

# Francois G. Riedijk

North Bourbon Street, Milwaukee, WI

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**Objective**            **To obtain a position to utilize my facilities, security and emergency preparedness experience and training enhancing your organization and providing my professional and personal growth.**

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**Profile**                    **Facilities, Business Continuity, and Security Management for over 20 years**

Facilities management of a portfolio of properties, including manufacturing, commercial, residential, recreational, and medical sites. Emphasis on project management and controlling costs along with all aspects of ongoing continuity of operations. Effective package of skills spanning engineering, estimating, budgeting, business planning, staff selection and development, tenant and public relations with the ability to manage a very large load of diverse, simultaneous, and critical responsibilities.

**Experience**            **Manager Emergency Management, Safety and Security, Community**                    *2008-Current*  
Memorial Hospital, Menomonee Falls, WI

- Manage, plan and direct all emergency management functions, safety and security functions including preparing the hospital for the Joint Commission for Accreditation
- Obtained grants for evacuation equipment and security upgrades
- Maintain standards of readiness to secure grants for additional equipment and training.
- Completed decontamination protocol and training competency
- Completed the Emergency Operation Manual.
- Safety Officer for the Community Hospital Division
- Business Continuity Plan implementation

**Facilities Director/Emergency Preparedness Coordinator, Sixteenth Street Community Health Centers, Milwaukee, WI**

- Plan and direct engineering and operational services, which include facilities, security, emergency preparedness, janitorial, mail, and telecommunications networks for medical, behavioral health, dental, outreach, and administrative sites.
- Secured grant funding for clinic –wide backup generator, security systems, and assorted PPE.
- Manage on-site architectural projects, which include HIV outreach site, mammography suites, physical therapy site, and completing a major renovation of a former Aurora Medical site. Report to the Executive Vice President of Operations.
- Oversaw creation of Safety, Security, and Business Continuity Plan and Building operations manuals. Completed Life Safety Code Survey.
- Coordinated the doubling of actual square footage and the addition of a

second shift. Main operational contact for all tenants from Chase Bank, Children's Hospital, Marquette University, Columbia St. Mary's, and Aurora Pharmacy.

Responsible for key and card access systems, video surveillance system, Nortel Meridian phones, Trane Tracer and Johnson Controls BAS systems, Fire Protection Systems, HVAC, and Kohler Generator and Liebert UPS backup power.

*2000-2008*

**Technical Services Director**, Wellington Management Corporation, Brookfield, WI

*1997-2000*

- Plan and direct engineering which included maintenance, security, janitorial, landscaping, telecommunication, and data networks for a portfolio of properties that included office, apartment, recreational, and light industrial. Manage outside contractors as needed.
- Manage on-site engineering and construction projects for owned and managed projects, both union and non-union. Prepare engineering reports on acquisition candidates. Implement budgets, business plans, and detailed action reports to achieve company goals on various properties. Reported to the Executive Vice President.
- Represent Wellington in positive relationships with owners, managers, and tenants, conduct building surveys and property reviews.
- Migrated Wellington from Novell platform to Windows platform.

**General Manager** , Wellington Security Systems , Elm Grove, WI

*1996-1997*

- Designed and installed camera, card access, and security systems.
- Increased sales by 50% changing from residential to commercial accounts. The increased value of the company made it profitable for an acquisition by a competitor.

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1983-1996

## **Plant Engineering Technician, Snap-On Tools Corp., Milwaukee, WI**

- Responsibilities included assuming day-to-day operations when plant engineer was unavailable, department drawings, installation, maintenance, and relocation of production equipment and facilities, overseeing security, cleaning staffs, and direct electricians, steam fitters, and mill wrights.
- Responsible for all Nortel and Panasonic telecommunication equipment, computer cabling, Johnson Control BAS, and Eagle PM software.
- Prepared asset listings and all maintenance expense reporting.
- Progressed from engineering intern, drafter, and designer into position.

## **Education**

### **Emergency Management Institute- FEMA**

IS 0800.A National Response Plan (NRP) August 2007

IS 0700 National Incident Management System, June 2007

IS 0100 Intro to Incident Command for Healthcare and Hospitals, May 2007

IS 0200 ICS for Single Recourses and Initial Action Incidents, March 2007

IS 0100 Intro to Incident Command for Public Workers, March 2007

### **National Facilities Management and Technology Conference – Baltimore, MD**

Valuing Energy Enhancement Projects and Financial Returns, March 2007

NFPA 72 2007: Fire Alarm Systems & Maintenance, March 2007

10 Steps to Developing a Successful Capital Plan, March 2007

Successful Maintenance Outsourcing, March 2007

Secrets to a Successful Security Audit, March 2007

### **Crisis Prevention Institute- Brookfield and Madison, WI**

Non Violent Crisis Intervention Program Instructor Certification, February 2009

Non Violent Crisis Intervention Program, September 2006

### **Center for Domestic Preparedness, DHS -Anniston, AL**

WMD Hands-On Training Course June 2008

Incident Command: Capabilities, Planning and Response Actions (WMD/All Hazards) June 2008

ICS-400 Advanced ICS Command and General Staff Complex Incidents February 2008

ICS 300 Intermediate ICS for Expanding Incidents January 2008

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**Education Cont.**

Healthcare Leadership and Administrative Decision Making Course September 2007  
Hospital Emergency Response training for Mass Casualty Incidents Train the Trainer  
August 2007  
Fundamentals of Healthcare Leadership August 2007  
Weapons of Mass Destruction Training, November 2005  
Office of Justice Assistance- WI  
Community Emergency Response Team Basic Training April 2006  
Carthage College- Kenosha, WI  
Paralegal Certificate Program 3.7 GPA Completed May 1995  
University of Wisconsin –Madison  
Effective Maintenance Management August 1994  
Management Recourse Association- Brookfield, WI  
Leadership Group Leader I, II,III, IV Completed May 1994  
ITT Technical Institute- Greenfield, WI  
Associate of Applied Science in CAD 3.6 GPA Completed March 1994

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**Community  
Involvement**

Habitat for Humanities- Rockwell Team  
Cub Scout Pack 721 Leader  
Soccer Coach for Northwest Catholic League  
Board Member of Southeast Wisconsin Region 7 ASPR  
Board Member Citizen & Organizations Active in Disasters