

## September 2023 Fund Transfer Summary Packet

WHEREAS, department requests for transfers within their own accounts have been received by the Office of Strategy, Budget, and Performance, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Office of Strategy, Budget, and Performance is hereby authorized to process the following transfers in the 2023 appropriations of the respective listed departments:

#	Dept Account Series:	Transfer From:	Transfer to:	Reasoning:
A-1	IMSD Operations Costs Personnel Costs	\$228,550	\$228,550	To transfer projected salary savings to commodities and services to cover higher than budgeted costs.
A-2	DHS Operations Costs Personnel Costs	\$6,365	\$6,365	To address a personnel increase for an employee who currently makes less than two-thirds of the personnel they supervise. Budgeted in 2024.
B-1	DHS Intergov Rev Personnel Costs	\$19,178	\$19,178	One time grant from the Wisconsin Department of Veterans Affairs awarded to the County Veteran Services Offices to increase marketing and outreach to enhance awareness of the Milwaukee County Office of Veteran's Services.
B-2	DHS Intergov Rev Operations Costs	\$70,000	\$70,000	To increase funding for the Mobilizing Communities for a Just Response (MC4JR) grant from the State of Wisconsin. The focus is on creating a just response and recovery for communities disproportionately impacted by the pandemic.
B-3	DHS Intergov Rev Operations Costs	\$100,000	\$100,000	To increase funding for Workforce Development Technical Assistance grant awarded by the State of Wisconsin. DHS works with Wisconsin-based organizations that work directly with underserved populations to provide a technical assistance forum for community-based behavioral health professionals.
B-4	DHS Intergov Rev Operations Costs	\$514,080	\$514,080	To increase funding for the Independent Living Support Pilot program from the State of Wisconsin Older Americans Act. The goal: to support individuals ages 18 and older who do not require long-term care services and are not currently enrolled in a long-term care Medicaid program and could benefit from short-term flexible supports to stay independent and healthy
B-5	DHS Intergov Rev Operations Costs	\$2,700,000	\$2,700,000	To increase funding for the Children's Long Term Expansion Program (CLTS). Goal: provides supportive services to children with developmental disabilities, physical disabilities, and/or severe emotional disturbances so that they can remain in their homes or community.
B-6	DA Intergov Rev Operations Costs	\$333,765	\$333,765	Multiple grant and state items: 1. State grants to fund Salaries (prosecutor salaries) 2. State revenue for Body Warn Camera program
B-7	DA Intergov Rev Operations Costs	\$124,800	\$124,800	Multiple grants, which fund the salaries and benefits of prosecutors, who are state employees and account corrections for Victim Witness Reimbursements.
B-8	Parks Direct Rev Operations Cost	\$300,000	\$300,000	To recognize additional revenue and expenditure authority corresponding to increased concessions in parks.

B-9	Sheriff Intergov Rev Operations Costs	\$89,387	\$89,387	To recognize revenue of \$89,387 from the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) funding and establish expenditure authority of \$89,387 for an Apex Officer Training Simulator and PoliceOne Academy projects.
C-1	WO060201 Enterprise Platform Modernization  WO064707 EPM Phase 3 ERP Contingency	\$97,754	\$97,754	ERP Phase 2 is closed out and the remaining balance is moved to active project ERP Phase 3 in order to have additional funding (for contracted staff) to complete this phase of the project.
E-1	Appropriation for Contingency  WO0722011 Inmate Process Area	\$32,500	\$32,500	Additional funds to engage a design consultant. The estimated project costs for the approved design in the 2023 Capital Improvements budget do not cover the original design phase scope of work and there are insufficient funds

All above transfers have been signed by the County Executive prior to Finance Committee meeting.

A: Departmental – Finance Committee Approval

B: Departmental Receipt of Revenue – Finance, 2/3 County Board Approval

C: Capital Improvements – Finance, Majority County Board

D: Capital Receipt of Revenue - Finance, 2/3 County Board Approval

E: Contingency (Allocated and Unallocated) - Finance, 2/3 County Board Approval

F: Interdepartmental – Finance Majority County Board

G: Capital Contingency - Finance, 2/3 County Board Approval

H: Other/Non-categorical – Finance, Majority County Board

### Detailed Explanations:

A-1 A transfer of \$228,550 from Personnel expenses to Commodities and Services is requested by the Department of Administrative Services - IMSD to establish expenditure authority for increased Commodities and Services costs due to inflationary pressure, increased technology usage, and vacant network engineering positions being filled with contractors. The request is tax levy neutral as it is within Agency 116.

A-2 The Director of the Department of Health and Human Services requests an appropriation transfer of \$6,365 to move funding to cover a personnel increase for an employee who currently makes less than two-thirds of the personnel he supervises. This is an equity issue and is fully funded in the 2024 Budget. Account 74110 is the account used for State of Wisconsin Department of Corrections (DOC ) charges which is expected to surplus this year.

B-1 Transfer of \$19,178 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to an American Rescue Plan Act (ARPA) grant from the State of Wisconsin to Veteran's Services. Earlier in 2023, the Wisconsin Department of Veterans Affairs (WDVA) awarded Veteran's Services a onetime grant of \$19,178. Funding will be utilized to increase marketing and outreach to enhance awareness of the Milwaukee County Office of Veteran's Services. This office and its counterparts in other Wisconsin counties are also known as County Veteran Service Offices (CVSO) which work to coordinate the delivery of services to veterans throughout the State. Funds need to be expended no later than December 31, 2024.

B-2 Transfer of \$70,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to a Mobilizing Communities for a Just Response (MC4JR) grant from the State of Wisconsin as part of the American Rescue Plan Act (ARPA). The MC4JR grant is focused on creating a just response and recovery for communities disproportionately impacted by the pandemic. The funding, training, technical assistance, and coaching available as part of the "Mobilizing Communities for a Just Response" grant program will support communities in their effort to influence change and increase the opportunity for a shared and expanded understanding of what creates health, with a focus on social determinants of health and health equity. DHHS is utilizing the grant to support a contract with MKE Youth Sports Alliance (MYSA) for Trauma Informed Sports. MYSA offers training and technical assistance in Trauma-Informed Sports to community providers and advocates for increased funding dedicated to youth sports. These funds must be expended by May 31, 2024. The total grant is \$100,000 and \$70,000 is anticipated to be spent in 2023 with the balance of \$30,000 anticipated in 2024. A second transfer will be submitted in 2024 to adjust the budget for the last five months of the grant.

B-3 Transfer of \$100,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to a Workforce Development Technical Assistance grant awarded by the State of Wisconsin as part of the American Rescue Plan Act (ARPA). The State Department of Health Services (DHS) solicited proposals from Wisconsin-based organizations that work directly with underserved populations to provide a technical assistance forum for community-based behavioral health professionals. DHHS was awarded a one-time grant of \$100,000 for the period of January 1, 2023 to December 31, 2023. It is essential that staff providing mental health and substance use services has the capacity to provide culturally appropriate services to address the needs of underserved populations such as populations of color, LGBTQ+ and smaller minority groups such as Hmong, Burmese, etc. For this reason, funds will be used to support contracted training sessions to increase employee awareness around inclusivity including how to create it for themselves, their teams, and the entire organization.

B-4 This transfer reflects a revenue increase of \$514,080, for year 2023, of a total grant award of \$1,468,800, having no match requirement, to support individuals ages 18 and older who do not require long-term care services and are not currently enrolled in a long-term care Medicaid program and could benefit from short-term

flexible supports to stay independent and healthy. The services offered under the ILSP grant are intended to support individuals to remain independent in the community longer and reduce caregiver stress by offering respite or other supports. This transfer increase in ILSP revenue is primarily offset by an increase in personal service costs of \$400,797 for creation of a unit of ADRC specialists and support staff to assist each program participant to create a person-centered service plan and have the training and good judgement to identify creative solutions that draw upon available community resources. Other expenditures include \$54,593 in advertising, translation services and postage and \$3,500 for intense training for direct service and support staff. The transfer also includes \$46,544 for indirect costs and administrative expenses. Covered services may include one-time or periodic services such as specialized medical equipment or supplies; assistive technology; home or vehicle modifications; emergent home clean-up; moving services; caregiver training and education; respite care; and transportation. Other covered services may also include continuing services such as personal care, care management, supportive home care, financial management and legal services, a personal emergency response system, home-delivered meals for people under age 60, internet or Wi-Fi services.

B-5 A transfer of \$2,700,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenditures in the Children's Long Term Support (CLTS) Program within Children, Youth and Family Services (CYFS). This program provides supportive services to children with developmental disabilities, physical disabilities, and/or severe emotional disturbances so that they can remain in their homes or community. The service delivery model of this program centers on addressing the needs of the family to create a pathway of independence for their child. For the last several years, CLTS enrollment has been gradually expanding and has now reached nearly 2,400 which is almost double the number of enrolled children compared to 2020. Expenditures and offsetting revenues are projected to exceed the current 2023 budget of \$32,564,000 by about \$2.7 million. This fund transfer would increase the 2023 budget of \$32,564,000 by \$2,700,000 to a total of \$35,264,000 to reflect anticipated actual expenses offset by 100 percent State revenue.

B-6 The District Attorney requests an appropriation transfer of \$333,765 for various grants and private funding sources. This fund transfer request has no tax levy effect: the expenditures are offset by revenue. First: The District Attorney's Office has multiple grants which fund the salaries and benefits of prosecutors, who are state employees. The state invoices the District Attorney's Office for those costs, and we—in turn—submit a grant claim for reimbursement to the County. The State 2023-2025 biennium budget increased prosecutor pay by \$8.76 per hour, effective July 2, 2023. As a result, we will have increased expenditures, which will be off set in full by increased grant revenue. The prosecutor costs are charged to account 60030 with a revenue offset of either 43035 or 44007. Second, the District Attorney's Office has a grant will fund a portion of the department's body-worn camera program for three years, subject to a match requirement. The expenses, and the offsetting revenue, are different in each of the three years of the grant. In the 2023 budget, we projected that we would be in year 2 of the grant and budgeted expenses and revenue, accordingly. The program was delayed, and we are instead in year 1 of the grant. This request asks to recognize the increased expenses and offsetting grant revenue associated with year 1. Finally, several grant awards were different from what had been anticipated; a private grant reallocated fund from prosecutor salary and fringe costs to the salary and fringe costs of a county employee; and grants permitted reallocation of costs from supplies to personnel and benefits. The net revenue increase of \$333,765 is offset by an increase of \$306,200 for prosecutor's salary and fringe costs, \$42,200 for Milwaukee County salary and FICA costs, and a reduction of \$14,635 for other expenditures.

B-7 The District Attorney requests an appropriation transfer of \$124,800 for various grants and State reimbursement sources. This fund transfer request has no tax levy effect: the expenditures are offset by revenue. First: The District Attorney's Office has multiple grants which fund the salaries and benefits of prosecutors, who are state employees. The state invoices the District Attorney's Office for those costs, and we—in turn—submit a grant claim for reimbursement to the County. The State 2023-2025 biennium budget increased prosecutor pay by \$8.76 per hour, effective July 2, 2023. As a result, we will have increased expenditures, which will be off set in full by increased grant revenue. The prosecutor costs are charged to account 60030 with a revenue offset of either 43035 or 44007. Second, several grant awards were different from what had been anticipated, and the State increased its proposed reimbursement rate for the CH. 950 Victim witness

Reimbursement program. Two CEX budget adjustments are reversed to reflect the correct activity codes associated with our funding sources. The net revenue increase of \$124,800 is offset by a decrease of \$55,000 for prosecutor's salary and fringe costs, an increase of \$164,800 for Milwaukee County salary and FICA costs, and \$15,000 of additional expenditures.

B-8 The Executive Director of Milwaukee County Parks requests an appropriation transfer of \$300,000 to establish expenditure and revenue authority in low org 9035 Concessions to account for an increase in recognized revenue above original 2023 budgeted amount and a subsequent increase in expenses correlated to the increase in revenues.

B-9 This fund transfer seeks to recognize revenue of \$89,387 from the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) funding and establish expenditure authority of \$89,387 for an Apex Officer Training Simulator and PoliceOne Academy projects. On July 26, 2023, the Milwaukee County Sheriff's Office (MCSO) received a check # 01768465, Voucher ID 02088135, from City of Milwaukee for \$89,387 for the 2022 JAG Grant funding reimbursement for two projects. The first project is the Apex Officer Training Simulator for \$67,500. The Apex Officer Training Simulator provides the capability to turn any open area into a virtual training venue. Through the visual and audible immersion process, users are able to train in a controlled, safe environment that can be monitored and viewed for critical evaluations. The second project is the PoliceOne Academy solution for \$21,887. PoliceOne Academy features hundreds of law enforcements and civilians training videos on a wide range of topics including implicit bias, racial profiling, crisis intervention training (CIT), COVID response, use of force, de-escalation, communication skills, and understanding behaviors, burnout, and depression.

C-1 An appropriation transfer of \$97,754 is requested by the Interim Information Management Services Division Director - Department of Administrative Services to move the remaining funds from Phase 2 of the ERP Project (WO060201 - Enterprise Platform Modernization) to Project WO064701 EPM - Phase 3 - ERP Contingency. ERP Phase 2 is closed out and the remaining balance is moved to active project ERP Phase 3 in order to have additional funding (for contracted staff) to complete this phase of the project.

E-1 MCDOT Fleet Management is requesting additional funds for their Capital project WO0722011 - Inmate Processing Area in Sheriff's Office at 10320 West Watertown Plank Road building to engage a design consultant for the project. The estimated project costs for the approved design in the 2023 Capital Improvements budget do not cover the original design phase scope of work and there insufficient funds in Fleet's budget to cover the additional cost.

## 2020 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

<b>UNALLOCATED CONTINGENCY ACCOUNT</b>	
2023 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,000,966
Approved Transfers from Budget through May 19, 2023	
Unallocated Contingency Balance as of May 19, 2023	\$5,000,966
(\$200,000) Autopsy Support (January 2023 cycle)	(\$200,000)
\$45,546 File 23-442 Bond and Note reallocation from DSR (has not occurred as of 4/21/23)	\$45,546
(\$52,229) File 23-389 Wil O Way Improvements	(\$52,229)
(\$225,000) File 23-578 Repair of Old Loomis Road	(\$225,000)
\$92,987 Bond and Note reallocation from DSR (July FT Packet)	\$92,987
Transfers to/from the Unallocated Contingency PENDING May 2023 CB Approval, and Finance Committee through May 19, 2023	
(\$32,500) WO0722011 Inmate Process Area: Engage Design Consultant - current budget does not cover costs	(\$32,500)
Total Transfers PENDING in Finance Committee	(\$32,500)
<b>Net Balance</b>	<b>\$4,629,770</b>

<b>ALLOCATED CONTINGENCY ACCOUNT</b>	
2023 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$0
Approved Transfers from Budget through May 19, 2023	
Allocated Contingency Balance as of May 19, 2023	\$0
Transfers from the Allocated Contingency PENDING May CB Approval, and Finance & Audit Committee through May 19, 2023	
Total Transfers PENDING in Finance Committee	\$0
<b>Net Balance</b>	<b>\$0</b>