	AECOM Proj Eng (\$67.71/hr)	AECOM Proj Asst (\$60.79/hr)	ESC Principal (\$75/hr)	ESC Tech (\$65/hr)	ESC Proj Asst (\$50/hr)	Himalayan (\$92/hr)	WWA (Lab)	Total Hour	Total Labor Cost	Expense Cost	Subtotal	
System Repairs													
1. Account Evaluation	11									11	\$1,635.92	\$12.00	\$1,647.92
2. Monitor System during Blower Shutdown	6						24			30	\$3,196.32		\$3,196.32
3. Repairs to Wellhead Handles and Sampling Ports	8						32			40	\$4,261.76		\$4,261.76
A) Materials											\$637.00		\$637.00
4. Replace GW-1 Valve	8						8			16	\$1,957.76	\$5,350.00	\$4,898.76
A) Materials											\$1,776		\$1,776
5. Repair Erosion Sink Hole near GP-18	12						32			44	\$4,856.64	\$9,522.00	\$14,378.64
A) Materials											\$17,297.00		\$17,297.00
TOTAL:													\$33,205.40
													\$71.93%

Note 1: ESC (Environmental Sampling Corporation) costs are shown in Column "M".

PROPOSAL#181031**ENVIRONMENTAL SAMPLING CORPORATION**

R P.O. BOX 12
O MUSKEGO, WI 53150-0012
M 414/427-5033 Fax: 414/427-5034

PAGE NO. 1 OF 2

PROPOSAL SUBMITTED TO:		PHONE: 920-207-7968	DATE: October 31, 2018
NAME:	Paul Wintheiser	JOB NAME: Doyne Park	
STREET:	1555 North Rivercenter Drive, Suite 214	STREET:	
CITY:	Milwaukee	CITY:	Milwaukee
STATE:	WI 53212	STATE:	WI

We hereby submit specifications, installation and estimate for: Gas Well #1 - Reset Manhole and Repair Valve:

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mob/De-mob	\$ 750.00	\$ 750.00
1 Day	Skid Stir & Excavator	\$2,600.00	\$2,600.00
1	Remove 4' Concrete Manhole approx. 5' deep and Exercise or Remove 4" Valve.	\$ 500.00	\$ 500.00
1	20 ton – 1" Clear Stone & Bentonite	\$ 750.00	\$ 750.00
1	Safety Fence and Equipment	\$ 250.00	\$ 250.00
<u>TOTAL</u>			<u>\$5,600.00</u>

We hereby submit specifications, installation and estimate for: Repair and Fill in Sink Hole Near Church

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mob/De-mob	\$ 750.00	\$ 750.00
1 Day	Skid Stir & Excavator Excavate and Expose area 20'x14'x2'	\$2,600.00	\$2,600.00
1	Geotextile Roll	\$1,800.00	\$1,800.00
300 tons	3" Clear Stone Wisconsin DOT Spec 312.2	\$1,800.00	\$1,800.00
1	ESC – Documentation/Overview	\$ 750.00	\$ 750.00
1	Safety Fence and Equipment	\$ 250.00	\$ 250.00
<u>TOTAL</u>			<u>\$7,950.00</u>



COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

COMMITMENT TO CONTRACT WITH TBE

PROJECT No. 5741-17802-OB

PROJECT TITLE O&M Doyne Park Landfill Gas System

TOTAL CONTRACT AMOUNT (less allowances) \$ 130,248.93

TBE Goal 17%

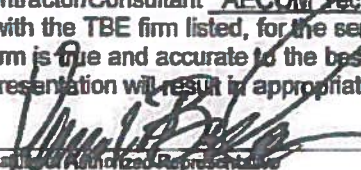
Name & Address of TBE	Scope of Work Detailed Description	1) TBE Contract Amount	2) % of Total Contract
Himalayan Consultants W156 N11357 Pilgrim Road Germantown, WI 53022	Doyne Park Landfill Gas System O&M and Construction Documentation Services	\$22,143.00	17%

- 1) The total project contract amount is an estimate based on the outcome of negotiation between the Prime and Milwaukee County. In some situations the TBE sub-contract amount might NOT be based on the total project contract amount.
- 2) The percentage is based on the eligible scope of services that TBE participation can reasonably be obtained; which might not be based on the total project contract amount. The commitment percentage is the key indicator of TBE participation. The Pass/Fail determination is based on the percentage stated in the RFP/BID. If the Prime is using one or multiple TBE companies the sum of the percentages MUST satisfy the minimum percentage stated in the RFP/BID. Note the percentage indicated on this document will be viewed by CBDP the Prime's COMMITMENT to the TBE company.

Bidder/Proposer Commitment (To be completed by firm committing work to TBE)

I certify that the TBE firm quoted the identified service(s) and cost(s). I further acknowledge our firm having negotiated with, and having received confirmation, on partnering pricing and delivery from the TBE firm listed herein.

Prime Contractor/Consultant AECOM Technical Services, Inc. Phone 414.944.9025 or one of our subs, will enter into contract with the TBE firm listed, for the service(s) and amount(s) specified when awarded this contract. The information on this form is true and accurate to the best of my knowledge. I further understand that falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions under applicable law.


Kevin L. Brehm, P.E., Associate Vice President

 Signature of Authorized Representative Name & Title of Authorized Representative 11/14/18
Date


TBE Affirmation (To be completed by TBE Owner/Authorized Representative)

- I affirm that our company is certified as (check all certifications that apply)
 - DBE by the Wisconsin Unified Certification Program certifying partners
 - MBE by State of Wisconsin DOA
 - WBE by State of Wisconsin DOA
 - SBE by SBA Federal Size Standards, NAICS and registered in SAM
 - SBE by Milwaukee County
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein. I understand and accept that this commitment is for service(s) to be rendered in completion of the project specified herein and all work is to be completed with my own forces. I affirm that approval from CBDP will be obtained prior to subletting any portion of this work awarded to my firm on this project. I affirm that our company meets one of the following requirements: Certified as DBE and listed in the Wisconsin UCP Directory, certified as MBE or WBE with the State of Wisconsin DOA, or SBE firm certified by Milwaukee County or meets the SBA size standards and is listed in the SAM directory.


Gopal K. Adhikary, P.E./President (262) 502-0066 11/14/2018

 Signature of Authorized TBE Representative Name & Title of Authorized TBE Representative Phone Number Date

FOR CBDP USE ONLY

Commitment number 1 of 1 Participation: 17.0% Project Total: 17.0%
FEE INCREASE #2  11/19/18
Authorized Signature Date

CONTRACT FORM 1684 R5 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to: Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse Community Business Development Partners, 8th Floor City Campus	CONTRACT TYPE Professional Service - Operating <input checked="" type="checkbox"/> X Professional Service - Capital Purchase of Service Preliminary <input type="checkbox"/> Final <input type="checkbox"/>
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DEPARTMENT NAME	AGENCY NO.	DEPARTMENT (HIGH) ORG
DAS - Facilities Management	115	5741

VENDOR INFORMATION

VENDOR NO.	ORDER TYPE	NEW or	AMEND	CONTRACT NO.
			X	

NAME OF VENDOR	ADDRESS
AECOM	2985 S. Ridge Road Suite B Green Bay, WI 54304

TAX I.D. NO.	EFFECTIVE DATES: begin date end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
	01/22/18 12/31/18	1	\$ 64,710.26	\$ 138,748.93

ACCOUNTING INFORMATION

Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2018		0001	115	5741			6148				\$ 64,710.26

PURPOSE OF CONTRACT

O&M of the Landfill Gas System at Doyne Park Landfill (5741-17802-OB) FEE INCREASE #2

Was County Board approval received prior to contract execution or contract amendment or extension?

If YES, give County Board File No. Pending Passive Rev Date Approved _____

If NO, why is County Board approval not required? _____

Was Contract **fully** executed prior to work being performed (all signatures received)? YES NO

Is Vendor a certified professional service DBE? YES NO

Courtney D. Hardy	11/29/18	Associate Accountant
Prepared By	Date	Title
	11/30/18	Director AE&ES Das - Facilities Management
Signature of County Administrator	Date	Title

Certificate Of Completion

Envelope Id: B4FA97CC8F08445BAB651CB54CEB575B

Status: Completed

Subject: Please DocuSign: O&M of the Landfill Gas System at Doyne Park Landfill.Fee Inc #2.pdf

Source Envelope:

Document Pages: 10

Signatures: 8

Envelope Originator:

Certificate Pages: 6

Initials: 0

Ivette Cruz

AutoNav: Enabled

633 W. Wisconsin Ave.

Envelopeld Stamping: Enabled

Suite 901

Time Zone: (UTC-06:00) Central Time (US & Canada)

Milwaukee, WI 53203

ivette.cruz@milwaukeecountywi.gov

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ivette.cruz@milwaukeecountywi.gov

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Signature

Timestamp

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Gregory.High@milwaukeecountywi.gov

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Director of AE&ES Section - DAS - Facilities

Signed: 12/3/2018 4:45:17 PM

Management

Signature Adoption: Pre-selected Style

Milwaukee County

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Stevan Keith

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stevan.keith@milwaukeecountywi.gov

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stuart.carron@milwaukeecountywi.gov

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Director, Facilities Management

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Milwaukee County

Signature Adoption: Pre-selected Style

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Community Business Development Partners

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Rick Norris
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rick.norris@milwaukeecountywi.gov

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CBDP Director

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Milwaukee County

Signature Adoption: Drawn on Device

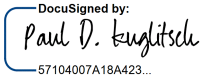
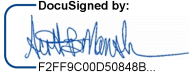
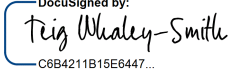
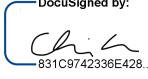
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Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Paul D. Kuglitsch corp counselsignature@milwaukeecountywi.gov Corporation Counsel Milwaukee County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>DocuSigned by:  57104007A18A423...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 204.194.251.3</p>	<p>Sent: 12/6/2018 12:44:13 PM Viewed: 12/12/2018 12:24:40 PM Signed: 12/12/2018 12:24:47 PM</p>
<p>Scott Manske - Comptroller comptrollersignature@milwaukeecountywi.gov Comptroller Milwaukee County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>DocuSigned by:  F2FF9C00D50848B...</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 204.194.251.3</p>	<p>Sent: 12/6/2018 12:44:13 PM Viewed: 12/6/2018 4:46:06 PM Signed: 12/10/2018 8:43:10 AM</p>
<p>Teig Whaley-Smith teig.whaley-smith@milwaukeecountywi.gov Director of Administrative Services Milwaukee County Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>DocuSigned by:  C6B4211B15E6447...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 204.194.251.3</p>	<p>Sent: 12/6/2018 12:44:13 PM Viewed: 12/10/2018 11:10:14 AM Signed: 12/10/2018 11:10:22 AM</p>
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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/17/2018 10:54:09 AM
Signing Complete	Security Checked	12/17/2018 10:54:16 AM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	12/17/2018 10:54:16 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, Wisconsin Milwaukee County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">• Allow per session cookies• Users accessing the internet behind a Proxy Server must enable HTTP

1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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