

DEPARTMENT OF HEALTH AND HUMAN SERVICES



Milwaukee County

Hector Colon, Director

June 24, 2015

Via Hand Delivery

Alexis Gassenhuber
Health and Human Needs Chapter 110 Review Committee
901 North Ninth Street, Room 105
Milwaukee, WI 53223

Re: *Community Relations—Social Development Commission v.
Milwaukee County Department of Health and Human Services
Management Services Division
Chapter 110 Appeal, File No. 82110001*

Dear Ms. Gassenhuber:

Enclosed for filing please find one (1) original hard copy of the record being submitted in the above-referenced Chapter 110 Appeal. If additional hard copies of the record are required, please advise. Also enclosed please find four (4) copies of the record on compact disc, along with a hard copy of the certification of the record, my affidavit attesting to a true record, and a table of contents. Please disburse copies of the record to the members of the Health and Human Needs' Chapter 110 Review Committee.

By copy of this correspondence, I hereby certify that counsel for the appellant and the panel is being served with a copy of the same. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Diane Gallegos Zettelmeier".

Diane Gallegos Zettelmeier
Contract Services Coordinator

Enclosures

cc: James H. Hall, Esq. (via email)
Kathryn M. West

June 23, 2015

MILWAUKEE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
MANAGEMENT SERVICES DIVISION—RECORD FOR THE
MILWAUKEE COUNTY BOARD CHAPTER 110 REVIEW COMMITTEE

COMMUNITY RELATIONS-SOCIAL
DEVELOPMENT COMMISSION

v.

MILWAUKEE COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
MANAGEMENT SERVICES DIVISION

Ordinance Chapter 110 Appeal
File No. 82110001

The Milwaukee County Department of Health and Human Services (“DHHS”) Management Services Division files herewith the Milwaukee County Board of Supervisor’s Health and Human Needs Chapter 110 Review Committee, the Energy Assistance (“WHEAP”) RFP records in the proceedings involving the Community Relations-Social Development Commission (“SDC”). For ease in the Committee’s review, a table of contents accompanies this correspondence.

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DHHS’s standard procedure is to audiotape the pre-bidding meeting, but not the deliberative process of the RFP review panel. Therefore, enclosed is the audio compact disc recording of the pre-bid meeting proceeding, which occurred on March 2, 2015.

AUDIO RECORDING OF PRE-BID PROCEEDING

<u>Number</u>	<u>Record</u>
1	Digital recording of March 2, 2015 pre-bid meeting on compact disc

Sincerely,

MILWAUKEE COUNTY DHHS MANAGEMENT SERVICES DIVISION

Diane Gallegos Zettelmeier
Diane Gallegos Zettelmeier, Contract Services Coordinator

Date: 6/23/15

Original Record Enclosed

SIGNATURE OF RECEIPT OF RECORDS BY THE COURT
Committee

Alexis Gassenhuber

Date: June 24, 2015

MILWAUKEE COUNTY CLERK
JOSEPH J. CZARNECKI

2015 JUN 24 A 8:26

RECEIVED
MILWAUKEE COUNTY CLERK

