

**PROFESSIONAL
PROFILE**

Multifaceted and resourceful professional with over 18 years experience in corporate & nonprofit management, financial services, marketing and sales. Strong experience in training, performance improvement, change management, organizational development, and coaching.

KEY STRENGTHS

- ◆ Hands on team-oriented management
 - ◆ Proven accountability and follow through
 - ◆ Strong Business Acumen
 - ◆ Strong ethical values
 - ◆ Excellent project management skills
 - ◆ Proven ability to prioritize responsibilities and manage multiple projects simultaneously
 - ◆ Polished presentation and training abilities
 - ◆ Driven by results
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PROFESSIONAL POSITIONS AND RESPONSIBILITIES

EXECUTIVE DIRECTOR ♦ REBUILDING TOGETHER GREATER MILWAUKEE
Milwaukee, Wisconsin May 2005 – present

As Executive Director of Rebuilding Together Greater Milwaukee increased organizational funds over 800% in 3 years, increased diversity of projects, funding sources and in-kind donations. Added staff and solidified stability of organization through increased professionalism, transparency and development of board members.

BOARD PRESIDENT ♦ COMMUNITY SHARES OF GREATER MILWAUKEE
Milwaukee, Wisconsin July 2004 – June 2007 (Board member since September 2003)

As Volunteer Director and as Board President; oversaw the most successful fund raising event ever held by this organization; instituted new reporting systems for multiple committees. Facilitated new business initiative designed to increase growth and developed cash management system that resulted in double digit percent increase in return on investment.

CENTRAL DIVISION MANAGER ♦ PERFORMANCE IMPROVEMENT AND TRAINING
US BANCORP, (formerly Firststar Bank) Milwaukee, Wisconsin, January 2001 – February 2002

Manager of the Central Division covering a 9 multi-state area, managed and supported conversion and integration of newly acquired markets through the delivery of IT systems, operations, and sales training. Also managed annual Division training budget of \$360,000 for a staff of 15 and implemented cost reduction procedures.

REGIONAL MANAGER ♦ PERFORMANCE IMPROVEMENT AND TRAINING
FIRSTSTAR BANK, Milwaukee, Wisconsin, August 2000 – February 2002

Served as the key performance improvement consultant to the Retail Group for the state of Wisconsin. Partnered with Regional/District/Branch Managers to identify performance needs. Additionally, through coaching, lead the team in exceeding client expectations relative to performance improvement interventions and the delivery of training resulting in attainment of line of business goals.

PRINCIPAL ASSOCIATE
PUBLIC ADMINISTRATION SERVICE, McLean Virginia, May 1998 - December 1999

Senior management position responsible for headquarters and on-site management of classification, compensation, human resource consulting and research projects ranging in size from 140 employees to over 2000 employees. Traveled extensively throughout the 50 States.

SENIOR VARIABLE COMPENSATION CONSULTANT

PUBLIC ADMINISTRATION SERVICE, Mc Lean Virginia, December 1997 - May 1998

Identified purpose of variable compensation plans and designed systems for measuring performance. Recommended how to fund variable and bonus pay plans. Consulted with domestic and international clients to determine needs, assess problems and provide effective and efficient solutions.

FINANCIAL ADVISOR ♦ REGISTERED REPRESENTATIVE

MERRILL LYNCH, Vancouver, British Columbia, December 1996 - April 1998

Responsible for establishing, managing, and maintaining clientele. Traded securities and mutual funds, long and short term financial planning, designed retirement benefits plans and financial investment products and systems.

FINANCIAL CONSULTANT ♦ REGISTERED MUTUAL FUND REPRESENTATIVE

RICHMOND SAVINGS, Vancouver, British Columbia, May 1992 - December 1996

As a Financial Consultant, consistently ranked 2nd in sales and assets under administration, increased sales and productivity 262% in a two-year time frame. Managed and guided client base of financial assets of over \$60 million. Strengthened and promoted inter-branch relationships; developed referral program; increased staff moral through training, leadership and teamwork.

EDUCATION

Alverno College, B.A. Business and Management
American Compensation Association, Job Analysis, Documentation and Design
Securities License; Registered Representative
Canadian Securities Course CSC Institute
Registered Compensation & Financial Planner Course BCIT
Mutual Funds Investment License
Member, Association of Fundraising Professionals

Continuous Professional Development including: Dale Carnegie Management and Sales Training; Toastmasters; Context Associated; Superhost Program; Skills Plus Dimensional Training; Financial seminars and training; NACG conferences, NeighborWorks Conference, Planned Giving Seminar, Franklin Covey What Matters Most, and various skill and communication development courses.

OTHER PROFESSIONAL EXPERIENCE

- ◆ Board Member of Community Advocates.
- ◆ Past Board Chair – Horizon’s Inc.
- ◆ Published co-Author of paper presented at the International Conference on Aging, Disability and Independence.
- ◆ Past Board President of Community Shares of Greater Milwaukee. Past Chair of Special Events and Development Committees.
- ◆ Nonprofit Center/ Volunteer Center of Greater Milwaukee –Member of Business Advisory Council
- ◆ Alverno College – Volunteer Assessor working with current Alverno students.
- ◆ Past Board President of School Factory Inc./Bucketworks.
- ◆ Summerfest – paid staff position working to ensure security policies and procedures are followed on the grounds during the festival.
- ◆ Milwaukee Center for Independence –Assisted various events including Food, Music and Art; Human Resource projects, past member of Business Advisory Committee.
- ◆ Past President of International Youth Group.
- ◆ Community Center- Assisted in planning, organizational development and fundraising functions.
- ◆ Fundraising for Variety Club Telethon; Variety Club Lottery.