

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 10.31.2024

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Cassandra Libal, Director, Office of Emergency Management

Subject: Office of Emergency Management requests to abolish 1.0 FTE EMS Captain, Pay Grade 27M and create 1.0 FTE EMS Operations Manager, Pay Grade 34M

File Type: Action Report

REQUEST

Office of Emergency Management requests to abolish 1.0 FTE EMS Captain, Pay Grade 27M and create 1.0 FTE EMS Operations Manager, Pay Grade 34M.

BACKGROUND

The EMS Division has seen substantial programmatic growth over the past several years and has now secured long term revenue generating contracts, additional growth in operational programs such as Opioid Settlement Funded Projects and significant budgetary growth that has become complex with multiple sources of funding.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

- 1A: Reflect the full diversity of the County at every level of County government
- 1B: Create and nurture an inclusive culture across County government
- 1C: Increase the number of County contracts awarded to minority and women-owned businesses
- 2A: Determine what, where, and how we deliver services to advance health equity
- 2B: Break down silos across County government to maximize access to and quality of services offered
- 2C: Apply a racial equity lens to all decisions
- 3A: Invest “upstream” to address root causes of health disparities
- 3B: Enhance the County’s fiscal health and sustainability
- 3C: Dismantle barriers to diverse and inclusive communities

This position will be responsible for the day-to-day operations of the EMS Division and impacts categories 2A, 2B, 2C, 3A, and 3B. Fiscal management will be a major focus of this position as well as managing teams to provide services to external partners such as the Bucks and Fire Departments.

FISCAL EFFECT

This will be absorbed within the operating budget of the Office of Emergency Management.

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range – 2088 Hours</u>
Abolish	EMS Captain	27M	\$63,078.48 - \$73,059.12
Create	EMS Operations Manager	34M	\$83,520.00 - \$99,472.32

VIRTUAL/HYBRID MEETING INVITES

Cassandra Libal
Christopher McGowan
Dan Pojar

PREPARED BY:

Dan Pojar, EMS Division Director, Office of Emergency Management

APPROVED BY:



Cassandra Libal, Director, Office of Emergency Management

ATTACHMENTS:

1. JEQ
2. Organizational Chart



Cassandra Libal, Director, Office of Emergency Management

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk