

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

DATE: April 10, 2014
TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors, Supervisor Michael Mayo, Sr., Chairperson, Transportation, Public Works, & Transit Committee
FROM: Brian Dranzik, Director, Department of Transportation
SUBJECT: **INFORMATIONAL REPORT:** Summary of Fund Transfers for Consideration at the May 2014 Meeting of the Committee on Finance, Personnel and Audit

<u>Description:</u>	<u>Amount:</u>
1. DOT – Airport	\$755,000

Wisconsin Focus on Energy (WFOE) offers a program that provides incentives to organizations like GMIA if they complete and implement a retrocommissioning of their existing energy using systems. On December 4, 2012, GMIA issued an RFP – Project Number 5041-11457 – for professional services to provide retrocommissioning (RCx) services in accordance with the WFOE Retro Commissioning Service Provider Manual. The project was awarded to Graef.

Retrocommissioning is a process which optimizes existing building systems to operate as efficiently and effectively as designed. The process identifies operational and maintenance improvements to bring buildings up to the design intentions of current usage. The final report issued by Graef recommends that six (6) Facility Improvement Measures (FIMs) be undertaken. The Facility Improvement Measures (FIMs) numbers 1-6 from the Retrocommissioning Report include 56.45% of the work consisting of Focus Incentive based FIMs, and 42.55% of the work consisting of non-Focus Incentive based FIMs of Indoor Quality relating to outside air and relief control in the Main Terminal and Concourse D. No credit was taken in savings or payback for non-Focus Incentive based FIMs.

The engineer's estimate for completing the project to enact the recommendations from the report is \$755,500. When complete, the project will generate an estimated savings of \$146,040 per year for electric and natural gas use for HVAC systems. Once the work is completed and inspected by Focus on Energy, GMIA will qualify for and receive a Focus Incentive of \$105,000 for completing this project. This will result in a simple payback for the entire project of 5.17 years and 2.92 years for Focus Incentive based FIMs. Besides offering a financial return on investment, the Retrocommissioning will also streamline the entire HVAC operation at GMIA by providing an efficient operation of all HVAC systems and improving interior air quality.

The Director of the Milwaukee County of Transportation (MCDOT) is requesting an appropriation transfer of \$755,500 for implementation of the Focus on Energy Verification and Persistence phases of GMIA Retrocommissioning.

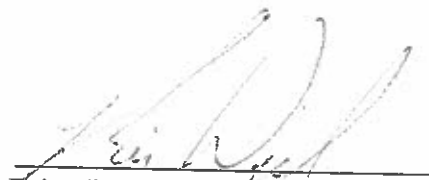
Approval of this requested appropriation transfer will have no fiscal impact on the tax levy of Milwaukee County.

<u>Description:</u>	<u>Amount:</u>
2. DOT – Fleet	\$350,000

A funds transfer is requested by the Department of Transportation - Fleet Management Division to increase expenditure authority by \$350,000 for Fleet (Org. Unit 5300) funded by the Appropriation for Contingency (Org. Unit 1945). This transfer is requested to provide expenditure authority for the Department of Transportation - Fleet Management to continue daily operations after the costs of a severe winter were incurred during the beginning of 2014. The requested funds would be used for the following anticipated expenditure overages: \$70,000 for Natural Gas, \$135,000 for Outside Services and \$145,000 for Vehicle and Equipment Repair Parts.

The combination of a cold winter in the beginning of 2014 and the first time using natural gas to heat the building is anticipated to result in a projected deficit by \$ 70,000 for natural gas. The Fleet building was switched to natural gas heat from steam boilers in October 2013. This was required as part of the Zoo Interchange project. In addition, the severe winter and repeated snow removal operations has resulted in additional repairs to snow removal equipment and increased replacement of cutting edges on the plows. This results in a projected deficit in the vehicle and equipment repair parts account of \$146,000. Finally, the outside services account will also be affected by the severe winter and by repeated snow removal operations due to increased repairs and towing on the snow removal equipment by outside vendors resulting in a projected deficit in this account of \$135,000.

No tax levy impact is anticipated from the approval of this funds transfer as the requested expenditure increase for Fleet Management of \$350,000 is offset by a corresponding expenditure authority decrease of \$ 350,000 in the Appropriation for Contingency.



Brian Dranzik, Director
Department of Transportation

General Mitchell International Airport									
Were Appropriations Requested Below Denied For The Current Budget?									
ACCOUNT DISTRIBUTION									
Line No.	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
TO (Credit)	1300	120	1300	8509		WA108012	OTHER BLDG IMPR/MTY-(CAP)	\$ 578,900.00	
	1300	120	1300	6146		WA108011	Prof Serv-Cap/Major Mice	\$ 115,800.00	
	1300	120	1300	9706		WA108012	Pro Serv Div Services	\$ 60,800.00	
TO TOTALS (Credit)								\$ 755,500.00	\$ -
FROM (Debit)	1300	120	1300	4999		WA108012	Misc Revenue (reimbursement-WE Energies)	\$ 105,000.00	
	1300	120	1300	4707		WA108012	Contribution from Reserves (ADFD)	\$ 650,500.00	
FROM TOTALS (Debit)								\$ 755,500.00	\$ -

EXPLANATION

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 Brian Dranzik, Director
 Department of Transportation


 Terry Blue, Interim Airport Director

TYPE OF TRANSFER		TRANSFER NO.	
AP	EB	RB	
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.			
DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE	
A	Dept. of Administration	County Executive	Finance Committee
c	DATE		County Board
l	APPROVE		

APPROPRIATION TRANSFER REQUEST

1699 R4E	MILWAUKEE COUNTY	FISCAL YEAR 2014	DEPT NO 5300	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.
DEPARTMENT NAME MCDOT-FLEET MANAGEMENT				

Were Appropriations Requested Below Denied For The Current Budget?										Yes	No	X
TO (Credit)	Line No	ACCOUNT DISTRIBUTION					Balance Sheet	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification		
		Fund	Agency	Org. Unit	Revenue/Objct	Activity						
	1	0030	530	5300	6327							
	2	0030	530	5300	6692		Natural Gas	70,000				
	3	0030	530	5300	7840		Outside Services for equipment repairs	135,000				
	4						Vehicle & Equipment repair parts	145,000				
	5											
	6											
	7											
	8											
	9											
	10											
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	20											
	21											
	22											

FROM (Debit)	Line No	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Balance Sheet	TO TOTALS (Credit)	Transfer Request	DOA Account Modification
	1	0001	194	1945	8901				350,000 \$	
	2							Appropriation for Contingency	350,000	
	3									
	4									
	5									
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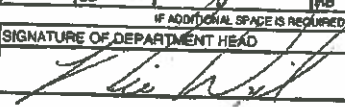
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TYPE OF TRANSFER		TRANSFER NO.	
AP	EB	EB	
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD	
April 9, 2014		 Director, MC Department of Transportation	
		TITLE	

A c t i o n	DATE	Dept. of Administration	County Executive	Finance Committee	County Board
	APPROVE				
	DISAPPROVE				
	MODIFY				