

MILWAUKEE COUNTY FISCAL NOTE FORM_

DATE: November 8, 2023

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to execute non-professional service contracts with caterers which support the Senior Dining Program from January 1, 2024 through December 31, 2024 at a cost of \$3,121,680

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. DHHS is requesting authorization to execute various 2024 non-professional service contracts with DHHS Aging and Disabilities Services (ADS) to provide catering services to meet the growing demand, helping older adults who have food insecurities.
 - B. The total contract amount of \$3,121,680 in the 2024 budget includes various state and federal grants for addressing the needs of Milwaukee County older adults to live as independently as possible.
 - C. Sufficient grant funds are budgeted to offset these contracts with traditional Older American Act grant funds and Older American Act ARPA grant funds issued during the COVID pandemic. The funding which supports these contracts is shown below:

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Caterer	Funding Source	Amount
D&S Food Services, Inc.	ARPA Title III-C2	\$1,377,500
Aramark	Title III-C1	\$1,302,500
Anmol LLC	Title III-C-2	\$60,000
Jimbo's Lodge Catering, LLC	Title III-C-2	\$162,500
Damascus Gate dba Sweet Fix, Inc.	Title III-C-2	\$20,000
Halal	Title III-C-2	\$29,000
Antigua-Latin Inspired Kitchen	Title III-C-2	\$20,000
Daddy's Soul Food & Grille Inc	Title III-C-2	\$40,000
Leva Enterprises LLC/Orenda Café	Title III-C-2	\$20,000
Rise and Grind	Title III-C-1	\$20,000
Pass da Peas	ARPA Title III-C-2	\$20,000
Catering Contingency Inc	Title III-C-2	\$50,180
	Total	\$3,121,680

D. This fiscal note assumes the 2024 budget is adopted as recommended by the County Executive.

Department/Prepared By: Mary Proctor Brown, Budget Manager (Aging)

Authorized Signature *Shakita LaGrant-McClain*

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required