

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 2/15/2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: Requesting approval to abolish 1.0 FTE Heating Equipment Mechanic position, pay grade 5425 and create 1.0 FTE HVAC Supervisor position, pay grade 5423

File Type: Action Report

REQUEST

The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting authorization to abolish 1.0 FTE Heating Equipment Mechanic position, pay grade 5425 and create 1.0 FTE HVAC Supervisor position, pay grade 5423.

POLICY

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2023 Adopted Budget

BACKGROUND

The 2023 Milwaukee County Adopted budget includes 2 funded Heating Equipment Mechanic positions.

With the growing complexity of today's HVAC systems. It has become necessary to have a position in charge of the HVAC unit of the CRC maintenance department. This position exists in other County department with like duties. The requested create of HVAC Supervisor is intended to standardize positions and address equity issues within the County.

Creation of a new HVAC Supervisor position will accurately align the position with the responsibilities and the duties it is assigned and will better address the needs of the Department.

RECOMMENDATION

The Superintendent, Milwaukee County Community Reintegration Center, is recommending abolishing 1.0 FTE Heating Equipment Mechanic position, pay grade 5425 and create 1.0 FTE HVAC Supervisor position, pay grade 5423.

FISCAL EFFECT

A fiscal note is attached.

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Heating Equipment Mechanic	5425	\$85,238-\$92,061
Create	HVAC Supervisor	5423	\$98,010-\$105,872

PREPARED BY:

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Public Safety Fiscal Administrator

Chantell Jewell

Chantell Jewell, Superintendent
Milwaukee County Community Reintegration Center

cc: County Executive David Crowley
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