

# DRAFT

Fiscal Year 2016

2-18-2016 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL

## Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2016 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>4500 – District Attorney</u>		
	2299 – State Grants	\$50,073	
	5199 – Salaries and Wages		\$30,848
	5312 – Social Security Taxes		\$2,360
	5420 – Employee Health Care		\$10,182
	5421 – Employee Pension		\$3,763
	8557 – New Computer Equipment – Capital		\$2,920

The County Board, Legistar file number 15-736, authorized the District Attorney to apply for supplemental Victims of Crime Act (VOCA) funding from the Wisconsin Department of Justice, and to accept the supplemental VOCA grant funding if awarded, for District Attorney participation in the new Sojourner Family Peace Center initiative at 6<sup>th</sup> and Walnut Streets in Milwaukee.

On January 5, 2016, the Wisconsin Department of Justice notified the District Attorney of the award of supplemental VOCA funding of \$83,760 (\$67,705 federal VOCA funds + \$16,755 local match) for the salary and, and an additional laptop for the District Attorney's crisis response unit. The County Board file number 16-64, created the new victim/witness advocate authorized by the supplemental VOCA funding, effective February 14, 2016.

This appropriation fund transfer provides 2016 budgetary authority for the expenditures and offsetting revenue under the supplemental VOCA grant award authorized by County Board resolutions, Legistar file numbers 15-736 and 16-64. The estimated expenditures and offsetting revenue are based on the assumption that the new victim/witness advocate position will be filled on February 29, 2016. There is no County tax levy effect because the 20 percent local match required for this VOCA project will be absorbed in the District Attorney's existing 2016 budget.

2)		<u>From</u>	<u>To</u>
	<u>5600 – Transit/Paratransit</u>		
	8201 - Transit Operations		\$20,000
	8902 - Contingencies	\$20,000	

# DRAFT

Fiscal Year 2016

The Director of the Milwaukee County Department of Transportation (MCDOT) is requesting an appropriation transfer to realign expenditure authority in the amount of \$20,000 from an allocated contingency account within the Transit/Paratransit operating budget to the transit operations account.

Amendment 1A012 to the 2016 Milwaukee County Adopted Budget placed \$20,000 into an allocated contingency account within MCDOT for the purpose of providing free bus rides for individuals traveling to receive identification documents, and/or register to vote. To this end, MCTS has created a program to provide transportation grants to local non-profits and civic groups that provide assistance in this area. Through this program, individuals may obtain a free 2-ride electronic MCard in order to assist them in reaching the Department of Motor Vehicles to obtain an ID or to reach a location to register. Partnering nonprofits will screen and track the individuals, and submit their data to MCTS for central tracking purposes. MCTS staff worked with voteriders.org, Citizens Action of Wisconsin, Wisconsin Jobs Now! and the Milwaukee County Elections Commission to develop this plan.

No property tax levy impact occurs from approval of this appropriation transfer.

3)	<u>From</u>	<u>To</u>
	<u>7990 - Family Care</u>	
3727	- Member Share Revenue - Spend Down	\$ 94,036
6148	- Prof Serv - Recurring Oper	\$ 4,570
8126	- Home Health Care	\$ 73,785
8126	- Nursing Home	\$ 418,870
8126	- Residential Services	\$ 657,632
8126	- Vocational Services	\$ 115,957
8126	- Transportation	\$ 23,148
8126	- Other Long Term Care Services	\$ 136,360
8127	- Training/Best Practice	\$ 106,869
8497	- Bad Debt Expense - Cost Share	\$ 3,122
8126	- Day Services	\$ 82,389
8126	- Adaptive Equipment	\$ 13,554
8126	- Nursing Home	\$ 342,284
8126	- Residential Services	\$ 606,779
8126	- Vocational Services	\$ 78,717
8126	- Transportation	\$ 53,227
8126	- Other Long Term Care Services	\$ 63,111
8127	- Training/Best Practice	\$ 84,756
8497	- Bad Debt Expense - Cost Share	\$ 13,002
6147	- Prof Serv. - Data Process	\$ 150,000
6149	- Prof Services Non reoccurring	\$ 625,000
6509	- Building and space rental	\$ 30,000
8557	- Computer Equipment Repl>500	\$ 150,000
8555	- Furniture and Equipment	\$ 250,000
8589	- Other Capital Outlay	\$ 900,000
8126	- Other Long Term Care Services	\$ 426,137
8126	- Self-Directed Supports	\$ 3,838,691
8126	- Day Services	\$ 2,409,687
8126	- Nursing Home	\$ 6,217,418

# DRAFT

Fiscal Year 2016

8126	- Residential Services	\$ 1,689,085
4707	- Contribution From Reserve	\$ 3,988,843
8297	- Contribution To Reserve	\$ 555,179

8126	- Day Services	\$ 6,675
8126	- Adaptive Equipment	\$ 44,468
8126	- Supportive Home Care	\$ 138,142
8126	- Adaptive Equipment	\$ 1,422,920
8126	- Home Health Care	\$ 9,779,163
8126	- Transportation	\$ 973,968
8127	- Training/Best Practice	\$ 717,623
8497	- Bad Debt Expense - Room & Board	\$ 51,998
3726	- Care Mgmt Org Revenue - Capitation	\$ 1,302,561
3727	- Member Share Revenue - Cost Share	\$ 88,646
3727	- Member Share Revenue - Room & Board	\$ 82,303
3726	- Care Mgmt Org Revenue - Capitation	\$ 779,095
3727	- Member Share Revenue - Cost Share	\$ 215,312
3727	- Member Share Revenue - Room & Board	\$ 100,000
3726	- Care Mgmt Org Revenue - Capitation	\$ 7,725,480
3727	- Member Share Revenue - Cost Share	\$ 173,854
4999	- Other Misc Revenue	\$ 600,000

The Director of My Choice Family Care requests an appropriation transfer in the amount of \$24,202,208 in order to align the operating revenues and corresponding expenditures authority for the Department with updated projections based on actual experience for the fiscal year 2016 budget. MCFC provides the Family Care benefit package for all eligible residents age 18 and older residing in the counties of Milwaukee, Racine, Kenosha, Washington, Walworth, Waukesha, Sheboygan, and Ozaukee.

On December 17, 2013 the County Board adopted Resolution File No. 13-920 which requested authorization for the department of Family Care (DFC) to execute a contract with the State of Wisconsin Department of Health Services (DHS) to operate a managed care organization in the above-mentioned counties for the period of January 1 to December 31, 2016 and to accept the funding thereunder.

The appropriation transfer reflects a net revenue increase in the amount of \$10,973,215 which can be attributed to the updated enrollment forecast and the change in capitated payments received from the DHS for 2016 (net increase: \$9,807,138), as well as, revisions to the projection for Member Share revenue to align with actual experience (net increase: \$566,077) and an increase of \$600,000 in miscellaneous revenues. In addition to these revenue sources, changes are requested to the Contribution from Reserve (decrease \$3,988,843) to align with updated projections for 2016 actual experience. The contribution from reserve is no longer projected based on changes to enrollment, a capitation rate increase and capitated payments; a contribution to reserve is used to balance this transfer in the amount of \$555,179.

The appropriation transfer reflects a net expenditure increase in the amount of \$6,429,193 which can be attributed to the following:

- 1) Updated member enrollment forecast and corresponding increase in member services claims (net increase \$4,355,497);
- 2) Increase in professional service accounts and contracted services to ensure adequate funds for projects initiated in 2015 that continue into 2016 (increase \$2,109,570);
- 3) Projected decrease for bad debt expense (\$35,874); 4) the contribution to reserve mentioned above (\$555,179).

No property tax levy impact occurs from approval of this appropriation transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 19, 2016.

2-18-2016 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2016 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>8500 DHHS Housing</u>		
	6999 – Sundry Services		\$25,000
	8123 – POS Contracts		\$125,000
	4999 – Other Misc Revenue	\$150,000	

**Description**

DHHS Housing is requesting to recognize and increase its 2016 expenditure authority in recognition of un-budgeted homelessness grant revenue received in late 2015.

Approval of this transfer has \$0 tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 19, 2016.

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Fiscal Year 2016

2-18-2016 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2016 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2016 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WO517 War Memorial HVAC Improvements #</u>		
6050 – Contract Pers Services		\$1,000
6146 – Prof Services - Capital / Major Maint		\$2,000
8509 – Other Bldg Imprmnt (CAP)		\$4,551
4999 – Other Misc Revenue	\$7,551	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

A 2016 appropriation transfer of \$7,551 is requested by the Director of the Department of Administrative Services (DAS) to recognize a Wisconsin Energies Focus On Energy Grant award to be applied towards the War Memorial HVAC Improvements capital project (WO517).

DAS-Facilities Management-Architecture and Engineering staff has indicated the department has been awarded a Wisconsin Energies (WE) Focus On Energy Grant award (grant) of \$7,551. The grant is to help cover planning and engineering costs related to high efficiency pumps and variable frequency drive fans for the chilled water pumps and hot water pumps at the War Memorial.

Approval of the fund transfer recognizes the grant revenue of \$7,551 from the WE and creates additional budget authority in the amount of \$7,551 for the War Memorial HVAC Improvements capital project (WO517).

This fund transfer has no tax levy impact.

2)

	<u>From</u>	<u>To</u>
<u>WP280 Menomonee River Parkway Reconstruction #</u>		
8527 – Land Imprmnt (CAP)		\$99,000
2999 – Revenue from Other Gov Units	\$99,000	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

A 2016 appropriation transfer of \$99,000 is requested by the Director of the Department of Administrative Services (DAS) and the Department of Parks, Recreation, and Culture (Parks) Director to recognize revenue from various Milwaukee County municipalities to be applied towards the Menomonee River Parkway Reconstruction capital project (WP280).

The Menomonee River Parkway Reconstruction capital project (WP280) included a number of Adopted Capital Budget appropriations:

Phase 1 – 2013: Planning and conceptual design - \$100,000;

Phase 2 – 2014: Design of the entire project and construction from Burleigh St to Congress St – 1.9 miles - \$3,195,600;

Phase 3 – 2015: Construction from Church St to Burleigh St - 2.7 miles - \$3,825,000

The construction project scope is to reconstruct the pavement, storm sewer, and roadway lighting systems. Traffic calming measures, storm water best management practices, green infrastructure, natural areas restoration and management, and connections to city streets and state highways is included in the reconstruction. Replacement of municipal utilities such as sanitary sewers, water mains, storm sewers and lighting are being coordinated with this project. Pavement cores and soil borings are being obtained as part of the design process to investigate multiple pavement layers and sink holes, especially in the area of Tower View Boulevard.

The March 2016 appropriation transfer request involves revenue from several municipalities including the Cities of Wauwatosa, West Allis, Greenfield, and Milwaukee is expected in the amount of \$99,000. A MOU was entered between Milwaukee County and the cited municipalities on a Joint Project as part of the reconstruction of the Menomonee River Parkway. The municipalities will share the construction and maintenance costs to fund the project. The city of Wauwatosa will fund \$22,000, West Allis \$22,000, Greenfield \$25,000, and Milwaukee \$30,000 for a total revenue of \$99,000.

Approval of the fund transfer request recognizes revenue of \$99,000 from the aforementioned municipalities for the Menomonee River Parkway Reconstruction capital project (WP280).

This fund transfer has no tax levy impact.

3)		<u>From</u>	<u>To</u>
	<u>WP280 Menomonee River Parkway Reconstruction #</u>		
	8527 – Land Imprmnt (CAP)		\$9,400
	2299 – Other ST Grants and Reimburse	\$9,400	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

A 2016 appropriation transfer of \$9,400 is requested by the Director of the Department of Administrative Services (DAS) and the Department of Parks, Recreation, and Culture (Parks) Director to recognize revenue from the Milwaukee Metropolitan Sewerage District (MMSD) to be applied towards the Menomonee River Parkway Reconstruction capital project (WP280).

Approval of the fund transfer recognizes revenue of \$9,400 from the MMSD for work performed on a manhole abandonment (located on Center Street) and creates additional budget authority in the amount of \$9,400 for Menomonee River Parkway Reconstruction capital project (WP280).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 18, 2016.

**2016 BUDGETED CONTINGENCY APPROPRIATION SUMMARY**

**UNALLOCATED CONTINGENCY ACCOUNT**

2016 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,176,701
Approved Transfers from Budget through February 17, 2016	
Unallocated Contingency Balance February 17, 2016	\$5,176,701
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through February 17, 2016	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$0
<b>Potential Contingency Fund Requirements</b>	
Sheriff's Office Abatement and Inmate Telephone Revenues	(\$5,747,755)
Insurance Deductible Payments	(\$2,060,000)
1% Budget Reduction Needs	(\$1,434,808)
Transit Revenue Shortfalls Related to GoPass	(\$4,500,000)
Domes Repairs and Revenue Shortfalls	(\$700,000)
<b>Net Balance</b>	<b>(\$9,265,862)</b>

**ALLOCATED CONTINGENCY ACCOUNT**

2016 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$300,000
Approved Transfers from Budget through February 17, 2016	
Allocated Contingency Balance February 17, 2016	\$300,000
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through February 17, 2016	
Office on African American Affairs	(\$300,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	(\$300,000)
<b>Net Balance</b>	<b>\$0</b>