

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 12/8/2023

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request Authorization to execute a two-year Service Contract with three one-year extensions with Trinity Services Group, Inc. in the approximate value of \$34,500,000 for the provision of food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel Phillips Youth Detention Center for the period of January 1, 2024, to December 31, 2028.

**FISCAL EFFECT:**

No Direct County Fiscal Impact Expenditures

Increase Capital

Existing Staff Time Required

Decrease Capital

Expenditures

Increase Operating Expenditures  
(If checked, check one of two boxes below)

Increase Capital Revenues

Absorbed Within Agency's Budget

Decrease Capital Revenues

Not Absorbed Within Agency's Budget

Decrease Operating Expenditures

Use of contingent funds

Increase Operating Revenues

Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$2,000,000
	Revenue	0	0
	Net Cost	\$0	\$2,000,000
<b>Capital Improvement Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

**DESCRIPTION OF FISCAL EFFECT**

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
- A. Approval of this resolution will authorize the Superintendent of the Community Reintegration Center to enter into a two year contract with three one-year extensions with Trinity Services Group, Inc. Contract authorization is being requested, while negotiations are still ongoing and the contract is being finalize and a fund transfer will be proposed in 2024.
- B. Total cost for the contract is variable depending on the number of clients housed at the CRC ,Criminal Justice Facility (CJF), and Vel Phillips Youth Detention Center, and is estimated at this time to total about \$6,241,875 per year. For year one due to the transation and the extended contract it is estimated that this contract will have no invoices until April 1 and thus the total for year one will cost \$4,681,406.
- C. There is no effect to the current year budget, but in the 2024 budget this resolution will increase operating expenditures over the budgeted amount in the 2024 budget. A fund transfer will be proposed in 2024 when the final number is known. It is anticipated that the proposed funding source will be either contingency or debt service reserves.
- D. It is assumed that the average daily population for the CRC, CJF and the Vel Phillips Youth Detention Center will be similar to 2022.

Department/Prepared By CRC/Michael Bickerstaff

Authorized Signature Chantell Jewell

Did DAS-Fiscal Staff Review?  Yes  No  
 Did CBDP Review?  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**Certificate Of Completion**

Envelope Id: DE3372C212244305883B0774D5EF9C4E	Status: Completed
Subject: Complete with DocuSign: File No. 23-927 FISCAL NOTE draft 1.docx	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Michael Bickerstaff
Time Zone: (UTC-06:00) Central Time (US & Canada)	633 W. Wisconsin Ave.
	Suite 901
	Milwaukee, WI 53203
	Michael.Bickerstaff@milwaukeecountywi.gov
	IP Address: 204.194.251.5

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12/8/2023 11:10:01 AM		
	Michael.Bickerstaff@milwaukeecountywi.gov	

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Chantell Jewell	Sent: 12/8/2023 11:10:40 AM
Chantell.jewell@milwaukeecountywi.gov	Viewed: 12/8/2023 11:14:01 AM
Superintendent	Signed: 12/8/2023 11:14:10 AM
Milwaukee County	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style
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**Agent Delivery Events**

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Status	Timestamp
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Status	Timestamp
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Status	Timestamp
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**Witness Events**

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Signature	Timestamp
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**Envelope Summary Events**

Status	Timestamps
Envelope Sent	Hashed/Encrypted 12/8/2023 11:10:40 AM
Certified Delivered	Security Checked 12/8/2023 11:14:01 AM
Signing Complete	Security Checked 12/8/2023 11:14:10 AM
Completed	Security Checked 12/8/2023 11:14:10 AM

**Payment Events**

Status	Timestamps
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